

**APPENDIX 'A' TO NOTICE OF TENDER**

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|-----|--------------------------------------|---|
| 1.  | Name of work                         | <b>REPAIR/MAINT OF DISTRIBUTION STEP DOWN TRANSFORMER AND MISC WORKS AT AF STN JORHAT UNDER GE (AF) JORHAT</b>  |
|     |                                      | <b>TENDER ID :</b>  |
| 2.  | Estimated Cost                       | <b>Rs. 15.00 Lakhs (AT PAR MARKET)</b>  |
| 3.  | Period of completion                 | <b>06 (SIX) Months</b>  |
| 4.  | Cost of tender documents             | <b>Rs. 500.00</b> in the shape of DD / Bankers cheque from any Schedule Bank in favour of <b>GE (AF) Jorhat</b> and payable at <b>Jorhat, Assam</b>   |
| 5.  | Website/portal address               | <a href="http://www.defproc.gov.in">www.defproc.gov.in</a>  |
| 6.  | Type of Contract                     | The tender shall be based on IAFW 2249 and IAFW 1779A (Revised 1955) with Schedule 'A' (List of items of work) to be priced by the tenderer.  |
| 7.  | <u>Information &amp; Details :-</u>  |   |
|     | (a) Bid submission start date        | } Refer critical dates  |
|     | (b) Last date of bid submission      |   |
|     | (c) Date of bid opening              |   |
| 8.  | <u>Eligibility Criteria :-</u>       |   |
|     | (A) For MES enlisted Contractors     | All Contractors enlisted with <b>MES in Class 'E'</b> and above and <b>category b(ii)/b(iii)</b> shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.   |
|     | (B) For other Contractors            | (a) The firms not enlisted with MES shall meet the enlistment of <b>'E' Class</b> MES Contractors & Category <b>"b(ii)/b(iii)"</b> i.e. with regard to having satisfactorily completed requisite value works. Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part-I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations.<br><br>(b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/each partner/each Director.<br><br>(c) They should not carry adverse remarks in WLR/or any other similar report of any authority. |
|     | (C) For All Contractors              | Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the <b>NOT</b> forming part of the tender documents.   |
| 9.  | Tender issuing and Accepting Officer | <b>CWE (AF) Jorhat</b>  |
| 10. | Executing Agency                     | <b>GE (AF) Jorhat</b>   |
| 11. | Earnest Money                        | <b>Rs 30,000/- in favour of GE (AF) Jorhat</b>  |

**NOTES :-**

- (a) Contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applications of eligible class qualifying for the tender are less than 07 (Seven).
- (b) In case of number of eligible class contractors satisfying the eligibility criteria given in NIT are 07 or more than 07, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and/or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractor one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).

**Contd....**

**APPENDIX 'A' TO NOTICE OF TENDER (Contd....)**

**NOTES** (Contd....):-

- (c) (i) Applications/bids not accompanied by scanned copies of requisite DD/bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of "T" bid and their finance bids will not be opened.
- (ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within **07 (Seven) days** of bid submission end date.
- (iii) In case of application/bids from enlisted Contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (Cover 2).
- (iv) In case of application/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such Contractors alongwith complete address shall be circulated for not opening their bids for a period of six months commencing from the date of opening of finance bid (Cover 2).
- (v) In case of application/bids (enlisted Contractor as well as unenlisted Contractor) where scanned copies of requisite Earnest Money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (Cover 2).

(d) Contractors may note that they shall not be loaded beyond their tendering limit as under :-

(i)	In case contractors of eligible class are selected for issue of tender	-	4 to 5 times the tendering limit
(ii)	In case of one class below (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender	-	6 to 7 times
(iii)	In case of unenlisted contractors	-	2 times the upper tendering limit of class for which the contractor meets the criteria for enlistment

(e) In case any deficiency is noticed in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/SMS/speed post etc shall be sent to the contractor to rectify the deficiency within a period of 07 days from the date of communication failing which financial bid (Cover 2) shall not be opened and the contractor shall not have any claim on the same.

