

MILITARY ENGINEER SERVICES
NOTICE OF TENDER

1. A tender is invited for the work (See Main NIT).
2. The work is estimated to cost (See Main NIT). This estimate however, is not a guarantee and is merely given as a rough guide and if the work costs more or less, a tenderer will have no claim on that account.
3. The tender shall be based as mentioned in main NIT. The work is to be completed as per the period (See main NIT) in accordance with phasing if any indicated in the tender) from the date of handing over the site which will be on or after as mentioned in main NIT.
4. Normally contractors whose names are borne on the MES approved list for the area in which the work lies and within whose financial category, the estimated amount would fall may tender but in case of term contracts in categories 'SS' to 'E' may tender. In cases where the tendered amount is in excess of the financial category whether or not the estimated amount was within the financial category of the contractor, the Accepting Officer reserves the right to accept the tender in which event the tenderer would be required to lodge additional security deposit as notified by the Accepting Officer in terms of conditions of the contract.
5. Contractors whose names are borne on The MES approved list of any MES formation and who have deposited standing security and have executed standing security bond may also tender without earnest money along with the tender such tenderer would be required to deposit security deposits notified by the Accepting Officer. Not more than one tender shall be submitted by one contractor or one firm of contractor. Under no circumstances will a father and his son (s) or other close relations who have business dealing with one another be allowed to tender for the same contract as separate competitors. Breach of this condition will render the tenders of both parties liable to rejection.
6. Applications for the tender forms must be submitted to the Garrison Engineer (AF) Thanjavur to reach this office on or before (See Main NIT).
7. Tender forms and conditions of contract and other necessary documents (together with addressed envelopes to be used for the return of tender forms and other documents) will be issued on and after (See Main NIT). The appropriate standing security amount for the work shall be deposited by Contractors enlisted in the area in which the work lies for category (See Main NIT).
8. Submission of bids for the tender does not constitute any guarantee for consideration of tender/bid of the applicant, even of enlisted contractors of appropriate class. The applicant contractor shall not become automatically entitled for considering the tender/bid by virtue of enclosing copy of demand draft along with application. The Accepting officer shall reserve the right to deny considering the financial bid of tender to any applicant contractor. Firms to be considered for financial bid will be decided by the Accepting officer based on interalia experience of similar works executed by the applicant/contractor. The Accepting officer shall consider tender/bids received up to date of receipt of applications/extended date of receipt of tender/bids. The applicant/contractor, if so desires, can appeal to the next higher Engineer authority with copy to the Accepting officer. No appeal/representation shall be entertained in respect of applications for consideration of tenders/bids as received after the due date of receipt of application/extended date of receipt of tender/bids. The decision of the next higher engineer authority should be final. No applicant/contractor shall be entitled for any compensation whatsoever or rejection of his application.
- 8.1 In case of contractor who has not executed the standing security bond, the tender/bid shall be accompanied by the earnest money (See Main NIT) in the form of deposit at Call Receipt in favour of Garrison Engineer (See Main NIT) by Scheduled Bank or receipted treasury Challan the amount being credited in the revenue deposit of the Garrison Engineer. A contractor who is not enlisted for the area in which work lies but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed standing security bond may tender without depositing earnest money along with the tender. If the tender submitted by such a contractor is accepted, the contractor shall lodge "Individual Security Deposit" within 30 days of the receipt by the contractor of notification of acceptance of his tender, failing which this sum shall be recovered from the first RAR payment or from the first final bill.

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NOTICE OF TENDER (Contd.../-)

