

**MILITARY ENGINEER SERVICES**  
**NOTICE OF TENDER**

1. A tender is invited for the work as mentioned in Appendix 'A' to this NOTICE INVITING TENDER (NIT).
2. The work is estimated to cost as indicated in aforesaid Appendix 'A'. This estimate, however, is not a guarantee and is merely given as a rough guide and if the work cost more or less, a tenderer/bidder will have no claim on that account. The tender shall be based on as mentioned in aforesaid Appendix 'A'.
3. The work is to be completed within the period as indicated in aforesaid Appendix 'A' in accordance with the phasing, if any, indicated in the tender from the date of handing over site, which will be on or about two weeks after the date of Acceptance of tender.
4. Normally contractors whose names are on the MES approved list for the area in which the work lies, and within whose financial category the estimated amount would fall, may tender/bid but in case of term contracts, contractors of categories SS to E may tender/bid. Not more than one tender/bid shall be submitted/uploaded by one contractor or one firm of contracts. Under no circumstances will a father and his sons (s) or other close relations who have business dealing with one another be allowed to tender/bid for the same contract as separate competitors. A breach of this condition will render the tenders/bids of both the parties liable for rejection.
5. The office of The Commander Works Engineers, HQ 137 WE, C/o 99 APO will be the Accepting Officer here in after referred to as such for purpose of the contract.
6. The technical bid and financial bid (Cover-1 and Cover-2) shall be uploaded by the tenderer/bidder on or before the date & time mentioned in NIT. A scanned copy of DD with enlistment details /documents shall be uploaded as packet 1/cover-1 ('T'bid) of the tender/bid on e-tendering portal. DD is refundable in case 'T' bid is not accepted resulting in non -opening of 'Q' bid. The applicant contractor shall bear the cost of bank charges for procuring and encashing the DD and shall not have any claim from Govt whatsoever on this account.
  - 6.1 Tender form and conditions of contract and other necessary documents shall be available on [www.defproc.gov.in/www.mes.gov.in](http://www.defproc.gov.in/www.mes.gov.in) site for download and shall form part of contract agreement in case the tender/bid is accepted.
  - 6.2 In case of contractor who has not executed the Standing Security bond, the cover-I shall be accompanied with by Earnest Money of amount as mentioned as mentioned in Appendix 'A' in the form of deposit at call receipt in favour of concerned GE/AGE (I) see Appendix 'A' by a scheduled Bank or in receipted treasury Challan the amount being credited to the revenue deposit of the concerned GE/AGE (I) (See appendix 'A').
  - 6.3 (a) Un-enlisted contractors are required to submit the scanned copies (in pdf file) of documents required as per eligibility criteria mentioned in instructions for filling the tender documents and Appendix 'A' to NIT alongwith **EARNEST MONEY DEPOSIT (EMD)** and tender fee on e-procurement portal and submit the physical documents in the office of **HQ-137** within time limit specified in NIT. Inadequacy/deficiency of documents shall make the bid liable for rejection resulting in disqualification for opening of finance bid.
    - (b) Contractor having not executed standing security bond and standing security deposit in any MES formation shall upload scanned copy of **EARNEST MONEY DEPOSIT (EMD)** mentioned in Notice of Tender and shall ensure receipt of hard copy of EMD in the office of tender issuing authority before date & time fixed for this purpose. In case of failure to abide by any of these two requirements. The finance bid will not be opened.
  - 6.4 The bidder whose bid is finally accepted shall submit performance security as per condition **19, Amendment No. 49 of IAFW-2249** within the stipulated period failing which action as per provision given in condition 19 shall be taken.

