

**APPENDIX 'A' TO NOTICE OF TENDER**

1. Para 1. Name of work : **WELCOME MAINT TO OFFICERS MARRIED ACCOMODATION & REPAIR TO ROOF, JOINERY, PLASTER, PLUMBING, ATT, SANITARY FITTINGS AND CERTAIN CONNECTED WORKS AT OFFICERS MESS AF STN BAGDOGRA**
- Para1.1 Estimated cost : Rs.35.00 LAKH (APPROXIMATELY AT PAR MARKET)
- Para 1.2 Tender shall be based on : The tender shall be based on IAFW-2249 and IAFW-1779A, item rate tender with SCHEDULE 'A' to be quoted by the tenderer
2. Para 2. Period of completion : 06 Months
3. Para 5.  
Date of e-publishing of tender by MES : 26 Dec 2018 at 11:00 hrs  
Start date of submission of bid (single stage two cover type) Note : Bid shall be frozen : 09:00 Hrs on 10 Jan 2019. The eligibility criteria/documents to be submitted online with application by contractors/tenderers/bidders. Refer Annexure 1 to this Appx A.
4. Para 6.  
(a) Date of closing of submission of bids : 16 Jan 2019 at 1800 Hrs  
(b) Bid opening date for technical evaluation (cover 1) : 18 Jan 2019 at 1100 Hrs  
(c) Appropriate enlisted Class of MES : Class 'D', Category a(i)  
(d) Earnest Money for contractor who has not executed Standing Security Bond and furnished Standing Security deposit. : Rs.70,000/- (Xerox copy of EMD to be uploaded with application) - For exemption of EMD the contractors enlisted with MES shall upload copy of their valid enlistment letter along with application.  
(e) Earnest money to be lodged in favour of : GE(AF) Bagdogra  
(f) Details of ISD for un-enlisted contractors and Additional Security Deposit, if any in case of enlisted contractors of MES : Will be intimated after acceptance  
(g) Office where drawings and other documents will be available for inspections : CE(AF) Shillong Zone/CWE(AF) Borjhar/GE(AF) Bagdogra
5. Para 7  
Office to be contacted for visit to site(s) : GE(AF) Bagdogra, Tele – 0353 2698066
6. Para 8  
Office to be opening of "Quotation/Price Bid" : Shall be intimated 'online' after technical evaluation of bids (ie cover 1) (Note : The Quotation/Price bid (ie cover 2) of applicant contractors/tenderers/bidders who fulfill the eligibility criteria shall only be opened)
7. (a) Cost of tender : Rs.500/-  
(b) Cost of tender shall be in favour of : GE(AF) Bagdogra in the form of Demand Draft from any nationalized Bank/Scheduled Bank or may be paid into a Govt treasury, self attested Xerox copy of Demand Draft shall be attached with application

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NOTE :-

1. The applicants are required to send by speed post the demand draft for EMD and / or cost of tender in the form specified from any Nationalised/Scheduled Bank in favour of GE(AF) Bagdogra payable at Siliguri along with application for consideration of their bid so as to reach in the office of accepting officer one day before the closing date of bid submission. The bids of contractors from whom the DD against the cost of tender and EMD (as applicable) is not received physically by speed post by the due date as mentioned hereinbefore shall not be admitted. The Demand draft for EMD shall be returned to the applicant tenderers/bidders who are not qualified. The Demand draft of EMD of unsuccessful tenderers/bidders (other than the lowest bidder) shall also be returned after opening of Quotation/Price bid (cover 2). The applicant shall bear the cost of Bank charges etc for procuring and encashing the bank draft and he shall not have any claim what so ever on this account on Govt. The applicant shall not become automatically entitled for issue of tender by virtue of submitting the Demand Draft to the Accepting Officer. The Accepting Officer shall reserve the right to deny any applicant who does not satisfy the eligibility criteria or who does not submit the required documents / cost of tender / EMD.

