

Tele : 23019022

Integrated HQ of MoD (Army)  
Engineer-in-Chief's Branch/E(Trg)  
Kashmir House, Rajaji Marg  
New Delhi-110011

99338/PMRCSC-03/ 07 /E(Trg)

11 Oct 2017

HQ CE Southern Comd  
PIN-908541  
C/o 56 APO

**DETAILMENT OF OFFRS ON POLICY MATTERS RELATED CIV SERVICE CONDITIONS-03  
COURSE FOR DURATION 06 NOV 2017 TO 18 NOV 2017**


1. Policy Matters Related Civ Service Conditions-03 course (**PMRCSC-03**) for offrs of the rk of AO-I is being conducted at CME Pune from **06 Nov 2017 to 18 Nov 2017**. The nominal roll of officers detailed for the subject course is as under:-

- (a) MES - 129294 Smt Pushpa Soondramoorthy, CE Chennai Zone
- (b) MES-171050 Ganpat R Dhawle, CWE Jabalpur
- (c) MES-187058 Annamma Venu, CE(AF) Secundrabad

2. You are requested to inform the concerned officers of your respective Comd and confirm to this HQ. No surrender of vac will be entertained by this HQ. This letter may be treated as authority for the move of the offrs.

3. In case any offr detailed on this course is posted out, releasing unit of the offr will intimate to the receiving unit regarding detailment of the offr under intimation to this HQ.

4. Standard joining instructions will be made available on MES website (mes.gov.in). However, some common instructions for the candidates are encl herewith as Appx 'A' for adherence pl.

  
(Jasdeep Singh)  
Col  
Dir (Trg)  
For E-in-C

**Encls** : (As above)

**Copy to :-**

HQ CME, Pune

- For info please. Request to fwd joining instructions for the subject course to Automation Cell of this HQ for uploading on MES website.

**(Unit Concerned)**

**Internal :-**

DG Pers Coord/ E1DPC(PP&Sub)  
Automation Cell

- For info pl.  
- For uploading the content of this letter on MES Website.



**STANDING JOINING INSTRUCTIONS FOR THE CANDIDATES**

1. **Working Hours.** On working days, classes are conducted from 0815hrs to 1400hrs. The timings of various course activities, however, may extend to evening hours. Students will maintain punctuality and will be seated in the class, five minutes prior to commencement of the class.
2. **Accn.** Offrs will be allotted with furnished accn with all basic amenities within CME. If an offr wants to bring his family, he will have to apply for the same duly recommended by IO in adv through proper channel. No offr will be allowed to stay outside CME campus on his own arngs except the offrs who are posted locally. Permission for staying outside CME campus under own arngs for such offrs will also need to be formally obtained from the College.
3. **Tpt.** No tpt from transient accn to class will be provided. Two wheelers and four wheelers are not allowed for conveyance to classes on Wed and Sat (only cycles will be used).
4. **Clothing.** Shirt and Tie for classes on all days. While dining in the Offrs' Mess, Mess Rules regarding dress regulations have to be followed.

*Mess*