

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1. Name of work **PROVN OF CONSERVANCY AND HOUSEKEEPING SERVICES FOR THE OFFICE HQ CEPZ PATHANKOT & GE (SOUTH) PATHANKOT**
2. Estimated Cost Rs. 36.00 Lakhs
3. Period of completion 11 Month
4. Cost of tender documents **Rs 500/-** in the shape of DD/bankers cheque from any scheduled bank in favour of **GE (SOUTH) PATHANKOT** payable at **PATHANKOT**.
5. Website/portal address [www.defproc.gov.in](http://www.defproc.gov.in) and [www.mes.gov.in](http://www.mes.gov.in)
6. Type of contract The tender shall be based on (IAFW- 1779-A) and General Conditions of Contract (IAFW-2249) with BOQ (list of items of work) to be priced by tenderer. The Tenderer are required to quote their rates against each items of BOQ

7. **Information & details:**

(a) Publication date of tender documents	12 Oct 2018 at 1700 hrs
(b) Starting date & time of tender document downloading	12 Oct 2018 at 1800 hrs
(c) Clarification start date & time.	NA
(d) Clarification end date & time.	NA
(e) Pre-bid meeting date & time	NA
(f) Starting date and time of bid submission (Cover No 1&2)	26 Oct 2018 at 1200 hrs
(g) Bid document download end date & time.	02 Nov 2018 at 1800 hrs
(h) Closing date and time of bid submission (Cover No 1&2)	02 Nov 2018 at 1800 hrs
(j) Date and time of bid opening (Cover No 1)	05 Nov 2018 at 1200 hrs
(k) Date and time of bid opening (Cover No 2)	Will be intimated on line after completion of evaluation of tech bid/application (Cover No 1)

8 **Eligibility criteria :-**

- (A) For MES enlisted Contractors All contractors enlisted with MES in **class 'D' and above & Category (a)(i)/ b(i)/ d(v)** shall be considered qualified provided they do not carry adverse remarks in WLR of competent Engineer authority.
- (B) For Other Contractors
- (a) The firms not enlisted with MES shall meet the enlistment criteria of **'D' class** MES contractors **&Category (a)(i)/ b(i)/ d(v)** i.e with regard to having satisfactorily completed requisite value work. Annual turnover, solvency, working capital, immovable property/ fixed assets, T&P, Engineering establishment, no recovery outstanding in Govt department, Police verification/ passport etc. Enlistment criteria may be seen in Para 1.4 of section-I of Part- I of **MES Manual on contracts. 2007 (Reprint 2012)** as available in all MES formations.
- (b) These firms shall also submit copy of police verification from Police authority of the area where the registered office of the firm is located / notarized copy of valid passport of proprietor / each partner / each Director.
- (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
- (C) For all contractors Contractor will not be allowed to execute the works by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and Firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.

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- 9 Tender issuing and Accepting Officer HQ Commander Works Engineers, Pathankot, Punjab -145001
10. Executing agency **GE (SOUTH) PATHANKOT**
11. Earnest Money **Rs 72000.00** in favour of **GE (SOUTH) PATHANKOT** payable at **PATHANKOT.**

**Notes :-**

- (a) The contractors enlisted up to one class below the eligible class may also apply/bid. Application/ bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applications of eligible class.
- (i) Normally the application from contractor enlisted in eligible class only shall be considered.
- (ii) However, contractors enlisted in one class/two class below eligible class may also apply/bid. Applications from one class below eligible class contractors may be considered in the event of inadequate response / bids from the applicants of eligible class provided their past performance has been satisfactory and in the opinion of Accepting Officer they are considered capable of handling this work.
- (iii) Applications from two class below eligible class contractors may be considered in the event of inadequate response from the applicants of eligible class and one class below eligible class provided their past performance has been satisfactory and in the opinion of Accepting Officer are considered capable of handling work.
- (iv) To infuse better competition, Accepting Officer may consider applicants from one class below eligible contractors even in the event of sufficient applications from eligible class contractors provided such contractor(s) strictly meet the criteria laid down in Section 3.5.5.2(b)(ii) of MES Manual on Contracts, 2007 (Reprint 2012).
- (v) Contractors enlisted in one class/two class below eligible class shall submit the documents such as details of three highest value similar nature works executed during last 03 years, affidavit for possession of movable and immovable properties etc. In the manner prescribed for unenlisted contractors here-in-before in support of their capability to execute the subject work, to enable Accepting Officer take a considered decision.
- (b) (i) Applications/bids not accompanied by scanned copies of requisite DD/bankers cheque toward cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their financial bids will not be open.
- (ii) Tenders/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within five days of bids submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES , where scanned copy of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, financial bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of financial bid.
- (iv) In case of application/bids from un-enlisted contractors, where scanned copies of required DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date , financial bids will not be opened . Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid
- (v) In case of application/bids (enlisted contractor as well as un-enlisted contractor) when scanned copies of requisite earnest money (as applicable) were uploaded but the same are not received in physical from within stipulated time such bids shall not qualify for opening of finance bids.
- (c) **Contractors enlisted with MES will uploaded following documents for checking eligibility :-**
- (i) Application for bid in firm's letter head
- (ii) Enlistment Letter
- (iii) Scanned copy of DD of cost of tender
- (iv) Scanned copy of EPF Number and GST Number

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- (d) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of Section-I of Part-I of MES Manual on contracts 2007(reprint 2012). Following documents shall also be uploaded amongst others.
- (i) Details of three highest valued similar natures of works executed during last five years, financial year-wise in tubular form giving name of works. Accepting officer's details, viz, address, telephone, Fax no, E-mail, Id etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partner/authorized Directors of Pvt. /Public Ltd., as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency Certificate and working capital certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by chartered accountant along with relevant pages of audited balance sheets in support thereof.
- (iv) Affidavits for possession of moveable & immovable properties by proprietor/partner owing the immovable property along with valuation certificate from regd. valuer in support of moveable & immovable properties. In case of limited company, the immovable property is reqd to be in the name of company.
- (v) In additional the un-enlisted contractors shall also furnish affidavit on Non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (two years)
- (vi) Scanned copy of DD of cost of tender and earnest money.
- (vii) Scanned copy of EPF Number and GST Number
- (e) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72-Jurisdiction of Courts of IAFW-2249 shall be applicable.
- (f) In case of rejection of technical/ prequalification bid, contractor may appeal to next higher Engineer authority i.e. **Chief Engineer Pathankot Zone, Pathankot** on email- **pathankotengrs@gmail.com** against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical /prequalification bid.

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Signature of Contractor

(M C Agnihotri)  
EE (SG) (QS&C)  
DCWE (Contracts)  
For Accepting Officer

T-8154/T-26/ 02 /E8

Military Engineer Services  
HQ Commander Works Engineer  
Pathankot-145001  
12 Oct 2018

