

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1	Name of work	Supply Bazar for AGE B/R, electric fitting & fixtures and BSO Leimakhong under GE 869 EWS	
2	Estimated Cost	Rs. 40.00 Lakhs (Rupees fortylakh only) (At per Market)	
3	Period of completion	330 Days	
4	Cost of tender documents	Rs. 500.00 in the form of DD/Bankers cheque from any schedules/Nationalized Bank in favour of GE 869 EWS and payable at LEIMAKHONG.(Copy shall be uploaded online and original to be submitted offline before due date of opening of cover No. 01)	
5	Website/portal address	www.defproc.gov.in and www.mes.gov.in	
6	Type of contract	The tender shall be based on IAFW-1779A and IAFW – 2249 (GCC) with list of works to be quoted by the Contractor as in Sch 'A' electronically in BOQ as per website	
	Information and Details:-		
	(a) Publishing date & Time of tender document	11 May 2018 at 1600 hours	
	(b) Bid submission start date	24 May 2018 at 0900 hrs	
	(c) Last date of bid submission	31 May 2018 at 1800 hrs	
	(d) Date of bid opening	Cover 1	02 Jun 2018 at 1500 hrs
		Cover 2	This date shall be decided and intimated after opening of technical bids.
8	Eligibility Criteria		
	(a) For MES enlisted contractors	All contractors enlisted with MES in class 'D' and above and category a (i) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.	
	(B) For other contractors	<p>(a) The firms not enlisted with MES shall meet the enlistment criteria of 'D' class MES contractors and category a (i) i.e., with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt. Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of section 1 of Part I of MES Manual of contracts – 2007 (Reprint 2012) as available in all MES formations.</p> <p>(b) These firms shall also submit copy of Police verification from Police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/each partner/ each Director.</p> <p>(c) They should not carry adverse remarks in WLR /or any other similar report of any authority.</p>	
	(c) For all Contractors	<p>(a) Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.</p> <p>(b) Scanned copy of GST registration letter alongwith registration numbers as applicable to be upload in Cover -1 of e-bid system. In absence of GST registration letter, cover-1 shall be liable for rejection.</p>	
9	Tender issuing and Accepting Officer	Garrison Engineer 869 EWS	
10	Executing agency	Garrison Engineer 869 EWS	

11	Earnest Money	Rs. 80,000.00 in form of DD/Banker's cheque from any Scheduled/Nationalized bank in favour of GE 869 EWS. MES enlisted contractor are exempted from submission of EMD (copy to be uploaded online and original to forward offline to receive before due date)
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APPENDIX 'A' TO NOTICE INVITING TENDER**NOTES:**

1.	The contractor enlisted in two class below the 'Eligible class' may also apply/bid in the event of inadequate response/bids from the applicants of eligible class and one class below eligible class.
2.	Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened
3.	Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 05 days of bid submission end date
4.	In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
5.	In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened . Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of fiancé bid.
6.	In case of applications/bid (enlisted contractor as well as an enlisted contractor) where scanned copies of requisite Earnest money (As applicable) were uploaded but the same are not received in physical from within stipulated time, such bids shall not qualify for opening of finance bid.
7.	As per section 6 of the EPF and MP Act 1952, the contribution which shall be paid by the employer to the Fund shall be ten per cent of the basic wages, dearness allowance and retaining allowance (if any) for the time being payable to each of the employees whether employed by him directly or by or through a contractors and the employees contribution shall be equal to the contribution payable by the employer in respect of him" Therefore the onus will still lie with the Principal Employer to get compliance of contractors under the EPF and MP Act, 1952 if the total number of workers employed by him through various contractors in more than twenty. Therefore contractors are required to produce Provident FUND Code Number immediately after acceptance of bid but in any case before the commencement or work i.e Before releasing the works order by GE. Further work shall commence on ground only after submission of Provident Fund Code Number and no claims whatsoever shall be entertained due to delay in commencement of work on this account. The contractors shall ensure compliance of EPF and MP Act 1952 by the sub contractor if any engaged for said work.
8.	Contractors enlisted with MES will upload following documents for checking eligibility:- (a) Application for bid in Firm's letter head (b) Enlistment letter (c) Scanned copy of DD of cost tender (d) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover-I of e-bid system. In absence of GST registration letter, cover-1 shall be liable for rejection.
9	Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class and category of work, including affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on contracts - 2007 (reprint 2012). Following documents shall be uploaded amongst others:-
	(a) Application for tender on tender's letter head.
	(b) Details of three highest valued similar nature of works executed during last five years, financial year –wise in tabular form giving name of work, Accepting Officer's details, viz, address, Telephone, Fax No., E-Mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd as applicable, It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. Incase performance report has been given by the client same shall also be submitted duly attested.
	(c) Solvency certificated and working Capital Certificate issued by scheduled bank.
	(d) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
	(e) Affidavits for possession of movable and immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd. Valuer in support of movable and immovable properties. In case of Limited Company, the immovable property is required to be the name of the company.
	(f) It should also indicated that immovable property is free form mortgages, hypothecation or any other disputed and encumbrances and clearly belongs to your firm and it should indicate the immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office.