**MILITARY ENGINEER SERVICES**  
**NOTICE OF TENDER (CONTD.../-)**

- 6.5 The GE/AGE(I) will return the Earnest Money wherever applicable to all unsuccessful tenderers/bidders by endorsing an authority on the deposit- at-call receipt for its refund, on production by the tenderer, bidder a certificate of the Accepting Officer that a bonafide tender/bid was received and all documents were returned.
- 6.6 The GE/AGE(I) will either return the Earnest Money to the successful tenderer/bidders by endorsing an authority on the deposit-at-call receipt for its refund on receipt of an appropriate amount of Security Deposit or will retail the same in part or full on account of Performance security if such a transaction is feasible.
- 6.7 Copies of the drawing and other document pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representative, sample of materials and stores to be supplied by the contractor will also be available for inspection by the tenderer/bidder at the office of Accepting officer and concerned GE /AGE (I) during working hours.
7. The tenderers/bidders are advised to visit the site of work by making prior appointment with GE/AGE (I) / who is also the Executing Agency of the work (see appendix 'A' ). The tenderers/bidders are deemed to have full knowledge of all relevant documents, sample site etc, whether they have inspected them or not.
8. Any tender/bid which proposes any alteration to any of the conditions laid down or which proposes any other condition or prescription whatsoever, is liable to be rejected.
9. The uploading of bid implies that bidder has read this notice and the conditions of Contract and has made himself aware of the scope and specification of work to be done and of the conditions and rates at which stores, tools and plants etc will be issued to him and local conditions and other factors having bearing on the execution of the work.
10. Tenderers/bidders must be in possession of a copy of the MES Standard Schedule of Rates 2009 (Part-I) Specifications and SSR-2020 (Part-II) for rates including amendments/errata thereto.
11. Invitation for e-tender does not constitute any guarantee for validation of 'T' bid and subsequent opening of finance bid of any applicant/bidder, even of enlisted contractors of appropriate class, merely by virtue of enclosing DD. Accepting officer reserves the right to reject the 'T' bid and not open the finance bid of any applicant/bidder . 'T' bid validation shall be decided by the Accepting Officer based on, inter alia, capability of the firm as per criteria given in Appx 'A' to this NIT. The applicant contractor/bidder will be informed regarding non-validation of his 'T' bid assigning reasons thereof through the [www.defproc.gov.in](http://www.defproc.gov.in). Website. The applicant contractor /bidder if he so desires may appeal to the next higher Engineer authority viz **HQ Chief Engineer Shillong Zone** on email id [ceshiz-ec-army@nic.in](mailto:ceshiz-ec-army@nic.in) with copy to the Accepting Officer on email before the scheduled date of opening of Finance bid. The decision of the next higher Engineer Authority (NHEA) shall be final and binding. The contractor /bidders shall be not be entitled for any compensation whatsoever for rejection of his bid.
12. The Accepting officer reserves the right to accept a tender submitted by a public undertaking, giving a price preference over other Tender (s)/bids which may be lower, as are admissible under the Govt Policy. No claim for any compensation or otherwise shall be admissible from such tenderer/bidder whose tender/bid is rejected.
13. Accepting officer does not bind himself to accept the lowest or any tender/bid or to give any reason for not doing so.
14. This Notice Inviting Tender (NIT) including Appendix 'A' shall form part of the contract.

