

Tele No: 0172-2554033  
Email: hrmcivsupport-mes@gov.in  
Fax: 2589376

HRM & T Cell  
Record Office  
HQ Chief Engineer  
Western Command  
PIN-908543  
C/O 56 APO

32501/Auto/Offr/ 04 /E1R (HRM&T Cell)

19 Feb 2021

ADG (Project) Chennai  
ADG (NEI) Guwahati  
ADG (North), C/o CWE (AF) Jammu  
Chief Engineer  
HQ Central Command  
HQ Northern Command  
HQ Southern Command  
HQ Eastern Command  
HQ South Western Command

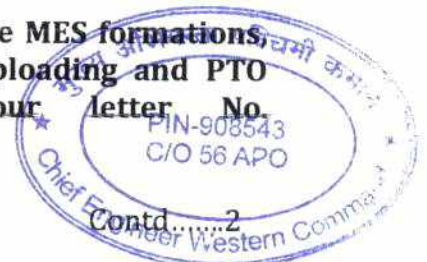
**TRAINING ON HRM 1.0 MATTERS: OFFICER'S,  
SUBORDINATE'S & INDUSTRIAL STAFF**

1. Further to our letter No.32501/Auto/Offr/03/EIR (HRM&T Cell) dt 02 Feb 2021.
2. The virtual training sessions as circulated vide above letter were conducted by HRM&T Cell for propagation of use of web based Software Application HRM 1.0.
3. The details of training sessions are as under:-

Sr No.	CE Commands incl all Units under your AOR	Date	Units	Units Attended
(i)	HQ CE Central Command	05 Feb 2021	95	89
(ii)	HQ CE Northern Command incl Pathankot Zone & ADG (N) Jammu	06 Feb 2021	49+15	62
(iii)	HQ CE Southern Command	08 Feb 2021	161	106
(iv)	HQ CE Eastern Command & ADG (NEI) Guwahati	09 Feb 2021	88+37	74
(v)	HQ CE South Western Command & ADG (P) Chennai	10 Feb 2021	63+70	78

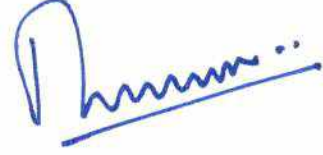
4. Each session of about 2 hrs was conducted every day whereas Web Based Application was explained through (a) power point presentation, (b) training server of Western Command and (c) through live server <https://hrmciv.mes.gov.in>. The data uploading and PTO publishing process were live demonstrated for the sake of all participants. The reasons for non-attending the Trg session by the balance unit of all commands may be examined by respective commands at their end and suitable instruction be passed to them to bind than with HRM 1.0.

5. As user credentials have already been forwarded to entire MES formations, the <https://hrmciv.mes.gov.in> can now be utilised for data uploading and PTO publication process as per timelines given in our letter No. 32501/Auto/Offr/01/EIR (HRM&T Cell) dt 04 Jan 2021.



6. The unit facing problem in any of issue related with subject issue can approach us through our **Query management** system imbibed in HRM 1.0 or through our email **hrmcivsupport-mes@gov.in**.

7. A training session for service book custodians i.e. for Record Offices of Command HQ and Parent CsWE will be run on completion of data uploading process to educate about their administrative and service book management role.



(Rajeev Kumar, IDSE)  
SE (SAG)  
Administrator Web App  
Dir (Record)  
for Chief Engineer

Copy to:-

PP&Sub  
Engineer-in-Chief's Branch  
IHQ of MoD (Army)  
Kashmir House, Rajaji Marg  
New Delhi-110011

TS to DG (Pers)  
Engineer-in-Chief's Branch  
IHQ of MoD (Army)  
Kashmir House, Rajaji Marg  
New Delhi-110011

Automation Cell  
Engineer-in-Chief's Branch  
IHQ of MoD (Army)  
Kashmir House, Rajaji Marg  
New Delhi-110011

- For kind of DG (Pers).

- kindly upload the letters on MES website for wide publication.

- -





Tele No: 0172-2554033  
Email: hrmcivsupport-mes@gov.in  
Fax: 2589376

HRM & T Cell  
Record Office  
HQ Chief Engineer  
Western Command  
PIN-908543  
C/O 56 APO

32501/Auto/Offr/ 03 /E1R (HRM&T Cell)

02 Feb 2021

ADG (Project) Chennai  
ADG (NEI) Guwahati  
ADG (North), C/o CWE (AF) Jammu  
Chief Engineer  
HQ Central Command  
HQ Northern Command  
HQ Southern Command  
HQ Eastern Command  
HQ South Western Command

**TRAINING ON HRM 1.0 MATTERS: OFFICER'S,  
SUBORDINATE'S & INDUSTRIAL STAFF**

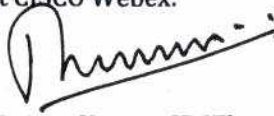
1. Further to our letter No. 32501/Auto/Offr/01/EIR (HRM&T Cell) dt 04 Jan 2021.
2. A training session in virtual mode was conducted on 23 Jan 2021 for all Commands to apprise the features and applications of Human Resource Management Software HRM 1.0 hosted on <https://hrmciv.mes.gov.in>. All Records Offices were requested to get acquainted with the Software and it was required by them to impress upon their lower formations to visit the application.
3. The user's credentials for all units which are publishing the PTO's have been forwarded by Email on their registered Email (nic/gov) Address. In order to further propagate the uses of Software Application one more training session for each Command is being conducted as per schedule given:-

Sr No.	CE Commands incl all Units under your AOR	Date	Time	Remarks
(i)	HQ CE Central Command	08 Feb 2021	1100 hrs	For all Units in your AOR.
(ii)	HQ CE Northern Command incl Pathankot Zone & ADG (N) Jammu	09 Feb 2021	1100 hrs	-do-
(iii)	HQ CE Southern Command	10 Feb 2021	1100 hrs	-do-
(iv)	HQ CE Eastern Command & ADG (NEI) Guwahati	11 Feb 2021	1100 hrs	-do-
(v)	HQ CE South Western Command & ADG (P) Chennai	12 Feb 2021	1100 hrs	-do-

4. Please info all the units under your AOR accordingly to join at given time. The Training will be useful only on **Laptop/Desktop**. The mobile may not give clear picture of Software Application, therefore, should be avoided.

5. The Meeting reference ID is **1584670303** and link is <https://dirrecordshqcewc.my.webex.com/join/coolrkg63> at CISCO Webex.



  
(Rajeev Kumar, IDSE)  
SE (SAG)  
Administrator Web App  
Dir (Records)  
Rajeev Kumar, IDSE  
for Chief Engineer  
Dir (Records)  
HQ CE Western Command  
Contd.....2/-