APPENDIX 'A' TO NOTICE INVITING e-TENDER (NIT) (Contd.....)**NOTES:**

	(g) Movable assets like Scooter/Car etc or NSCs/fixed deposits etc should be supported by certified photocopies of updated RC books
	(h) Immovable/movable property (minimum reserve) shall be exclusively in the name of contractor and not in the name of family members/relatives/other. In case of limited companies immovable /movable property (considered for minimum reserve) shall be exclusively in the name of company and should be reflected in Balance Sheet of the Company.
	(j) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
	(k) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover-I of e-bid system. In absence of GST registration letter, cover-1 shall be liable for rejection.
	(l) Scanned copy of DD of cost of tender and earnest money
10.	In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer, authority i.e., HQ 137 Works Engineer on email all small letter against rejection, whose decision shall be final and binding. However contractor/bidder shall not be enlisted to any compensation whatsoever for rejection of technical/Prequalification bid
11.	(i) For submission of e-tender bidders are requested to get themselves registered with www.defproc.gov.in website alongwith class –II/III Digital Signature Certificate (DSC) issued by authorized CA under IT Act 2003. (ii) For complete details refer our website www.defproc.gov.in at CPP portal. (iii) Any change/modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated. (iv) Full notice of tender IAFW-2162 & enlistment criteria are available in all offices of MES and also on MES website.
12.	All disputes arising before acceptance of subject tender shall be decided by Court of appropriate jurisdiction at MANIPUR only. After acceptance of subject tender, condition 72 (Jurisdiction of Courts) of IAFW-1815-Z shall be applicable.

Signature of Contractor

File No: 8153/02/E8

Garrison Engineer
869 Engineer works Sec
PIN-913869
C/o 99 APO

(VivekBindra)
Lt Col
Accepting Officer

Dated: 18 Apr 2018

Distribution:

- | | |
|--|---------------------------|
| 1. HQ Chief Engineer Shillong Zone, C/O 99 APO | 2. CDA Narangi Guwahati |
| 3. HQ 137 Works Engineers, C/O 99 APO | 4. GE 872 EWS, C/O 99 APO |
| 5. GE 868 EWS, C/O 99 APO | 6. GE Silchar, Assam |
| 7. AGE (I) Kumbhigram | 8. PWD Dimapur, Nagaland |
| 9. AGE (I) Zakhama | 10. AGE (I) Agaratala |
| 11. AGE E/M Leimakhong | 12. BSO Leimakhong |
| 13. Office Copy | |

Annexure No. 1**Eligibility criteria for un-enlisted contractors****1. EXPERIENCE**

- (a) Three works costing not less than Rs 7.50 lakhs.
(or)
Two works costing not less than Rs 10.00 lakhs.
(or)
One work costing not less than Rs 20.00 lakhs.
- (b) Average annual turnover for last two consecutive years shall not be less than Rs 25.00 lakhs.

2. FINANCIAL SOUNDNESS

- (a) Solvent upto Rs 10.00 lakhs.
(or)
Financially sound for engagement upto Rs 25.00 lakhs.
- (b) Working capital not less than Rs 5.00 lakhs.

3. ENGINEERING ESTABLISHMENT

- One graduate Engineer from a Government recognized institution with minimum experience of 2 years.
(or)
One diploma Engineer from Government recognized institution with minimum experience of 4 years.