**Signature of contractor**      **For Accepting Officer**

**SINGLE STAGE TWO COVER SYSTEM FOR ISSUE OF TENDER ONLINE (E-Tender)**  
**APPENDIX 'A' TO NOTICE INVITING e-TENDER**

01	Name of Work	:	ADDN/ALTN AND SPL REPAIRS TO JCOs/ORs MD ACCN AT MASIMPUR MIL STN												
02	Estimated cost of work	:	Rs.640.00Lakhs (Rupees six hundred forty lakh only) (At par market)												
03	Period of completion	:	545 days												
04	Cost of tender documents	:	Rs <b>3000.00</b> in the form of DD/Bankers cheque from any Schedule bank in favour of <b>GE Silchar</b> payable at <b>Silchar</b> . (Note : In case of retendering the contractor who had quoted in the previous call is not required to submit the cost of tender).												
05	Website/Portal address	:	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>												
06	Type of contract	:	The tender shall be item Rate Contract based on IAFW-1779(A) & IAFW-2249 with schedule 'A' (list of item of works) to be priced by the tenderers/bidder electronically in BOQ as per web site instruction. The tenderers are required to quote rates against each items of Parts of Schedule 'A'												
07	Timeline details														
	(a) Bid submission start date	:	<b>Refer Critical dates on the website.</b>												
	(b) Bid submission end date	:													
	(c) Date of bid opening	:													
08	<b><u>Eligibility Criteria</u></b>														
	<b><u>(A) For MES enlisted contractors</u></b>	:	Contractors shall be enlisted with MES in <b>Class 'A'</b> and above and <b>Category a(i)</b> subject to satisfactory remarks wrt performance in respect of works in hand as reflected in Work Load Return (WLR) or any other report circulated by competent engineer authority.												
	<b><u>(B) For contractors not enlisted with MES</u></b>	:	<p>(i) Contractor not enlisted with MES should meet the enlistment criteria of MES for <b>class &amp; category as given above against Clause 8(A) for MES enlisted contractors</b> with regard to satisfactorily completion of requisite value works with Central/State Government/ Central/ State PSUs/ AWHO/ AFNHB/ CGEWHO/ DGMAP, annual turnover, bank solvency, working capital and other requirements given in Para 1.4 &amp; 1.5 of Section 1 of MES Manual of Contracts 2020 as available in all MES formations as well as MES website (<a href="http://www.mes.gov.in">www.mes.gov.in</a>).</p> <p>(ii) Not carrying adverse remarks in Work Load Report (WLR) or any other similar report circulated by any competent authority, if already working in MES.</p> <p>(iii) Not suspended/debarred/blacklisted (either permanently or temporarily) from participating in any bid or for business dealings by any Central/State Government Department or any Central/ State Government PSU or any Autonomous Body under Central/State Government or any Local Body as on the bid submission end date.</p> <p>(iv) Details of works completed and under progress in MES be submitted in the following format :</p> <table border="1" data-bbox="630 1964 1490 2139"> <thead> <tr> <th>Srl No</th> <th>CA No &amp; Name of Work</th> <th>Value of CA</th> <th>Date of Commencement</th> <th>Date of Completion</th> <th>Extended Date of Completion</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(v) Un-enlisted Contractor who have secured two works in MES should get themselves registered in the appropriate designated Class with any Registering Authority, else the firm will not be eligible for participation in the tender unless until the firm is enlisted with the MES.</p>	Srl No	CA No & Name of Work	Value of CA	Date of Commencement	Date of Completion	Extended Date of Completion						
