

MILITARY ENGINEERS SERVICES**APPENDIX 'A' TO NOTICE INVITING E-TENDER****NIT NO C/8510/GE(AF)PAN/ OF 2017-2018**

Garrison Engineer (AF) Panagarh on behalf of the President of India invites on line bid (E-Tender) from eligible enlisted contractors of MES and enlisted/un-enlisted contractors working with other Govt Department meeting eligibility criteria for under mentioned work:-

Para 1	Name of work	:	PERIODICAL SERVICES TO CERTAIN BUILDINGS, WELCOME MAINTENANCE AND CLEANING OF WATER TANKS AT AF STN PANAGARH AND RAMPURHAT
Para 2	Type of Contract	:	Tender shall be based on Specification, IAFW-2249 and IAFW-1779A with Schedule `A' (list of item of works) to be quoted by the tenderer.
Para 3	Estimated cost	:	Rs 19.97 Lakhs approx (At par market)
Para 4	Period of completion	:	11 (Eleven Months)
Para 4.1	<u>Eligibility criteria</u> (a) For MES enlisted contractors	:	Class `E' and above Category 'a'(i)' (MES contractors shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority) Note 1: Enlisted contractor shall upload copies of enlistment letter. The enlistment letter alongwith enclosures being uploaded by tenderer shall be examined and verified. The eligible class shall be examined as notified in the notice of tender, News paper Advt & MES website.
	(b) For un-enlisted contractors	:	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'E' class MES contractors & category 'a(i)' i.e with regard to having satisfactory completed requisite value works, Annual turnover, Solvency, Working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department. Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts - 2007 (Reprint 2012) as available in all MES formations. (b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located / notarized copy of valid passport of proprietor /each partner/each Director. (c) They should not carry adverse remarks in WLR / or any other similar report of any authority.

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	(c) For both MES enlisted and un-enlisted contractors	:	MES Enlisted and Un-enlisted contractor shall upload copies of PROVIDENT FUND CODE NUMBER(Pt/Ty) and Goods and Service tax registration Number alongwith T-Bid failing which T-Bid will be rejected and financial bid will not be opened. Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/ another firm except sons /daughters/spouse of proprietor /partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.
Para 5	Cost of tender paper and mode of payment	:	Rs 500/- in the shape of Demand Draft/Bankers cheque from any Nationalized Bank/Schedule Bank in favour of Garrison Engineer (AF) Panagarh (Copy shall be uploaded online and original to be submitted off line before due date of opening of technical bid).
Para 6	Office to be contacted for visit of site	:	AGE B/R-I (AF) Panagarh
Para 7	Amount of Earnest Money for contractors not enlisted in MES	:	Rs 39940.00 in the shape of Call Deposit Receipt from any Schedule Bank, in favour of Garrison Engineer (AF) Panagarh (copy shall be uploaded online and original to be submitted off line with an application before due date of opening of technical bid) BGB not acceptable.
Para 8	(a) Last date of receipt of online bid	:	Refer CRITICAL DATES shown below.
	(b) Last date of opening of online bids	:	Refer CRITICAL DATES shown below.
CRITICAL DATES			
(i)	Date of publishing	:	By 1800hrs on 08 Dec 2018
(ii)	Document download starting date	:	By 1830hrs on 08 Dec 2018
(iii)	Document download ending date	:	By 1730hrs on 29 Dec 2018
(iv)	Bid submission starting date	:	By 1800hrs on 22 Dec 2018
(v)	Bid submission ending date	:	Upto 1800hrs on 29 Dec 2018
(vi)	Date of opening of technical documents of tender	:	After 1500hrs on 31 Dec 2018
(vii)	Date of opening of financial documents of tender	:	Shall be intimated online after opening of financial documents.

Website /portal address	https://defproc.gov.in and www.mes.gov.in
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Notes

- (1) The contractor enlisted upto one* class below the eligible class may also apply/bid. Application /bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
- (2)
 - (i) Applications / bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
 - (ii) Tenderers/bidders to note that they should ensure that their original DD's and earnest money (as applicable) are received within 05(Five) days of bid submission end date.
 - (iii) In case of applications/bids from enlisted contractors of MEs, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However, non-submission of physical copies of cost of tender shall be considered as willful negligence of the Bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
 - (iv) In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.
 - (v) In case of applications/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
- (3) Contractors enlisted with MES will upload following documents for checking eligibility :-
 - i) Application for bid in Firm's letter head
 - (ii) Enlistment letter
 - (iii) Scanned copy of DD of cost of tender
- (4) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others.
 - (i) Details of three highest valued similar nature of works executed during last five years financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorised Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
 - (ii) Solvency certificate (upto Rs. 20.00 Lakhs) and working Capital (not less than Rs. 7.50 Lakhs) Certificate issued by scheduled bank.
 - (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.