- 8.2 The Garrison Engineer (AF) Thanjavur will be the Accepting Officer here-in-after referred to as such for the purpose of this contract.
- 8.3 A contractor who has executed the standing security bond but not for the appropriate category as mentioned above shall lodge with the Garrison Engineer (AF) Thanjavur additional security deposit as notified by the Accepting Officer within thirty days of the receipt by him of notification of acceptance of tender, failing which, this sum will be recovered from 1st RAR payment or from the first final bill in case of term/running contract. However in cases where any payment is made to the contractor within thirty days of receipt by him of notification of acceptance of tender the amount of additional security deposit shall be recovered from such payment.
- 8.4 Garrison Engineer (AF) Thanjavur will return the earnest money wherever applicable to all unsuccessful tenderers by endorsing authority on the deposit receipt for its refund, on production by the tenderer of a certification of the Accepting Officer that a bonafide tender (vide Condition 14 below) was received and all documents were returned.
- 8.5 Garrison Engineer (AF) Thanjavur will either return the earnest money to the successful tenderer, by endorsing an authority on the deposit for its refund, on receipt of an equal amount of security deposit or will retain the same on account of security deposit, if such transaction is feasible.
- 8.6 Copies of the drawings and other documents pertaining to the work (Signed for the purpose of identification by the Accepting Officer or his accredited representative) and samples of materials and stores to be supplied by the contractor will be open for inspection by the tenderers at the office (See Main NIT) during office working hours.
9. The tenderers are advised to visit site by making prior appointment with the Garrison Engineer (AF) Thanjavur in sufficient time. A tenderer shall be deemed to have full knowledge of all relevant documents, samples, site etc. whether he has inspected them or not.
10. Tenders will be received by the Garrison Engineer (AF) Thanjavur online till **27 Dec 2018 upto 1800 Hrs.** (See Main NIT).
11. Any tender which proposed any alterations to any of the conditions laid down or proposed any other conditions of any description whatsoever is liable to be rejected.
12. The submission of a tender by a tenderer implies that he has read this notice and the conditions of contract and has made himself aware of the scope and specifications of work to be done and of the conditions and rates at which stores, tools and plant etc., will be issued to him and local conditions and other factors bearing on the execution of the work.
13. Tenderers must be in possession of copy of MES Schedule of Rates 2009 Part-I and 2010 Part-II including errata/amendments thereto.
14. Tenderers must be very careful to submit a bonafide tender. A bonafide tender must satisfy each and every condition laid down in this Notice. Refer the help for contractors in "eprocuremes.gov.in site".
15. The Accepting Officer does not bind himself to accept the lowest or any tender or to give any reasons for not doing so.
16. This notice of tender alongwith main NIT shall form part of the contract.

Signature of Contractor
Dated:

For Accepting Officer

**CONDENSED VERSION OF NOTICE OF TENDER TO BE READ
WITH MAIN NOTICE OF TENDER (IAFW-2162 REVISED 1960)**

Para of Main N.I.T	Brief of Para	Contents to be filled in
Para-1	Name of work	Welcome periodical services to certain building and day to day petty repairs at Air Force Station Thanjavur
Para-2	Estimated Cost	₹ 9.50 Lakhs at par market
Para-3	Type of Contract	The tender shall be item rate contract based on IAFW-1779A with list of works to be quoted by the tenderers electronically (BOQ).
Para-3	Period of completion	09 Months
Para-6	Last date of receipt of DD towards tender fee and EMD	Within 06 days from the closing date of bid i.e. 02 Jan 2019 (Submission of EMD is exempted for MES enlisted contractors).

Cost of tender fee / documents ₹ 500/- (Rupees five hundred only) by way of Demand Draft from any Nationalized Bank in favour of **GE (AF) Thanjavur** payable at **Thanjavur** to be submitted offline **to this office within 06 days from the closing date of bid i.e. 02 Jan 2019 upto 1800 Hrs.**

In case of MES enlisted bidders, if original DD is not received within period stated above, subject to satisfying other prequalifying criteria, the financial bid will be opened. The amount of cost of tender will be recovered from any amount due to the MES enlisted contractor. Failure on non-submission of hard copy of DD tantamount to willful negligence with ulterior motive and therefore the tenderer will be barred to tender during the period of 6 months commencing from the date of opening of financial bid.

In case of un-enlisted tenderer, if original DD is not received within the time stipulated, cover 1 (Tech bid) will not be validated for opening financial bid. Name of such contractors along with complete address will be circulated for not opening of bids for the period of six months commencing from date of opening of financial bid.

The tenderer who have failed to submit original DD pertains to Earnest money deposit (whether un-enlisted or enlisted who has not lodged standing security deposit) by stipulated date, will be ineligible for opening of financial bid.