Srl No	CA No & Name of Work	Value of CA	Date of Commencement	Date of Completion	Extended Date of Completion										
09	<b><u>Tender issuing and Accepting Officer</u></b>	:	Name : Col N K Choudhary, Commander Address : <b>HQ 137 Works Engrs, PIN 914137, C/O 99 APO.</b> Contact Details :03862-295681, Mail id : <a href="mailto:dima1373-mes@nic.in">dima1373-mes@nic.in</a>												
10	<b><u>Executing agency</u></b>	:	<b>GE Silchar</b>												
11	<b><u>Earnest Money</u></b>	:	<b>Rs. 6,45,000.00</b> in the form of Deposit at call receipt (FDR not acceptable) from any scheduled/nationalized bank in favour of <b>GE Silchar</b> payable at <b>Silchar</b> . MES enlisted contractors are exempted from												

			submission of EMD.
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APPENDIX 'A' TO NOTICE INVITING e-TENDER Contd...

12	Performance Security	<p>An amount equivalent to 5% of the contract sum shall be deposited by contractor (either enlisted or un-enlisted within 28 days of receipt of the letter of acceptance in prescribed form as specified in condition 19 of IAFW-2249. On receipt of performance security, thereafter work order will be placed, failing which, the contract shall be cancelled and following action shall be initiated.</p> <p>(a) For un-enlisted contractors:-Forfeiture of Earnest Money Deposit and the firm shall be barred from participating in the tender for the subject work either in his/her individual capacity or as a partner of any other Company/Firm during re-tender.</p> <p>(b) In case of enlisted contractor the amount equal to earnest money as mentioned under Para 11 above shall be deposited by contractor through MRO in Government treasury. Issue of tender to such tenderer shall remain suspended till the aforesaid amount equal to earnest money is deposited in government treasury. In case, enlisted Contractor fails to deposit the money through MRO within notified time frame, same shall be recovered from security deposit held with the deptt or any dues held with the Deptt. Further the firm shall be barred from participating in the tender for the subject work either in his/her individual capacity or as a partner of any other Company/Firm during re-tender.</p>
13	Integrity Pact	<p>The subject Notice inviting Tender [NIT] is an invitation to offer made on the condition that the Bidder will sign the Integrity Agreement, which is an integral part of the tender / bid documents. Integrity Pact [IP] is uploaded along with Tender Documents / NIT. Bidders are required to sign the Integrity Pact [IP] on each page and scanned copy of the same shall be uploaded as part of Technical Bid [Cover – 1] and Original Integrity Pact [IP] shall be forwarded by post along with Demand Draft. Bidders who do not upload scanned copy of Integrity Pact duly signed shall be intimated of the same along with intimation of other such deficient documents through option of "Shortfall Documents" in e-tendering portal before T-Bid evaluation. Any bidder who fails to forward the original copy of Integrity Pact [IP] duly signed even after this communication shall be disqualified in the Technical Bid [Cover – 1] and his financial bid will not be opened.</p>

