

**APPENDIX 'A' TO NOTICE INVITING e – TENDER****NIT NO: CA NO CE WAC/SAR/T-29/2018-19**

1	Name of work	:	<b><u>PROVN OF AIRCONDITIONING FOR ATC BUILDING AT AF STN SARSAWA</u></b>
2	Estimated Cost of Work	:	<b>Rs 92.00 Lakhs</b>
3	Period of completion	:	12 (Twelve) months
4	Cost of tender documents	:	Rs 1000/- in the shape of DD / Bankers cheque from any Scheduled bank in favour of <b>GE (AF) SARSAWA</b> . (Copy shall be uploaded online and original to be submitted offline before due date of opening of cover No 1) payable at Sarsawa.
5	Website/Portal Address		<a href="http://www.defproc.gov.in">www.defproc.gov.in</a>
6	Type of Contract		Item rate based on IAFW 1779-A. Rates to be quoted by the tenderers.
7	Information & Details		
	(a) Bid Submission start date (b) Last date of bid submission (c) Date of bid opening	:	Refer critical dates shown below
<p><b>Note :-</b></p> <p>(i) The applicant contractor shall note that the demand draft/Banker's cheque shall be in favour of of <b>GE (AF) SARSAWA</b>. Cost of tender documents shall be non-refundable. However DD/ Banker's cheque shall be returned to the applicants whose cover No: 2 is not opened. Please note that cover No 2 (price bid) will be opened only in respect of qualified and eligible contractors who fulfills the eligibility / criteria according to their tech bid submitted in cover No 1.(applications/ technical bid)</p> <p>(ii) Uploading of bid does not constitute any guarantee for opening of price bid of tenderer. Opening of price-bid (cover No 2) of tender will be decided by the Accepting Officer based on interalia, past track record, financial position, experience of similar works executed by the applicant/contractor etc. The Accepting Officer shall receive applications (cover No 1 &amp; price bid cover No 2) upto the last date &amp; time of bid submission/extended date of bid submission as applicable and as mentioned below. The firm/contractor should be profit making, to ascertain this they have to upload TDS certificate of last three years. The applicant/contractor will be informed regarding non opening of cover 2 (price bid).</p> <p>(iii) No applicant/contractor shall be entitled for any compensation whatsoever for rejection of his application/non opening of cover No 2 (price bid).</p>			
8	<b><u>Eligibility Criteria</u></b> (a) For MES enlisted contractors Class in MES, Category of enlistment	:	(a) All contractors enlisted with MES in class -C0 and above and <b>category (c) (i)</b> subject to the remarks w.r.t performance in respect of Works in hand reflected in work load return (WLR) circulated by competent engineer authority.

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	(b) For Other contractors	<p>(a) The firms not listed with MES shall meet enlistment criteria of -Cø class MES contractors and category (c)(i) i.e. with regard to having satisfactorily completed requisite value works, annual turnover, solvency, working capital, immovable property/fixed assets, T&amp;P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. As per Enlistment criteria may be seen in para 1.4 and 1.5 of section I of Part I of MES Manual of Contracts-2007 (Reprint-2012) as available in all MES formations</p> <p>(b) These firms shall also submit copy of police verification from police authorities of the area where the registered office of the firm is located/notarized copy of valid Passport of proprietor/each partner/each director.</p> <p>(c) Firm should not carry adverse remarks in WLR/or any other similar report of any authority.</p>
	(c) For all contractors	Contractors will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of tender documents
9	Tender Issuing and Accepting Officer	HQ CE (AF) WAC Palam
10	Executing Agency	<b>GE (AF) SARSAWA</b>
11	Earnest Money	<b>Rs 1,63,000.00</b> in form of DD/ Banker's cheque from any Scheduled/Nationalized bank in favour of <b>GE (AF) SARSAWA</b>

**CRITICAL DATES**

Para 7 & 8	Publishing date and time of tender documents	:	<b>17 Oct 2018 up to 1800 hrs</b>
	Starting date & time of tender documents downloading	:	<b>17 Oct 2018 up to 1830 hrs</b>
	Clarification start date & time	:	<b>22 Oct 2018 up to 1100 hrs</b>
	Clarification end date & time	:	<b>05 Nov 2018 up to 1700 hrs</b>
	Starting date and time of bid submission(Cover No 1 & 2)	:	<b>06 Nov 2018 up to 1800 hrs</b>
	Bid documents download end date & time	:	<b>12 Nov 2018 up to 1800 hrs</b>
	Closing date and time of bid submission(Cover No 1 & 2)	:	<b>12 Nov 2018 up to 1800 hrs</b>

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	Date and time of bid opening (Cover No 1)	:	<b>13 Nov 2018 up to 1600 hrs</b>
	Date and time of bid opening (Cover No 2)	:	Will be intimated online after completion of evaluation of tech bid/application (cover No 1)