Note 1:- The DD shall be non-refundable if the Accepting Officer decides to open BOQ. The Contractor shall bear the cost of Bank Charges for procuring an encashing the Bank Draft. The Bidder shall not become automatically entitled to allow for quoting BOQ or opening their bids by virtue of forwarding demand draft and the Accepting Officer shall reserve the right to deny opening of BOQ in respect of any bidder. However, the DD shall be returned to the bidder by the Accepting Officer in the event of not opening the BOQ. The contractor shall not have any claim whatsoever on this account on Govt.

Note 2:- Opening of quoted BOQ will be decided based on satisfaction of pre-qualification and documentation criteria give in NIT. The bidder will be informed regarding non-opening of their bids with reasons. The bidder if he desires, may appeal to the next higher Engineer Authority viz CWE (AF) Trivandrum with copy to the Accepting Officer. The decision of the next higher Engineer Authority shall be final and binding. Bidder shall not be entitled for any compensation whatsoever for rejection of his BOQ. In order to participate in e -tendering, Bidders have to enroll in www.defproc.gov.in. Enrolment for the bidders is free and they can participate in all tenders after the enrollment. The facilities provided for the bidders in the site may be utilized for quoting and uploading etc.

Note 3: Bidders (both enlisted and un-enlisted) shall mandatorily upload scanned copy of Provident Fund Code Number allotted by Employees provident fund organization in addition to other documents in Technical bid stipulated in tender documents. Bidders not in possession of Provident Fund Code Number shall be disqualified in T-Bid evaluation (Tech bid evaluation) and their financial bid will not be opened.

Note 4: Tenderer are required to have GST Registration. Tenderer shall upload scanned copy of GST Registration Number issued by GST Department alongwith connected documents. In case tenderer not registered with GST Department and do not upload his / their Service Tax Number (Certificate) issued by GST Department alongwith other documents will be liable for rejection while evaluation of bid.

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- Para 7 Date of issue of tender/ uploading of tender **07 Dec 2018**
- Para 4 Appropriate enlisted class of CESC, Pune Eligible Class and Category of MES: **Class 'E' and Category 'a(i)'** However, contractor one class below eligible class can also quote the BOQ. However such tenderer's BOQ will be considered for opening only in the event of inadequate response from eligible class contractors and other eligibility criteria indicated in instructions. Contractors working with other Department and un-enlisted contractors may also access the site, however their bids will be considered for opening if they fulfill the eligibility criteria for selection of contractors in MES for issue of tenders after verification of documents received along with cover one. The details of documents to be uploaded along with Cover-1 (Eligibility Part) is as under:-

Para-4 **Eligibility Criteria**

(A) For MES Enlisted Contractors

- (i) Scanned documents enlistment letter along with its enclosures and scanned copy of workload return for applicable quarter circulated by concerned office. In case no work in hand, the same shall be declared through affidavit including the statement that "No ban" has been imposed by MES department and other Government. The value of stamp paper shall be as per the stamp act of concerned States of Union of India.

(B) For Un-enlisted Contractor

- (i) An affidavit on non judicial stamp paper duly notarized containing following documents shall be uploaded (Scanned copy).
- (a) Total workload in hand.
 - (b) Last three years turnover.
 - (c) Period of completion of each contracted works during last 3 years i.e. corresponding period of turnover.
 - (d) Balance work in hand.
 - (e) List of works in hand and remaining work to be completed as on date of submission of bid.
- (ii) The capacity of contractor shall also be analyzed based on quarterly word load return published by the concerned authorities.
- (iii) Scanned copy of Earnest Money Deposit in the form of FDR / Call Receipt from a scheduled bank for ₹ **19,000/-** drawn in favour of Garrison Engineer (AF) Thanjavur payable at Thanjavur. Earnest money deposit in form of DD, Cheque / Bank Guarantee etc, will not be acceptable. In addition to all the documents mentioned above, scanned copies of following documents shall also be uploaded:-

(B-1) Experience Criteria

Past Experience of "similar nature of works" completed in last 5 years.