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(iv) Affidavits for possession of movable & immovable properties by proprietor /partner owning the immovable property alongwith Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.

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(v) In addition the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.

(vi) Scanned copy of DD of cost of tender and earnest money.

FORM OF SOLVENCY CERTIFICATE FROM A SCHEDULED BANK

This is certified that to the best of our knowledge and information M/s/Shri/Smt _____ having address _____ a customer of our bank are/is respectable and can be considered solvent/financially sound for any engagement up to Rs. _____ (Rupees _____). The certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)

Name, No, Seal of Bank

NOTE : In case of partnership firm, certificate to include names of all partners as recorded with the bank.

FORM OF WORKING CAPITAL CERTIFICATE FROM A SCHEDULED BANK

This is certified that M/s/Shri/Smt _____ having address _____ has/have been maintaining a saving bank account/current account/fixed deposit account with this branch of bank since _____ and an amount not less than Rs. _____ (Rupees _____) has been available to the credit in his/her/their account Nos _____ for the three months. The firm is enjoying overdraft/credit facility upto limit of Rs. _____

(Signature)

Name, No, Seal of Bank

5. ENGINEERING ESTABLISHMENT

One graduate Engineer from a Government recognized institution with minimum experience of 02 Years
Or

One diploma Engineer from Government recognized institution with minimum experience of 04 Years.

NOTE : Affidavit duly notarized indicating engagement of engineer by the contractor and consent of appointee along with pass certificate of engineer shall be uploaded by the contractor at the time of submission of on-line bid.

6. LIMIT OF MINIMUM RESERVE/ASSETS(IMMOVABLE AND MOVABLE)

Rs. 12.50 Lakh – 80% of minimum reserve shall be in the form of immovable property.

NOTE : Affidavit duly notarized indicating details of property held by the proprietor/Partners/Ltd company and copy of valuation report reflecting ownership details carried out by the Govt registered valuer shall be uploaded by the contractor at the time of submission of online bid. The affidavit shall, inter-alia, include the followings:-

(a) That the immovable and movable property is free from mortgage, hypothecation or any other disputes and encumbrances and clearly belongs to the contractor.

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Or

The immovable property has been mortgaged/hypothecated for Rs._____Market value immovable property as per valuation reports No _____given by registered valuer_____is Rs._____. Therefore balance market value of property i.e Rs._____(Market value minus mortgage value) is free from any/hypothecation.

***To be deleted where not applicable.**

(b) That the said immovable/movable property has not been shown for seeking enlistment of a sister concern in MES.

(c) That the said immovable property will not be sold, gifted or otherwise disposed off without prior intimation to the registering authority in MES. While giving such prior intimation, new affidavit for alternate immovable property of value atleast equal to minimum requirement as per scales alongwith valuation report from Registered valuer shall also be submitted; failing which provisional enlisting authority for the particular norm may take action as deemed fit till acquiring alternate immovable property.

7. **T & P.** The firm should give an affidavit duly notarized for the T&P held by them.

8. **POLICE VERIFICATION**

Copy of police verification certificate (not older than 06 months) of proprietor/Partners/Directors from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor/partners/each director can be submitted. If the tenderer is found to be lowest and considered for acceptance, then independent police verification shall be carried out after opening of price bid.

9. **CERTIFICATE REGARDING NO RECOVERY OUTSTANDING IN ANY GOVT DEPARTEMNT AND NOT BANNED/BLACK LISTED BY ANY GOVT DEPTT.**

Affidavit duly notarized to this effect to be furnished.

Note. Contractor shall upload copies of all the above documents prior to closing date of submission bid in the cover name as "**Scan copy of DD i.e, cost of tender and EMD as applicable**"

10. **IN ANY CIRCUMSTANCES, SUBLETTING OF WORKS AND POWER OF ATTORNEY DURING EXECUTION OF CONTRACT SHALL NOT BE ALLOWED.**

11. In case of rejection of technical / prequalification bid, contractor may appeal to next higher Engineer authority i.e. HQ CWE(AF) PANAGARH on email against rejection, whose decision shall be final and binding. However contractor /bidder shall not be entitled to any compensation whatsoever for rejection of technical / prequalification bid.

12. **Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72- Jurisdiction of Courts of IAFW-2249 shall be applicable.**

FILE NO : C/8510/E8

DATED : Dec 2018

SIGNATURE OF CONTRACTOR
DATED :

ACCEPTING OFFICER