

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1. Name of Work : **OUTSOURCING OF SERVICES AND ACTIVITIES IN MES AT THE OFFICE OF CWE (AF) KALAIKUNDA, GE (AF) KALAIKUNDA AND GE (P) (AF) KALAIKUNDA**
2. Estimated Cost : **Rs. 42.00 Lakhs** (APPROXIMATELY AT PAR MARKET)
3. Period of completion : **11 Months**
4. Cost of tender documents : **Rs. 500/-** in the shape of DD/Bankers Cheque from any schedule Bank in favour of **GE (AF) Kalaikunda** and payable at **Kalaikunda**.
5. Website/Portal address. : www.defproc.gov.in and www.mes.gov.in
6. Type of Contract. : The tender shall be based on specifications (IAFW-1779(A) and GCC (IAFW-2249) with schedule 'A' (list of terms of work) to be quoted by tenderer.
7. Information & Details :
 - (a) Bid submission start date. : **13 Oct 2018 at 1100 hrs**
 - (b) Last date of bid submission. : **25 Oct 2018 upto 1800 hrs**
 - (c) Date of bid opening : **30 Oct 2018 at 1100 hrs**
8. Eligibility Criteria
 - (a) For MES enlisted contractors. : All contractors enlisted with MES in **Class 'E'** and above and **Category Nil** shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
 - (b) For other contractors. :
 - (a) The firms not enlisted with MES shall meet the enlistment **Criteria of – 'E'** class MES contractors & **Category Nil** i.e, with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/ fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police Verification /Passport etc. Enlistment criteria may be seen in Para 1.4 of section 1 of Part I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations.
 - (b) These firms shall also submit copy of Police verification from Police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/each partner/each Director.
 - (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
 - (c) For all contractors. : Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of Proprietor/Partner/Director. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender document.
9. Tender issuing and Accepting Officer. : **CWE (AF) Kalaikunda**
10. Executing agency. : **GE (AF) Kalaikunda**
11. Earnest Money. : **Rs. 84,000/- In favour of GE(AF) Kalaikunda**

Note : -

(a) The contractor enlisted upon one* class below the eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.

(* This shall be 'two' in case of works in remote and difficult stations and following additional provision to be added.

"Application from two class below eligible class applicants may also be considered in the event of inadequate response from the applicants of eligible class and one class below eligible class")

(b) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' Bid and their finance bids will not be opened.

(ii) Tenders/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 5 days of bid submission end date.

(* The number of days to be mentioned shall be as decided by the Accepting officer, but it shall not be less than 5 days).

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.

(iv) In case of applications /bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.

(v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.

(c) Contractors enlisted with MES will upload following documents for checking eligibility :-

(i) Application for bid in Firms letter head.

(ii) Enlistment letter

(iii) Scanned copy of DD of cost of tender.

(d) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & Category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others :-

(i) Details of three highest valued similar nature of work executed during last five years, financial year wise in tabular form giving name of work, Accepting Officer's details. viz, address, Telephone, Fax No, Email ID etc. Date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorised Director of Pvt/Public Ltd as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.

- (ii) Solvency certificate and working capital certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant alongwith relevant pages of audited balance sheets in support hereof.
- (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property alongwith valuation certificate from Regd valuer in support of movable properties. In case of Limited Company, the movable / immovable property is required to be in the name of the company.
- (v) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (two) years.
- (vi) Scanned copy of DD of cost of tender and earnest money.

12. In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority ie, CE (AF) Shillong Zone on email **ceafsze8@gmail.com / cheifengrairforcesz@gmail.com** against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/pre-qualification bid.

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Signature of Contractor

File No. 8320/KKD/ 02 /E8

DCWE (Contracts)
For Accepting Officer

Commander Works Engineer (AF)
P.O Kalaikunda Air Field
Distt.: Midnapore (West Bengal)

20 Sep 2018

Distributions :-

1. Builders Association of India, 8th Floor, Chayog, 58 Nehru Place, New Delhi – 110019
2. Construction Industry Development Council, 501 (8th Floor) Hemant Chambers, 89, Nehru Place, New Delhi – 19
3. Builders Association of India, Sudder street Calcutta – 13
4. MES Builders Association of India, Kolkata Branch C/o Bhomick Enterprises (India) Surendra Mohan Ghosh Sarani, 2nd Floor, Kolkata – 700 001
5. HQ CE EC, Kolkata, Kolkata – 21
6. CE (AF) SZ Shillong – 09
7. CE Shillong Zone Shillong
8. CWE (Sub) Barrackpore
9. CE Siliguri Zone, Sevoke Road , Siliguri
10. CWE Kolkata
11. CWE Bengdubi
12. CWE (AF) Panagarh
13. GE (AF) Kalaikunda
14. GE (P) (AF) Kalaikunda
15. GE (AF) Barrackpore
16. GE (AF) Panagarh
17. GE (AF) Purnea
18. AGE (I) (AF) Singarsi
19. Notice Board.