**Notes:-**

1.	<p>In case after opening of Cover 1, if the number of MES enlisted contractors of eligible class as well as un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT are less than 7(seven), applications in respect of MES contractors one class or two classes (in case of remote and difficult areas to be decided as per list circulated by CE command /ADG) below the eligible class shall also be considered subject to fulfillment of other eligibility criteria given in the NIT. Therefore MES contractor's one class below (two classes below in case of remote and difficult areas) may also bid for this tender. Such contractors (contractors of one/two classes below the eligible class) shall not be considered in case their present residual work in hand is more than FIVE TIMES their present tendering limit. However in case contractors fulfill the criteria of upgradation to the stipulated eligible class based on past experience of completed works (individual work experience and/or average annual turnover, as applicable) and financial soundness (solvency/financial soundness and working capital), the ceiling of present residual work will be considered for issue of tender. Such bidders shall upload in their Cover-1 bid details related to residual works in hand like details of works in hand showing names of work, names of Accepting Officers, Contract amounts, date of commencement and completion (stipulated) and progress as on bid submission date. Such contractors, if claim to fulfill the criteria of upgradation shall also upload the requisite information/documents in support of upgradation. These details shall be verified by the Tender Issuing Authority from concerned formations in case bids of such contractors are considered for evaluation.</p>
2.	<p>In case after opening of Cover 1, the number of MES enlisted contractors of eligible class as well as un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT are 7(seven) or more, applications of only those one class below the eligible class bidders shall be considered who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience of completed works (individual work experience and/or average annual turnovers as applicable) and financial soundness (solvency/financial soundness and working capital) as per details given in Manual on Contracts. Therefore such contractors shall upload the requisite information/documents in the Cover-1.</p>
3.	<p>Unenlisted contractor shall be considered provided he meets the criteria. Foreign firms shall not be eligible for this tender. However Indian firms having foreign national / Indian nationals staying abroad / Indian national having taken foreign citizenship, as director(s) shall be considered subject to security clearance from the concerned authorities.</p>
4.	<p><b>Employee's Provident Funds and Miscellaneous Provisions (EPF &amp; MP) Act 1952-Reg.</b> Contractors are required to produce Provident Fund Code Number immediately after acceptance of bid but in any case before the commencement of work i.e. Before releasing the works order by GE/AGE(I). Further work shall commence on ground only after submission of Provident Fund Code Number and no claims whatsoever shall be entertained due to delay in commencement of work on this account. The contractor shall ensure compliance of EPF and MP Act 1952 as amended till bid submission end date by the sub contractor if any engaged for said work.</p>
5.	<p><b>Performance Security</b> : Please refer condition 19 of IAFW-2249 (GCC) as amended under amendment No 47 to IAFW-2249 (GCC). The Performance Security shall be in favour of Accepting Officer. <b>Work Order No. 01</b> shall be placed only after submission of Performance Security of adequate value by the contractor.</p>
6.	<p>Contractors enlisted with MES will upload following documents in Cover 1 for checking eligibility :-</p> <p>(a) Application for tender on Firm's letter head.</p> <p>(b) Enlistment letter issued by the Registering Authority duly renewed for the cycle period in vogue.</p> <p>(c) Scanned copy of DD/Bankers Cheque toward cost of tender and EMD instrument in case SSD bond is not signed at the time of registration.</p> <p>(d) Scanned copy of GST registration certificate.</p> <p>[e]Integrity Pact duly signed on each page by the Bidder.</p>
7.	<p>Contractors not enlisted with MES will be required to upload following documents in Cover 1 for checking eligibility :-</p> <p>(a) Application for tender on Firm's letter head.</p> <p>(b) Scanned copy of DD/Bankers cheque toward cost of tender and Earnest Money Deposit (EMD) instrument.</p> <p>(c) Copy of Police verification Report/Police Clearance Certificate / Character Certificate from the Police authority of the area where the registered office of the firm is located/ notarized copy of valid passport of Proprietor/each Partner/each Director.</p> <p>(d) All documents required for enlistment in MES for the class mentioned in Para 8(b) above as per Para 1.5 of Section 1 of MES Manual on Contracts 2020.</p> <p>[e]Integrity Pact duly signed on each page by the Bidder.</p> <p>(e) Details of works being executed in MES, if any.</p>
8.	<p>Tenders not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) in Cover 1 shall not be considered for validation of 'T' bid and their financial bids will not be opened.</p>