- (a) Three works costing not less than 40% or two works costing not less than 50% or one work costing not less than 80% of estimated cost of ₹ 12.00 Lakhs. (Refer main NIT).

Note: Please forward details of "similar nature of works" executed by you financial year wise in tabular form giving name of work, Accepting Officer details, viz, address. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.

OR

- (b) Average annual turn over for last two consecutive financial years shall not be less than ₹ 25.00 Lakhs.

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(B-2) Financial Criteria

- (a) Solvent upto ₹ 10.00 Lakhs or financially sound for engagement upto ₹ 25.00 Lakhs.
- (b) Working Capital not less than ₹ 5.00 Lakhs.

Note

(i) Performa of above documents is given below. Please forward above documents issued by your bankers in original. Above certificates shall not be older than 6 months as on **27 Dec 2018**. Signatory shall endorse his rubber seal, indicate his name & bank employee number, bank address particulars like full address, telephone & fax number.

(ii) Alternatively Wealth Tax certificate can also be given, if available.

FORM OF SOLVENCY CERTIFICATE FROM A SCHEDULED BANK

This is certified to the best of our knowledge and information

M/s / Shri / Smt _____ having
address _____, a
customer of our bank are is respectable and can be considered solvent / financially sound for any
engagement upto ₹ _____ (Rupees _____).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Place:

Signature of Bank Manager
Name, No & Seal of Bank

Date:

Note In case of partnership firm, certificate to include names of all partners as recorded with the bank.

WORKING CAPITAL CERTIFICATE

This is certified that M/s / Shri / Smt _____ having
address _____ has / have been
maintaining a saving bank account / current account / fixed deposit account with this branch of bank since
_____ and an amount not less than ₹ _____ (Rupees _____)
has been available to the credit in his / her/ their account Nos _____ for the last
three months. The firm is enjoying overdraft/ credit/ facility upto limit of ₹ _____.

Place:

Signature of Bank Manager
Name, No & Seal of Bank

Date:

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(B-3) Fixed Asset

Limit of minimum reserves / total of movable or immovable property or fixed assets (in case of companies) (80% of minimum reserve / assets shall be in shape of immovable property for ₹ 8.00 Lakhs.

Note:-

(i) Please forward affidavits on non Judicial stamp paper of ₹ 100/- each duly notarized and supported by copies of present valuation certificates for both immovable and movable property separately. It should also indicate that immovable property is free from mortgages, hypothecation or any other disputes and encumbrances and clearly belongs to your firm and it should indicate that immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office.

(ii) Immovable asset value indicated should be supported by valuation certificate from a registered valuer and last tax paid receipt. Valuation certificate shall be on format FORM 0-1 (See Rule 8D) Report of valuation of immovable property (Other than agricultural lands, plantations, forests, mines and quarries) copy enclosed).

(iii) Movable assests like Scooter/Car etc or NSCs /fixed deposits etc should e supported by certified photocopies of updated RC books, valid current insurance papers, NSCs / fixed deposits.

(B-4), Engineering Establishment.

(a) One graduate Engineers from a Government recognized institution.

OR

(b) One diploma Engineers from Government recognized institution with minimum experience of 2 years.

Note :-

Please forward affidavits on non judicial stamp paper of ₹ 100/- each duly notarized from your side having employed each engineer and from engineer side of taking your employment duly supported by attested copy of engineering degree / diploma as applicable to the individual.

(B-5), T &P Machinery

(i)	One bag capacity mixer (diesel)	01 No
(ii)	Vibrator needle & plate type	02 Nos
(iii)	Steel shuttering with spans, prop etc	200 Sqm

Note:-

Please forward affidavits on non judicial stamp paper of ₹ 100/- each duly notarized from your side having employed each engineer and from engineer side of taking your employment duly supported by attested copy of engineering degree / diploma as applicable to the individual.

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(B-6) Others

(a) Constitution of firm on an affidavit on non judicial stamp paper of ₹ 100/- each duly notarized indicating status of firm, i.e. whether it is proprietorship or partnership or limited firm.