4. LIMIT OF MINIMUM RESERVE/ASSETS (IMMOVABLE AND MOVABLE)

8.00 lakhs - 80% of minimum reserve shall be in the form of immovable property.

5. **T & P** - The firm should give an affidavit duly notarized for the T & P held by them.

6. POLICE VERIFICATION

Copy of police verification certificate from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor/ each partner/ each director can be submitted.

7. CERTIFICATE REGARDING NO RECOVERY OUTSTANDING IN ANY GOVT DEPARTMENT

Affidavit duly notarized to this effect to be furnished.

8. List of works alongwith performance report from the department in support of experience of similar nature of work

9. EMPLOYEES PROVIDENT FUND (EPF)

Scanned copy of Employees Provident fund (EPF) registration letter alongwith employees provident funds (EPF) code No to be uploaded in Cover-I of e-bid system. In the absence of this, Cover-I shall be liable for rejection.

Note: Contractor shall upload copies of all the above documents prior to closing date of bid submission.

Garrison Engineer
Accepting officer

AMENDMENT TO APPENDIX 'A' TO NOTICE INVITING e-TENDER**Name of Work: BAZAR SUPPLY FOR AGE B/R AND BSO LEIMAKHONG, ELECTRIC FITTING AND FIXTURES UNDER GE 869 EWS**

1. The following amendments may please be carried out in Appx 'A' to Notice inviting e-tender issued vide this office Notice of tender No 8153/02/E8 dated 18 Apr 2018.

Sl No	Location	Particulars
(a)	Para 1: Name of Work	FOR : Supply Bazar for AGE B/R, electric fitting & fixtures and BSO Leimakhong under GE 869 EWS READ : BAZAR SUPPLY FOR AGE B/R AND BSO LEIMAKHONG, ELECTRIC FITTING AND FIXTURES UNDER GE 869 EWS
(b)	Para 2: Estimated Cost of work	FOR : "Rs 40.00 lakhs" READ : "Rs 25.00 lakhs"
(c)	Para 6: Type of Contract	FOR : "The tender shall be based on IAFW-1779A and IAFW – 2249 (GCC)" READ : "The tender shall be based on IAFW-1815(R) and IAFW – 1815Z (GCC)"
(d)	Para 6 (a) : Publishing date and time of tender	FOR : "11 May 2018 at 1600hrs" READ : "26 Dec 2018 at 1600hrs"
(e)	Para 6 (b) : Bid submission start date	FOR : "24 May 2018 at 0900hrs" READ : "31 Dec 2018 at 1200hrs"
(f)	Para 6 (c) : Last date of Bid submission	FOR : "31 May 2018 at 1800hrs" READ : "09 Jan 2019 at 1800hrs"
(g)	Para 6 (d) : Date and time of bid opening (Cover No 1)	FOR : "02 Jun 2018 at 1500hrs" READ : "10 Jan 2019 at 1500hrs"
(h)	Para 8(a) & 8(b): Eligibility Criteria	FOR : "Class D" READ : "Class E"
(j)	Para 11: Earnest Money	FOR : "Rs 80,000.00" READ : "Rs 50,000.00"
(k)	Eligibility criteria for un-enlisted contractors : Serial 3 ENGINEERING ESTABLISHMENT	Delete existing description against serial 3 in "toto" and read blank in lieu.
(l)	Notes, Appendix 'A' to NIT	Delete existing entries under Notes and insert the following in lieu:

AMENDMENT TO APPENDIX 'A' TO NOTICE INVITING e-TENDER (CONTD.....)**NOTES:**

(a). Contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualification for the tender are less than 7 (seven).

(b). In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously complete similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and /or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in **Cover -1** of tender (**T bid**).

(c). (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.

(ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 05 days of bid submission end date.

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. **However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months** commencing from the date of opening of finance bid (**Cover-2**).

(iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, **finance bids will not be opened**. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of fiancé bid (**Cover-2**).

(v) In case of applications/bid (enlisted contractor as well as un enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (**Cover-2**).

(d). Contractors may note that they shall not be loaded beyond their tendering limits as under:-

(i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times in tendering limit.

(ii) In case of one class (two class in case remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times.