**APPENDIX 'A' TO NOTICE INVITING e-TENDER (Contd...)**

9.	Contractors should ensure that their original physical DDs and Earnest Money Deposit (EMD) instruments (as applicable) reach the office of Accepting Officers within 07 days of bid submission end date, failing which following action shall be taken. (a) In case of tenders from an enlisted contractor of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender have been uploaded in Cover 1 but physical copies are not received within the stipulated period, their financial bids (Cover 2) will be opened. <b>However non-submission of physical copies of cost of tender shall be considered as willful negligence of the tenderer with ulterior motives and such tenderer shall be banned from bidding for a period for six months commencing from the date of opening of finance bid (cover 2).</b> (b) In case of tenders from unenlisted contractors, where scanned copies of requisite DD/Banker Cheque towards cost of tender have been uploaded Cover 1 but physical copies are not received within the stipulated period, their <b>financial bids (Cover 2) will not be opened.</b> Name of such contractors alongwith complete address shall be circulated for not opening of their bids for period of six months commencing from the date of opening of finance bid (cover 2). (c) In case of tenders from enlisted and unenlisted contractors, where scanned copies of instruments for Earnest Money Deposit (as applicable) have been uploaded in Cover 1 but the same are not received in physical form within stipulated period, such tenders shall not qualify for opening of financial bid (cover 2).
10.	Contractor will not be allowed to execute the work by subletting or through power of attorney to a third party/another firm on his behalf. However a contractor can execute the work through power of attorney to sons/daughters / spouse of Proprietor/ Partner/ Director and firm's own employees, Director, Project Manager <b>provided they are not having a separate enlisted firm in MES in their name as Proprietor/Partner/Director.</b>
11.	After opening of cover-1 and during its technical evaluation, in case any deficiency is noticed in the documents required to be uploaded by the tenderers as per NIT, a communication in the form of e-mail/SMS/Speed Post etc. shall be sent to the contractor to rectify the deficiency within a period of seven days from date of communication failing which their financial bid (cover-2) shall not be opened and contractor shall not have any claim on the same.
12.	Invitation for e-tender does not constitute any guarantee for validation of Technical bid and subsequent opening of financial bid of any applicant/bidder merely by virtue of enclosing DD. Accepting officer reserves the right to reject the Technical bid and not to open the financial bid of any applicant/bidder. Technical bid validation shall be decided by the Accepting Officer based on eligibility of the firm as per criteria given in this Appendix 'A' to NIT. Tenderer/bidder will be informed regarding non-validation of his Technical bid assigning reasons therefore through tender evaluation report which shall be uploaded on the website <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> . Such tenderer, if desires, may appeal to the next higher Engineer Authority i.e. <b>HQ Chief Engineer Shillong Zone</b> on email id <a href="mailto:ceshiz-ec-army@nic.in">ceshiz-ec-army@nic.in</a> with copy to the Accepting Officer on email id <a href="mailto:dima1373-mes@nic.in">dima1373-mes@nic.in</a> before the scheduled date of opening of Cover 2. NHEA shall decide the matter within a period of seven working days from the date of receipt of appeal. The decision of the NHEA shall be final and binding. The tenderer/bidder shall not be entitled for any compensation whatsoever for rejection of his bid.
13.	In case of un-enlisted contractor is already executing works in MES, he shall not be considered eligible for the subject tender if the total value of such works is more than twice the tendering limit of the MES Class of contractor for which it is eligible. For this purpose, details of the works being executed by such a contractor shall be uploaded in the cover-1 of the bid and shall be checked / verified by the Accepting Officer.
14.	In case of BOQ is revised through the corrigendum and the bidder has failed to quote on revised BOQ (i.e. he has quoted on pre revised BOQ), such bid shall be treated as willful negligence by the bidder and his quotation shall be considered non-bonafide. In such cases the lowest tender shall be determined from amongst the valid/bonafide bids only. Accepting Officer may decide whether to re-tender or consider the lowest bonafide tender for acceptance.
15.	Revoking the offer or revising his rates upward or offering voluntary reduction by the lowest tender after opening of Cover 2 shall be considered as a willful default. For this default a penalty of an amount equal of Earnest Money shall be levied. In case of an unenlisted tenderer, Earnest Money Deposited by him shall be forfeited. In case of MES enlisted tenderer having deposited the Standing Security Bond, an amount equal to the earnest money stipulated in the NIT, shall be notified to the tenderer for depositing through MRO and consideration of such tenderer in tender evaluation for future works shall remain suspended till the aforementioned amount is deposited in the Government Treasury. No other disciplinary/administrative action shall be taken against such tenderers. In such a situation, the next lowest offer shall not be considered for acceptance. Instead, retendering shall be resorted to in a transparent and fair manner and the defaulting tenderer and his related firm if any, shall not be eligible for this tender in second call or subsequent calls.
16.	Tender to related firms shall not be issued simultaneously. Firms shall be termed as related if Proprietor/one or more Partners/Directors are common. Decision of Accepting Officer on issue/deny the tender to any one of the related firms shall be final and binding.
17.	(i) For submission of e-tender bidders are requested to get themselves registered with <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> website alongwith class -II/III Digital Signature Certificate (DSC) issued by authorized CA under IT Act 2003. (ii) For complete details refer our website <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> at CPP portal. (iii) Any change/modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated. (iv) Full notice of tender IAFW-2162 & enlistment criteria are available in all offices of MES and also on MES website
18.	All disputes arising out of or in respect of this tender before acceptance, court of the place shall be Dimapur (Nagaland) jurisdiction only. After acceptance of subject tender, Condition 72 (Jurisdiction of Courts) of IAFW-2249 shall be applicable.
19.	Before quoting the tender, Contractor can visit the site with prior permission of GE concerned to acquaint himself about the site conditions and nature of work to be executed. The Contractor shall also study the tender documents carefully and any discrepancy / clarification / suggestion on tender documents required shall be brought to the notice of Accepting Officer and got clarified before bid submission start date.