2. Invitation for application for issue of tender does not constitute any guarantee for issue of tender to applicant, even to enlisted contractors of appropriate class. Issue of tender will be decided by the Accepting Officer based on past track records, financial position and experience of similar works of the applicant/contractors. The applicant/contractor/tenderer/bidder will be intimated online regarding rejection of the bid uploaded by them. No separate intimation will be sent. The applicant /contractor whose application is rejected, if he so desires, may appeal immediately to the next higher Engineer authority with copy to the Accepting Officer and the decision of next higher Engineer Authority shall be final and binding.

3. The tender shall be on e-tendering on single stage two cover system. The tender quotations shall be frozen on the specified date of closing of bids.

Cover 1 shall contain application with complete supporting documents required for satisfying the eligibility criteria including proof for cost of tender and EMD(as applicable) excluding the "Quotation/price bid" (Note : The details / documents required to be submitted by bidders in cover 1 shall be checked online also).

Cover 2 shall contain only "Quotation/price bid" (Schedule duly quoted). The bids of established eligible contractors only shall be opened in the process on the date specified for opening of commercial bids.

4. The time specified for various processes of e-tendering shall be with reference to web portal clock. Bidders are advised to synchronize their watch with the web portal clock.

5. Subletting of the work by the Contractor is not permitted at any stage of the work.

6. The applicants are reqd. to upload copy of **Employee Provident Fund Code number (EPFC) and Goods & Service Tax (GST) Registration Number** in addition to other documents. Applicants / Contractors not in possession of this number shall be disqualified in T bid evaluation and his financial bid shall not be opened.

Garrison Engineer(AF) Bagdogra  
Bagdogra Air Port Post  
Darjeeling Dist – 734 421

Accepting Officer

Name of Work : **WELCOME MAINT TO OFFICERS MARRIED ACCOMODATION & REPAIR TO ROOF, JOINERY, PLASTER, PLUMBING, ATT, SANITARY FITTINGS AND CERTAIN CONNECTED WORKS AT OFFICERS MESS AF STN BAGDOGRA**

Estimated Cost : Rs.35.00 Lakhs

**ELIGIBILITY CRITERIA**

A. Enlisted Bidders/Contractors of MES

Appropriate Class/category of enlistment in MES : Class 'D', Category a(i)

Copy of enlistment letter shall be submitted

B. Un-Enlisted Contractors

The firms not enlisted with MES shall meet the enlistment i.e. with regard to having satisfactorily completed requisite value works. Annual turnover, Solvency, Working Capital, Immovable Property/ Fixed Asset, T & P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification / Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual of Contract – 2007 (Reprint 2012) as available in all MES formations.

These firm shall also submit copy of police verification from police authority of the area where the registered office of the firm is located /notarized copy of valid passport of proprietor/each partner/each Director.

They should not carry adverse remarks in WLR/or any other similar report of any authority.

1. Engineering establishment (as applicable to class D Contracts)

(a) A graduate Engineers from a Government recognized Institution with minimum experience of 2 years.

or

(b) A diploma holders from Govt Recognized Institution with minimum experience of 4 years.

(Details to be submitted by Employer and Employee separately. In the affidavit on non judicial stamp paper of appropriate value duly Notarised. Copy of Degree / Diploma certificate of engineer also to be submitted).

2. Tools & plants/machineries/transport as per enlistment criteria of "S" class contractors (please refer Manual of Contracts)

(List held to be submitted in affidavit on non judicial stamp paper of appropriate value duly Notarised)

3. Other affidavits to be submitted on non judicial stamp paper of appropriate value duly Notarised shall be as under :-

- (a) No Govt dues or recoveries outstanding against the firm/bidder.
  - (b) Not involved in any arbitration/litigation cases.
  - (c) Neither removed nor black listed in any Govt/Department.
  - (d) No sister concern is working in MES. If working details are to be given.
  - (e) No near relative(s) is/are working in MES as Gazzetted/Commissioned officer in MES/Corps of Engrs/MoD and No near relative working as JEs in MES.
4. Copy of police verification for proprietor/each partner/each director of the firm from Police authority of the area where the registered office of the firm is located duly mentioning that 'Defence Works may be entrusted to the firm/bidder" or notary attested copy of passport to be uploaded with the application.
5. Copy of Pan Card and Income Tax Return filed in last three years.

Note : The format of various affidavits/other details may be referred from MES Manual on Contracts 2012 (Reprint)