

**APPENDIX 'A' TO NOTICE INVITING TENDER [NIT]**

1. Name of work : **SPECIAL REPAIRS TO FIRE ALARM SYSTEM AT BUILDING NO. P-20 AT SMHQ UNDER GE (NB) VISAKHAPATNAM**
2. Estimated cost of work : Rs. **15.50 Lakhs** at par market cost
3. Period of Completion : **05 (Five)** Months
4. Cost of tender documents & Garrison Engineer : Rs. **500/-** in the shape of Demand Draft (DD)/ Bankers Cheque from any Nationalized/ Scheduled Bank in favour of **GE (NB) Visakhapatnam**
5. Website / portal address : [www.defproc.gov.in](http://www.defproc.gov.in)
6. Type of contract : The tender is based on IAFW – 2249 and IAFW – 1779 A [Revised 1955] with Schedule "A" [Item of works] to be priced by the tender.
7. Information & Details:
  - [a] Bid submission start date
  - [b] Last date of bid submission Refer critical dates
  - [c] Date of bid opening
8. **Eligibility criteria:**
  - [A] For MES enlisted contractors : All contractors enlisted with MES in Class '**E**' and Category '**c(vi)**' shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
  - [B] For other contractors :
    - [a] The firms not enlisted with MES shall meet the enlistment criteria of '**E**' class MES contractors & category '**c(vi)**' i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts - 2007 (Reprint 2012) as available in all MES formations.
    - [b] These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located / notarised copy of valid passport of proprietor/each partner/each Director.
    - [c] They should not carry adverse remarks in WLR/or any other similar report of any authority.

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- [C] For All contractors : Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.
9. Tender issuing and Accepting : Commander Works Engineers, Station Road, Officer  
Visakhapatnam
10. Executing Agency : Garrison Engineer [NB] Visakhapatnam
11. Earnest Money : **Rs. 31,000/-** in favour of **GE (NB) Visakhapatnam.**

**NOTES:**

- [a] The contractor enlisted upto one class below the eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
- [b] [i] Applications / bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- [ii] Tenderers / bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 05(Five) days of bid submission end date.
- [iii] In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
- [iv] In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.
- [v] In case of applications / bids( enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.

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- [c] Contractors enlisted with MES will upload scanned copies of following documents for checking eligibility:-
- [i] Application for bid in Firm's letter head indicating valid email ID & Phone No
  - [ii] Valid copy of Enlistment letter along with its enclosures
  - [iii] Demand draft / Banker's cheque for **Rs. 500/-** issued by Nationalised / Scheduled Bank in favour of **GE (NB) Visakhapatnam** towards tender cost.
  - [iv] Copy of Provident Fund Code Number
  - [v] Copy of GST Registration Number
- [d] Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (reprint 2012). Scanned copies of following documents shall also be uploaded amongst others:-
- [i] Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorised Director of Pvt / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
  - [ii] Solvency certificate and working Capital Certificate issued by scheduled bank.
  - [iii] Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
  - [iv] Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.
  - [v] In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
  - [vi] DD towards cost of tender and earnest money.
  - [vii] Copy of Provident Fund Code Number
  - [viii] Copy of GST Registration Number

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**NOTES:**

- [e] Un-enlisted contractors shall note that all the affidavits shall be given on non-judicial stamp papers of Rs. 100/- value duly signed by the contractor and attested by the Magistrate / Notary Public. Photo copies of documents shall be attested by the Gazetted Officer / Notary Public. All the documents shall be signed by the contractor.
- [f] In case of rejection of technical / prequalification bid, contractor may appeal to next higher Engineer authority i.e on email against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/ prequalification bid.
- [g] Tenderer shall note that Court of the place from where tender has been published shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72 – Jurisdiction of Courts of IAFW-2249 shall be applicable.
- [H] The contractors of two class below the eligible class and those who are not enlisted in relevant category of work shall also participate in the tender. However, they have to furnish the relevant documents in support of their work experience in similar scope of work. Department may consider their bids if number of eligible bids received are below seven after taking prior approval from next higher engineering authority if found in order. The decision of Accepting Officer is final, conclusive and binding. The contractor/bidder shall not be entitled to any compensation whatsoever for rejection of their technical / prequalification bid.

Signature of Contractor

SSW