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DG (Pers) / E1DPC (Sub)
Military Engineer Services
Engineer-in-Chief Branch
Kashmir House, Rajaji Marg
New Delhi-110011

44005/DPC/AO-II to AO-I/2025/26/E1DPC(SUB)

11 Jul 2024

Headquarters
Chief Engineer
Western Command
PIN-908543 C/o 56 APO

**REQUISITION OF DATA FOR PROMOTION FROM AO-II TO
THE POST OF AO-I FOR THE VACANCY YEAR 2025**

1. Refer this HQ letter No. 44005/DPC/AO-II to AO-I/2025/01/E1DPC(SUB) dated 30 Apr 2024 and letter No. 44005/DPC/AO-II to AO-I/2025/13/E1DPC(SUB) dated 28 Jun 2024.

2. In this connection, it is reiterated that data in r/o MES-313834 Smt Harsh Lata Chopra, AO-II of ESD Delhi Cantt asked vide this HQ above referred letters has still not been received leading to delay in processing the proposal for the subject DPC. It is therefore, once again requested that following data in r/o Smt Harsh Lata Chopra, AO-II be fwd on **TOP MOST PRIORITY** by 20 Jul 2024 without any further delay:-

- Copy of PTO towards training at the level of AO-II for promotion to AO-I as per SRO 16 dated 06 Mar 2013.
- Numerical APAR / PPAR gradings for the period from 2018-2019 to 2022-2023 as per Para 2 of this HQ letter dated 30 Apr 2024.
- Latest Vigilance Clearance and Integrity certificate.
- If above named AO-II is involved in disciplinary case(s) necessary particulars to be given mentioning whether charge sheet has been issued or not. In case the officer has been awarded penalty during last 10 years, the nature of penalty alongwith the relevant particulars & exact date of commencement and expiry of penalty period shall be furnished.

3. It is also submitted that MIS (Civ) section of this HQ has intimated that data of APAR / PPAR (index card) in r/o Smt Harsh Lata Chopra, AO-II is not traceable with them. However, as per our record, the officer has assumed the charge of AO-II post wef 21 Sep 2021, hence, thereafter the APAR / PPAR of the officer were required to be initiated through SPARROW portal. In case the APAR of the officer for the period from 21.09.21 to 31.03.22 and 01.04.22 to 31.03.23 is not available, NIC for that period is to be provided along with previous year's APAR grading in lieu.



(Sanjiv Vasisht)
Director
For E-in-C

Copy to:-

ESD Delhi Cantt
PIN-110010
C/o 56 APO

: Please detail the dealing clerk / officer from your office to liaise with HQ CE Western Command for timely submission of the above required data to this HQ.

Internal:-

Automation Cell

- Please upload this letter on MES website in open domain.