

APPENDIX 'A' TO NOTICE INVITING TENDER CONTD...

1.	Name of work	<u>PROVIDING OUTSOURCING SERVICES AND COMPREHENSIVE MAINTENANCE FOR CENTRAL / PACKAGE TYPE AIR CONDITIONER UNDER GE(FW) KOLKATA</u>
2.	Estimated cost	₹ 36.00 Lakhs (At Par Market)
3.	Period of completion	334 days
4.	Cost of tender documents	₹ 500.00/- in the shape of DD/Bankers cheque from any schedule Bank in favour of GE(FW) Kolkata and payable at Kolkata, WB
5.	Website /portal address	www.defproc.gov.in and www.mes.gov.in
6.	Type of contract	The tender shall be based on specifications (IAFW-1779 A) and GCC (IAFW-2249). The tenderer to be quote rates against each item of electronically in BOQ of Schedule 'A'.
7.	Information & details:	
	(a) Bid submission start date	Refer critical dates
	(b) Last date of bid submission	
	(c) Date of bid opening	
8.	Eligibility Criteria	
	(A) For MES enlisted contractors	All contractors enlisted with MES in class 'D' and above enlisted in category “c(i)” & “d(v)” subject to the remarks wrt performance in respect of Wks in hand reflected in Workload return (WLR) circulated by competent engineer authority. Refer Note – below here-in-after.
	(B) For other contractors	(a) The firms not enlisted with MES shall meet enlisted with MES the enlistment criteria of “B” class MES contractors & category “c(ii) / d(v)” i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. As per enlistment criteria given in Para 1.4 and 1.5 of Section 1Part of I of MES Manual on Contacts -2007 (Reprint 2012) as available in website – www.mes.gov.in (under the tab of Works→ Contracts → Enlistment rules). (b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firm is located/notarised copy of valid passport of proprietor/each partner/each Director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
	(C) For all contractors	(a) Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters/spouse of proprietor/partner/Director and firm’s own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents. (b) Scanned copy of GST registration letter along with registration number to be uploaded in cover -1 of e-bid system. In absence of this Cover-1 shall be liable for rejection.
9	Tender issuing and Accepting Officer	HQ Commander Works Engineers, Military Engineer Services, No 1, National Library Avenue, Alipore, Kolkata: 700 027
10.	Executing agency	GE(FW) KOLKATA
11.	Earnest Money	₹ 72,000 /- in favour of GE(FW) Kolkata payable at Kolkata

APPENDIX 'A' TO NOTICE INVITING TENDER CONTD...NOTES:

1. Contractor **one class below** may also bid for this tender. Their application shall be considered subject to fulfilment of other **eligibility criteria given in NIT** when number of applicants of eligible class qualifying for the tender are less than 7(seven).
2. In case number of eligible class contractors satisfying the eligibility criteria give in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of up-gradation in respect of **past experience or average annual turnover** and **financial soundness (solvency/financial soundness and working capital)** provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works **experience and financial soundness** in cover 1 of tender (T bid).
 - (a) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of "T" bid and their finance bids will not be opened.
 - (b) Contractors should ensure that their original DD's and earnest money (as applicable) are received within 05 days of bid submission end date.
 - (c) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as wilful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (cover 2).
 - (d) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (cover 2).
 - (e) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (cover-1).
3. Contractors may note that they shall not be loaded beyond their tendering limit as under:-
 - (a) In case contractors of eligible class are selected for issues of tender : 4 to 5 times tendering limit.
 - (b) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times.
 - (c) In case of un-enlisted contractors 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
4. In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of **e-mail/whatsapp/SMS/speed** post etc. shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover-2) shall not be opened and contractor shall not have any claim on the same.
5. Contractors **enlisted with MES** will upload following documents for checking eligibility:-
 - (a) Application for bid in firm's letter head.
 - (b) Enlistment letter.
 - (c) Scanned copy of DD of cost of tender.
 - (d) Copy of GST registration letter along with registration number to be uploaded in cover -1 of e-bid system.
 - (e) Copy of **past experience or average annual turnover** and **financial soundness (solvency/financial soundness and working capital)** as per class 'D' if bidder one class below of C class.

APPENDIX 'A' TO NOTICE INVITING TENDER CONTD...

6. **Contractors not enlisted with MES** will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.S of section 1 of Part I MES Manual on Contractors 2007 (reprint 2012). Following documents shall also be uploaded amongst others;
- (a) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/ authorised Director of Pvt/Public Ltd, as applicable. It should Indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
 - (b) Solvency certificate and working Capital Certificate issued by scheduled bank.
 - (c) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
 - (d) Affidavits for possession of movable & immovable properties by proprietor/partner owning tile immovable property along with Valuation Certificate form Register Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.
 - (e) In addition, the un-enlisted contractors shall also furnish affidavit on non-Judicial stamp paper in the form of hard copy declaring their turnover for last 2(Two) years.
 - (f) Scanned copy of DD of cost of tender and earnest money.
 - (g) Copy of GST registration letter along with registration number to be uploaded in cover -1 of e-bid system.
 - (h) Copy of electrical license for carrying out LT electrical work of the firm/company to be uploaded in cover -1 of e-bid system. **In absence of this Cover-1 shall be liable for rejection.**
7. In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority i.e **Chief Engineer Kolkata Zone** on email cekolz-ec-army@nic.in with copy to the Accepting Officer on email cwekol-ec-army@nic.in against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
8. All disputes arising before acceptance of subject tender shall be decided by court of appropriate jurisdiction at **Kolkata only**. After acceptance of subject tender, Condition 72(Jurisdiction of Courts) of IAFW-2249 shall be applicable.

8980/ /E8

Headquarter
Commander Works Engineers
National Library Avenue
Alipore, Kolkata – 27

Dated : Nov 2018

Distribution :-

- | | |
|-------------------------------------|--------------------------|
| 1. HQ Eastern Command, Kolkata – 21 | 2. HQ CEKZ, Kolkata – 19 |
| 3. CWE (P) Kolkata | 4. CWE Barrackpore |
| 5. GE (C) Kolkata | 6. GE (A) Kolkata |
| 7. GE (FW) Kolkata | |

(SK SARKAR)
AE (QS & C)
ACWE (Contracts)
for Accepting Officer