**Signature of contractor****8824/04/ E8**

Headquarter  
137 Works Engineers  
PIN - 914 137  
C/O 99 APO

Dated : 08 Aug 2023

**For Accepting Officer**

**Annexure No.1****ELIGIBILITY CRITERIA FOR UN-ENLISTED CONTRACTOR FOR 'A' CLASS :-**

1. **Past experience of completed similar nature works in last 5 years and Average Annual Turn Over (in Rs.):-**
  - (a) Two work costing not less than Rs 400.00 lakh each.  
or  
One work costing not less than Rs 600.00 lakh.
  - (b) Average annual turnover for last two consecutive years shall not be less than Rs 600.00 lakh.
2. **Financial Soundness (in Rs.):-**
  - (a) Solvent upto Rs 200.00 lakh.  
or  
Financially sound for engagement upto Rs 750.00 lakh.
  - (b) Working capital Rs 30.00 lakh.
3. **Following Documents to be submitted by an un-enlisted Contractor:-**
  - (a) 4 No's self attested Passport size coloured photographs of Proprietor/Partners/ Directors of firm.
  - (b) Affidavit for constitution of firm.
  - (c) List of works executed during last five years (As per Appendix 1.1) including copies of work orders/work allotment letters, Copies of completion certificates and Form 16 A/TDS certificate for GST (GSTR-7A).
  - (d) Annual turnover certificate duly supported with audited balance sheet. The turn over certificate must bear the UDIN (Unique Document Identification Number). The turn over certificate and audited balance sheet should be from same Chartered Accountant. In case balance sheets are not audited, Form 26 AS and / or Annual GST return shall be forwarded in support of turnover.
  - (e) Audited balance sheet of last five years in case of Limited companies.
  - (f) Solvency certificate from scheduled bank as per specimen given in Appendix-1.2
  - (g) Working Capital certificate from scheduled bank as per specimen given in Appendix-1.3
  - (h) Affidavit from contractor that there is no Government dues/ recovery outstanding against him.
  - (j) Affidavit from contractor giving brief details of arbitration / litigation cases he was involved in.
  - (k) Copy of partnership deed in case of partnership firm.
  - (l) Memorandum and Articles of Association in case of Limited Companies.
  - (m) Copy of Registration Certificate of firm with Registrar of Companies/Registrar of firms.
  - (n) Affidavit that no near relative(s) of the contractor or his/their employees/agents is/are working as Gazetted/ Commissioned Officer(s) in MES/ Corps of Engineers/Ministry of Defence. If the near relative(s) is/are working in such capacity in any formation upto Zonal CE/CCE, he/ they shall furnish details.
  - (o) Affidavit that no near relative(s) of the contractor or his/their employees/agents is/are working as Junior Engineer(s) in MES/Corps of Engineers. If his near relative(s) is/are working in such capacity in any formation upto CWE/ GE (I) office, the contractor shall furnish details.
  - (p) Copy of power of attorney/Resolution of the Board in-favour of any Partner/Director of the firm.
  - (r) Copy of immediate last Income Tax Return.
  - (s) Self attested copy of PAN card of Proprietor, Partners, Directors of the firm/Company.
  - (t) Self attested copy of GST registration, EPFO registration and ESIC registration certificate.
  - [u] Integrity Pact duly signed on each page by the Bidder.

**Notes:-**

- (i) All the documents submitted by the contractor shall be signed by Proprietor/all Partners/all Directors unless specifically authorized to a Partner/Director through POA or Resolution of the Board.
- (ii) Photocopies of documents shall be self-attested. Registering Authority shall ask production of original documents to verify the photocopies.
- (iii) All affidavits shall be given on non-judicial stamp paper of appropriate value duly signed by the contractor and attested by the Magistrate/Notary public.

**Appendix- 1.1**

**LIST OF WORKS EXECUTED AND COMPLETED DURING THE PRECEDING FIVE YEARS IN CENTRAL GOVT/STATE GOVT/PSU/AWHO/AFNHB/CGEWHO**

SINo.	CA No. &Name ofWork	AmountofContract	Formationviz CE,CWE, GEor Office ofother Deptt.Includingtheir completePostalAddress,F ax No, Mobile No, andofficial email id of certificate issuing office.	Date of commencement	Original/ scheduled date of completion	Actual date of completion	Whetherinvoked Arbitration/Litigation. If yes theoutcome of thesame	Remarks
1	2	3	4	5	6	7	8	9



**Appendix- 1.2**

**Bank Address and Code No.**

**FORM OF SOLVENCY CERTIFICATE FROM THE NATIONALISED/ SCHEDULED BANK**

This is certified that to the best of our knowledge and information Shri/Smt.....having address....., a customer of our bank are/is respectable and can be considered solvent upto Rs..... (Rupees.....)/financially sound for any engagement upto Rs..... (Rupees.....). This certificate is issued without any guarantee or responsibility on the bank or any of the officer(s).

(Signature)  
Name, Designation and Personal  
Code No of Signatory & Seal of bank  
Complete Postal Address,  
Telephone No, e-mail ID of Branch

Note: In case of partnership firm, certificate shall include names of all partners as recorded with the bank.

**Appendix-1.3**

**Bank Address and Code No.**

**FORM OF WORKING CAPITAL CERTIFICATE FROM NATIONALIZED / SCHEDULED BANK**

This is certified that M/s Shri/Smt.....having address.....has/ have been maintaining a saving bank account /current account/ fixed deposit account with this Branch of bank since.....and the firm is having working capital of approximately Rs ..... and/ or the firm is enjoying overdraft/credit facilities upto limit of Rs ..... This certificate is issued without any guarantee or responsibility on the bank of any or the officers.

(Signature)  
Name, Designation and Personal  
Code No of Signatory & Seal of bank  
Complete Postal Address,  
Telephone No, e-mail ID of Branch

Note: In case of partnership firm, certificate shall include names of all partners as recorded with the bank.