

**APPENDIX 'A' TO NOTICE INVITING TENDER**

1. Garrison Engineer, Minniebay, Port Blair – 744 103 on behalf of President of India invites applications from the eligible enlisted contractors of MES and enlisted/un-enlisted contractors working with other Government Departments meeting eligibility criteria for selection of contractors for issue of tender of under mentioned work. The Prospective/likely contractors are requested to look up the website :“[defproc.gov.in](http://defproc.gov.in)”.

Name of work	:	REPAIR / MAINTENANCE OF ELECTRICAL INTERNAL WIRING AND DAY TO DAY MAINTENANCE AT MINNIEBAY AREA UNDER AGE E/M NO I, GE MINNIEBAY PORT BLAIR
Estimated cost of work	:	Rs 45.00 Lakhs (at par Market cost)
Period of completion	:	11 Months
Cost of tender documents	:	Rs 500/- in shape of DD/bankers cheque from any schedule bank in favour of GE Minniebay Port Blair and payable at Port Blair
Website/portal address	:	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
Type of contract	:	The tender shall be based on drawing and specifications (IAFW-2159) and GCC (IAFW-2249) with Schedule `A` (list of items of work) to be priced by tenderer. The Tenderers are required to quote their lump sum amounts for pre-priced parts of Schedule `A` and quote rates against items of their parts of Schedule `A`.
Information & Details:		
(a) Bid submission start date		<b>On 19 Jan 2019 at 0900hrs</b>
(b) Last date of bid submission		<b>On 25 Jan 2019 at 1800hrs</b>
(c) Date of bid opening		<b>On 29 Jan 2019 at 0900hrs</b>
Eligibility criteria		
(a) For MES enlisted contractors	:	All contractors enlisted with MES in class `D` and above and category <b>b(i)</b> subject to the remarks wrt performance in respect of works in hand reflected in workload return (WLR) circulated by competent engineer authority. Refer Note below:-
(b) For other contractors	:	(a) The firms not enlisted with MES shall meet the enlistment criteria of `D` class MES contractors & category <b>b(i)</b> i.e. with regard to having satisfactory completed requisite value works, annual turnover, solvency working capital, immovable property/fixed assets, T&P, engineering establishment, no recovery outstanding in any Govt department, police verification/passport etc. Enlistment criteria may be seen in para 1.4 of section 1 of part I of MES manual on contracts – 2007 (Reprints 2012) as available in all MES formations. (b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firm is located notarized copy of valid passport of proprietor/each partner/each director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.

**APPENDIX 'A' TO NOTICE INVITING TENDER(CONTD)**

For all contractors	:	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/director and firm's own employees, director, project manager. This shall be subject to certain condition \s which will be prescribed in the NOT forming part of the tender documents.
Tender issuing and accepting officer	:	GE Minniebay
Executing agency	:	GE Minniebay
Earnest money	:	<b>Rs 90,000.00</b> in favour of GE Minniebay.

**Notes :**

- (a) Contractor one class below (**two class below in case of remote and difficult area**) may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualifying for the tender are less than 7 (seven).
- (b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and/or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).
- (c) (i) Application\bids not accompanied by scanned copies of requisite DD/Bankers cheques towards cost of tenders and earnest money (as applicable) shall **not be considered for validation of T bid** and their finance bids will not be opened.
- (ii) Contractors should ensure that their original DDs and earnest money (as applicable) are received within **05 days** of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However, non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be **banned from bidding for a period of six months** commencing from the date of opening of finance bid (cover-2).
- (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for **not opening of their bids for a period of six months** commencing from the date of opening of finance bid (cover 2).
- (v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (cover-2)

**APPENDIX 'A' TO NOTICE INVITING TENDER(CONTD)**

- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under:-
- (i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.
  - (ii) In case of one class below (**two class in case of remote and difficult area as the case may be**) contractors are selected for issue of tender : 6 to 7 times the tendering limit.
  - (iii) In case of un-enlisted contractors : 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (e) In case any deficiency is noticed, in the documents required to be uploaded by the tenders as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/SMS/Speed post etc shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover 2) shall not be opened and contractor shall not have any claim on the same.
- (f) Contractors **enlisted with MES** will upload following documents for checking eligibility:-
- (i) Application for bid in Firms's letter head.
  - (ii) Enlistment letter.
  - (iii) Scanned copy of DD of cost of tender.
- (g) Contractors **not enlisted with MES** with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class and category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 section 1 of Part I MES Manual on Contractors 2007 (re-print 2012). Following documents shall also be uploaded amongst others:-
- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting officers details, viz, Address, Telephone, Fax No, E-Mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
  - (ii) Solvency certificate and working capital certificate issued by scheduled bank.
  - (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
  - (iv) Affidavits for possession of movable and immovable properties by proprietor/partners owning the immovable property alongwith Valuation certificate from Regd valuer in support of movable and immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.
  - (v) In addition, the un-enlisted contractors shall also furnish affidavit on non-judicial stamp paper in the form of hard copy declaring their turnover for last 2 (two) years.
  - (vi) Scanned copy of DD of cost of tender and earnest money.

**APPENDIX 'A' TO NOTICE INVITING TENDER(CONTD)**

- (h) In case of rejection of technician/prequalification bid, contractor may appeal to next higher engineer authority i.e. CWE Port Blair on email **cwepb@nic.in** against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/ prequalification bid.

File No: 8725/ 05 /E8

Dated : 04 Jan 2019

Sd/ x x x  
(Abhra Sarkar)  
AEE (QS&C)  
AGE (Contracts)  
for Garrison Engineer