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30898/Policy/E1D

02 Sep 2021

**ENGINEER-IN-CHIEF'S BRANCH**  
**JT DG (D&V)/E1D**

**SUBMISSION OF ONLINE ANNUAL IMMOVABLE PROPERTY RETURN (AIPR)**  
**WITH EFFECT YEAR 2021 (AS ON 01.01.2022) BY MES CIVILIAN GP 'A' OFFICERS**

1. Refer our letter No. 30898/Policy/E1D dated 22 Feb 2021 (Copy enclosed).
2. With the subject cited above, it is requested to upload the letter ibid para 1 above on MES website in open domain and the link to the URL be prominently displayed on the MES website.
3. Pl ack.

  
(Anil Kumar)  
Dir (D&V)  
For E-in-C

Encl : (02 Sheets)

  
**Automation Cell**  
**E-in-C's Branch**

Copy to:-

CRO  
Delhi Cantt

- For info.

30898/Policy/E1D

Feb 2021

HQ Chief Engineer Southern Command  
HQ Chief Engineer Eastern Command  
HQ Chief Engineer Western Command  
HQ Chief Engineer Central Command  
HQ Chief Engineer Northern Command  
HQ Chief Engineer South Western Command  
Addl. Director General (P&CG)  
Addl. Director General (NEI)  
Addl. Director General (North)  
~~CRO (Officers) Delhi Cantt.~~ 

**SUBMISSION OF ONLINE ANNUAL IMMOVABLE PROPERTY RETURN (AIPR)  
WITH EFFECT YEAR 2021 (AS ON 01.01.2022) BY MES CIVILIAN GP 'A' OFFICERS**

1. Refer this HQ letter No. 30898/Policy/E1D dated 17 Nov 2020 and DOP&T circular No. 11/7/2011-E0(PR) dated 4<sup>th</sup> April 2011 (available in public domain) and CCS(Conduct) Rules, 1964 and CVC circular No. 020/VGL/023/466958 dated 23 Nov 2020 (available on CVC website).
2. The AIPR for MES civilian Gp 'A' officers is received in hard copy directly from the officers as per our letter dated 30898/Policy/E1D dated 17 Nov 2020 and for Gp 'B' officers (Gazetted and Non-Gazetted) the same is received and compiled by CRO(O) Delhi Cantt. MES CGOs may pl be instructed to file their AIPR online through the 'IPR Menu' available on SPARROW software. The IPR Menu offer the option of e-filing of IPR or uploading hard copy of the form into the portal.
3. For implementing the on-line submission of AIPR by all MES officers, it is requested to issue necessary directions to all MES formation under your AOR accordingly keeping in view cyber security protocols. The following aspects should also be highlighted for better accuracy and management and avoidance of common mistakes in AIPR.

(a) The extract of Rule 18(1) (ii) of CCS(Conduct) Rules, 1964 which reads as under:-

"Every Govt servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an annual report in such form as may be prescribed by Government in this regard giving full particulars regarding the immovable property inherited by him/her or owned or acquired by him/her in the name of any family member of his family or in the name of any persons."

(b) The DOPT's circular No. 11/7/2011-E0(PR) dated 4<sup>th</sup> April 2011 has provided as under:

"Officers who do not submit the property returns in time would be denied vigilance clearance and will not be considered for promotion and empanelment for senior level posts in Govt. of India. Govt of India has also decided that AIPR as on 1<sup>st</sup> January every year in respect of members of All India Service and other Gp 'A' Central Service Officers will be placed in public domain.

Cont.....2/-




(c) Officers, while filing up AIPR in recent years have committed/omitted discrepancies/deficiencies which should be avoided.

- (i) Incomplete details in Column 6 of form.
- (ii) Present/estimated value of property is not indicated.
- (iii) Signature of the officers missing in some cases.
- (iv) Area of plot/flat not mentioned in many cases.
- (v) Some columns are left blank/incomplete.

(d) CVC office order No. 17/11/2020 circulated vide their letter No. 020/VGL/023/466958 dt 23 Nov 2020 have expressed deep concerns for delay in filing of AIPR by officers/officials and have directed to take appropriate disciplinary action against them.

4. The on-line filing of AIPR will commence from 1<sup>st</sup> January 2022 (for the year ending 2021) and AIPR window will remain operative w.e.f 1<sup>st</sup> Jan to 31<sup>st</sup> Jan every year. The manual AIPR will not be accepted henceforth.

  
(Anil Kumar)  
Dir (D&V)  
For E-in-C

**Internal**

**Copy to:-**

Dir/Automation Cell  
E-in-C's Br

- 1. The public domain for viewing the AIPR – <https://sparrow-einc-mes.eoffice.gov.in/IPR/STATUS/IPR Home>.
- 2. The link to the URL may pl be prominently displayed on MES Website.
- for necessary action w.r.t. placing the AIPR in the service book of concerned offrs if necessary.

CRO