**Notes:-**

- (a) Contractor one class below may also bid for this tender. Their application shall be considered subjected to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualifying for the tender are less than 07(seven).
- (b) In case number of eligible class contractors satisfying the eligibility criteria give in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and/or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors on class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid)
- (c) (i) Applications/bids not accompanied by scanned copies of requisite value DD/Bankers cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of T bid and their finance bids will not be opened.
- (ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 10 days of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a six months commencing from the date of opening of finance bid (cover 2).
- (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractor alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (cover 2).
- (v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (cover 2).
- (vi) Contractor shall upload copy of Goods and Service Tax (GST) no of their company. In case of failure to submit GST no, the firm shall be disqualified in technical bid evaluation.
- (vii) In case tenderers upload quotation in pre-revised BOQ, the same shall be considered as a willful negligence by the bidder and their quotation shall be considered Non-bonafide.
- (viii) Before releasing the Work Order after Acceptance of tender, Contractor shall ensure that they have Provident Fund Code number, if applicable and shall also ensure compliance of EPF & MP Act, 1952

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- (d) Contractors may note they shall not be loaded beyond their tendering limit as under:-
- (i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit
  - (ii) In case of one class contractors are selected for issue of tender: 6 to 7 times.
  - (iii) In case of un-enlisted contractors: 2 time the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (e) In case any deficiency is noticed, in the documents required to be uploaded by tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/sms/speed post etc. shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover 2) shall not be opened and contractor shall not have any claim on the same.
- (f) Contractors enlisted with MES will upload following documents (scanned copy in pdf format) for checking eligibility:
- (i) Application for the tender on Tenderer's letter head. In this, the contractor should explain with calculation details supported with documentary evidence as to how he is qualifying for this tender in terms of condition given in para 8(a)(a) above.  
Tenderer/bidder to note that if they do not submit their calculation details and/or supporting documents correctly, than Deptt will make calculation. If the firm does not qualify as a result of Deptt calculation, then bidder will be responsible for the same. This is notwithstanding the fact that Deptt will check the details and calculation also in respect of the contractors who have given the calculations
  - (ii) Enlistment Letter
  - (iii) DD toward cost of tender
  - (iv) Working detail of residual capacity which shall include:
    - (aa) Copy of turnover certificate from CA for last 5(five) years (FY), notarized copy of relevant pages of balance sheet of those FYs showing the turnover (gross receipts)
    - (ab) List of works in hand for contracts with government department & private works, completed value thereof and residual work to be completed during completion period of subject work in a self-explanatory tabular form. This shall be submitted duly signed by proprietor/all partners/authorized director of Pvt/Public Ltd as applicable.
    - (ac) Affidavit on non-judicial stamp paper of Rs 100 (minimum) in the form of hard copy declaring their turnover for last 5 (five) years and the value of contracts in hand in Government department & private and details of works completed and residual work to be completed. Hard copy of these documents will be submitted within 5 days of the last date & time of opening of Tbid.
  - (v) GST Enrolment Letter
  - (vi) EPF Enrolment Letter
- (g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of part-I MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others:
- (i) Application for the tender: In this the contractor should explain with calculation details supported with documentary evidence, how he is qualifying for this tender in terms of conditions given in para 8(a)(a) above.  
Tenderer/bidder to note that if they do not submit their calculation details and/or supporting documents correctly, than Deptt will make calculation. If the firm does not qualify as a result of Deptt calculation, then bidder will be responsible for the same. This is notwithstanding the fact that Deptt will check the details and calculation also in respect of the contractors who have given the calculations

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- (ii) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work. Accepting Officer's details, viz Address, Telephone < Fax No., E-Mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (iii) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation certificate from regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company  
In case of limited company, the immovable property is required to be in the name of the company
- (iv) Solvency certificate and working capital certificate issued by scheduled bank.
- (v) Scanned copy of DD toward cost of tender and earnest money.
- (vi) Documents in support of residual capacity which shall include:  
(aa) Annual turnover certificate for last 2 years issued by chartered Accountant along with relevant pages of audited balance sheets in supports thereof.  
  
(ab) List of works in hand for contracts with government department & private works, completed value thereof and residual work to be completed during completion period of subject work in a self-explanatory tabular form. This shall be submitted duly signed by proprietor/all partners/authorized director of Pvt/Public Ltd as applicable.  
  
(ac) Affidavit on non-judicial stamp paper of Rs 100 (minimum) in the form of hard copy declaring their turnover for last 2 (two) years and the value of contracts in hand in Government department & private and details of works completed and residual work to be completed. Hard copy of these documents will be submitted within 5 days of the last date & time of opening of Tøbid.
- (h) In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority i.e. CE WC on email against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
- (i) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition-72 Jurisdiction of Courts of IAFW-2249 shall be applicable

83281/SAR/ /E8

CE (AF) WAC Palam  
Palam, Delhi Cantt-110010Asst Director (Contracts)  
for Accepting Officer

Dated : Oct 2018