(iii) In case of unlisted contractors: 2 times the upper tendering limit of class for which contractors meets the criteria for enlistment

(e). In case any deficiency is noticed, in the documents required to be uploaded by tenderers as per NIT, after opening of **Cover-1 (T Bid)** and during technical evaluation, a communication in the form of e-mail/whatsapp/sms/speed post etc. shall be sent to the contractors to rectify the deficiency within a period of 7 days from date of communication failing which financial (**Cover-2**) shall not be opened and contractor shall not have any claim on the same.

(f). As per section 6 of the EPF and MP Act 1952, the contribution which shall be paid by the employer to the Fund shall be ten per cent of the basic wages, dearness allowance and retaining allowance (if any) for the time being payable to each of the employees whether employed by him directly or by or through a contractors and the employees contribution shall be equal to the contribution payable by the employer in respect of him" Therefore the onus will still lie with the Principal Employer to get compliance of contractors under the EPF and MP Act, 1952 if the total number of workers employed by him through various contractors is more than twenty.

Therefore contractors are required to produce Provident FUND Code Number immediately after acceptance of bid but in any case before the commencement of work i.e Before releasing the works order by GE. Further work shall commence on ground only after submission of Provident Fund Code Number and no claims whatsoever shall be entertained due to delay in commencement of work on this account. The contractors shall ensure compliance of EPF and MP Act 1952 by the sub contractor if any engaged for said work.

- (g). Contractors enlisted with MES will upload following documents for checking eligibility:-
- (i) Application for bid in Firm's letter head
 - (ii) Enlistment letter
 - (iii) Scanned copy of DD of cost tender
 - (iv) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover-I of e-bid system. **In absence of GST registration letter, cover-1 shall be liable rejection.**
- (h). Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class and category of work, including affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I MES Manual on contracts -2007 (reprint 2012). Following documents shall be uploaded amongst others:-
- (i) Application for tender on tender's letter head.
 - (ii) Details of three highest valued similar nature of works executed during last five years, financial year –wise in tabular form giving name of work, Accepting Officer's details, viz, address, Telephone, Fax No., E-Mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd as applicable, It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
 - (iii) Solvency certificate and Working Capital Certificate issued by scheduled bank.
 - (iv) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
 - (v) Affidavits for possession of movable and immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd. Valuer in support of movable and immovable properties. In case of Limited Company, the immovable property is required to be the name of the company.
 - (vi) It should also indicated that immovable property is free from mortgages, hypothecation or any other disputed and encumbrances and clearly belongs to your firm and it should indicate the immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office.
 - (vii) Movable assets like Scooter/Car etc or NSCs/fixed deposits etc should be supported by certified photocopies of updated RC books.
 - (viii) Immovable/movable property (minimum reserve) shall be exclusively in the name of contractor and not in the name of family members/relatives/other. In case of limited companies immovable /movable property (considered for minimum reserve) shall be exclusively in the name of company and should be reflected in Balance Sheet of the Company.
 - (ix) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
 - (x) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover-I of e-bid system. **In absence of GST registration letter, cover-1 shall be liable for rejection.**
 - (xi) Scanned copy of DD of cost of tender and earnest money.
- (j). In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer, authority i.e., **HQ 137 Works Engineer** on email against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/Prequalification bid
- (k) (i) For submission of e-tender bidders are requested to get themselves registered with www.defproc.gov.in website alongwith class –II/III **Digital Signature Certificate (DSC)** issued by authorized CA under IT Act 2003.
- (ii) For complete details refer our website www.defproc.gov.in at CPP portal.
- (iii) Any change/modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated.

<p>(iv) Full notice of tender IAFW-2162 & enlistment criteria are available in all offices of MES and also on MES website.</p> <p>(l). All disputes arising before acceptance of subject tender shall be decided by Court of appropriate jurisdiction at MANIPUR only. After acceptance of subject tender, condition 72 (Jurisdiction of Courts) of IAFW-2249 shall be applicable.</p> <p>(m) Contractor who apply for work having eligible category of enlistment as b (i) should have electrical license holder in their establishment as his license shall be uploaded in Cover –I of the bid along with other documents.</p>
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2. All other entries will remain unchanged.

SIGNATURE OF CONTRACTOR

8153/ 20 /E8
Garrison Engineer
869 Engineer Works Section
PIN-913869
C/O 99 APO

26 Dec 2018

AGE (Contracts)
FOR ACCEPTING OFFICER