Note:- Please enclose notarized copy of partnership deed in case of partnership firm, and notarized Memorandum of Articles of constitution in case of Limited firm.

(b) Certified copy of certificate of registration of firm with Register of Firms.

(c) Certified copies of PAN No. / TIN No of proprietor / partners / firm.

(d) Certified copies of enlistment letters with various Govt Departments / PSUs.

(e) Certified copy of general power of attorney in case any person(s) have been authorized to represent the firm including signatory of the application.

(f) Postal address and Police Station Area of proprietor/ partners/ Directors of the firm. Department will carry out Police Verification of Proprietor / Partners / Directors as applicable. Contractor has to pay for fees if the rules of Police Deptt have the provision of the same.

(g) Indemnity Bond of non Judicial stamp paper of value of ₹ 100/- each duly attested by Notary (on format given below).

(h) Certified copy of Sales Tax Certificate / VAT.

(j) Notarized affidavit on Judicial stamp paper of ₹ 100/- that there are no recoveries outstanding with any organization and there are no arbitration / litigation cases involving recoveries known to be existing on the firm at the time of submitting these details to our office.

(k) Notarized affidavit on Judicial stamp paper of ₹ 100/- that there is no relationship with any Gazetted /Commissioned Officers and JEs in MES / Corps of Engineering / Ministry of Defence.

(l) Affidavit on non judicial stamp paper of ₹ 100/- giving details of contracts where arbitration invoked during last five years.

INDEMNITY BOND

This bond of indemnity is executed on this _____ day _____ by M/s / S/Shri _____ having registered office at _____ to indemnify the Government of India of the following :-

1. We undertake to pay the Government of India any damages that may be found to be recoverable on order of our contracts.

2. We undertake that in case Government is put to pay any loss or disadvantage in monetary of contract by the firm which shall indemnify the government for each loss or disadvantage.

3. This bond of indemnity is executed by M/s _____ and have signed before me. Whatever stated above is true and correct to the best of my knowledge and belief.

Signature of Contractor Notary

Contd...../-

**CONDENSED VERSION OF NOTICE OF TENDER TO BE READ
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(B-7) Tenderers shall upload copy of police verification certificate from police authorities of the area where the registered office is located. For proprietor / each partner/ each director, scanned copy of valid passport duly notarized shall be applicable in lieu of police verification.

(B-8) Scanned copy of Demand Draft towards the cost of tender and EMD to be uploaded.

All the above documents (other than Bills of quantity) shall be uploaded in one folder form in sequence as above. In case of non uploading of above by due date or submission of incomplete information, same will be construed as your disinterestedness and your application for above tender shall be rejected without any further reference.

Any deficiency in documentation and non receipt of tender fee and EMD in physical form, such Bidders BOQ will not be considered for opening.

Para 8.1	Earnest Money	₹ 19,000/- in favour of GE (AF) Thanjavur
Para 8.3	Additional Security Deposit for contractor below eligible class	Will be intimated after acceptance
Para 8.4 & 8.5	Concerned GE	GE (AF) Thanjavur
Para 10	Date & time of receipt of tender/ uploading of quoted BOQ (Cover 1 &2)	Up to 1800 hours on 27 Dec 2018
Para 13	Applicable SSR	MES SSR-2009 (Specification) Part-I and SSR-2010 (Rates) Part II including errata / amendments thereto.

Note:- (i) Notice of Tender, Press advertisement , insertion of NIT in MES web site, etc., shall be amended accordingly as per above NIT details.

(ii) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, condition -72 of jurisdiction of court of IAFW-2249 shall be applicable.

Dated: **07 Dec 2018**

File No : 8720 / **03** / E8

For Accepting Officer

ERRATA TO APPENDIX 'A' TO NOTICE OF TENDER

NAME OF WORK: **WELCOME PERIODICAL SERVICES TO CERTAIN BLDGS AND DAY TO DAY PETTY REPAIRS AT AIR FORCE STATION THANJAVUR**

Ser No	Location	Errata
1.	Tender documents	GE / AGE wherever mentioned in the tender documents shall be amended to read as "GE (AF) Thanjavur".

Signature of Contractor
Dated :

For Accepting Officer