(f) Contractors enlisted with MES will upload following documents for checking eligibility :-

- (i) Application for bid in Firm's letter head.
- (ii) Enlistment Letter.
- (iii) Scanned copy of DD of cost of tender.
- (iv) GST Registration Number

(g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of Section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others :-

- (i) Application of tender on tenderer's letter head
- (ii) Details of three highest valued similar nature of works executed during last five years financial year-wise in tabular form giving name of work, Accepting Officer's details, viz Address, Telephone, Fax No., E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorizes Director of Pvt / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (iii) Solvency certificate and working Capital Certificate issued by scheduled bank.
- (iv) Annual turnover certificate for last 2 years issued by Chartered Accountant alongwith relevant pages of audited balance sheets in support thereof.
- (v) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property alongwith Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.

**APPENDIX 'A' TO NOTICE OF TENDER (Contd....)**

(vi) It should be indicated that immovable property is free from mortgages, hypothecation or any other disputes and encumbrances and clearly belongs to your firm, has not been shown for seeking enlistment of any sister concern and it should be indicated that immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office.

(vii) Movable assets like scooter/car etc or NSC/Fixed Deposits etc should be supported by certified photocopies of updated RC books, valid current insurance papers, NSCs/Fixed Deposits.

(viii) Immovable/movable property (minimum reserve) shall be exclusively in the name of contractor and not in the name of family members/relatives/others. In case of limited companies, immovable/movable property (considered for minimum reserve) shall be exclusively in the name of company and should be reflected in the balance sheet of the company.

(ix) In addition, the un-enlisted Contractors shall also furnish affidavit on non Judicial Stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.

(x) Scanned copy of DD of cost of tender and earnest money.

(h) In case of rejection of technical / prequalification bid, Contractor may appeal to Next Higher Engineer Authority i.e. **HQ Chief Engineer (Air Force) Shillong Zone** on email [chiefengrairforcesz@gmail.com](mailto:chiefengrairforcesz@gmail.com) against rejection, whose decision shall be final and binding. However Contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.

(i) Court of the place from where tender has been issued shall alone have jurisdiction to decide to any dispute out of or in respect of this tender. After acceptance of tender, Condition 72-jurisdiction of courts of IAFW-2249 shall be applicable.

(j) The provision regarding cost of tender, cost of EMD and purchase preference for all registered firm/bidders under Ministry of Micro, Small & Medium Enterprises shall be applicable as per Micro, Small & Medium Enterprises Act 2006 and Public Procurement Policy Micro, Small & Medium Enterprise (MSEs) order-2012 including all amendments issued by GOI on any date before bid submission end date 'T' bid.

(k) The bidder/tenderer shall also ensure compliance of the EPF & MP Act 1952 or by a sub contractor, if any, engaged by the contractor for the subject work.

**Signature of Contractor**  
**Dated :**

**DCWE (Contracts)**  
**for Accepting Officer**

File No. 83801/ 04 / E8

Dated : 12 Oct 2018

Headquarters  
Commander Works Engineer (Air Force)  
Jorhat – 785 005 (Assam)

**Distribution :-**

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| 1. HQ EAC, IAF, C/O 99 APO   | 2. HQ CE (AF) Shillong Zone, Shillong – 09         |
| 3. Construction Industry Development Counsel, 801 (8 <sup>th</sup> floor), Hemkunt Chambers 89, Nehru Palace, New Delhi-110019 |  |
| 4. All CsWE under CE (AF) Shillong Zone  | 5. CWE Tezpur                                      |
| 6. All GEs/AGE(I)s under CE (AF) Shillong Zone   | 7. CWE Shillong                                    |
| 8. CDA, Narangi, Guwahati  | 9. CWE Dinjan                                      |
| 10. GE (AF) Chabua   | 11. GE Jorhat                                      |
| 12. The Secretary, MES BAI, Jorhat   | 13. GE (AF) Tezpur                                 |
| 14. Executive Engineer CPWD/PWD, Jorhat  | 15. <b>GE (AF) Jorhat</b>                          |
| 16. Station Master, Railway Station Jorhat   | 17. GE Dinjan                                      |
| 18. SBI, Jorhat  | 19. GE Missamari                                   |
| 20. Notice board   | 21. Head Post Office, Jorhat                       |
| 22. MES Builders Association of India, New Delhi – 110019  | 23. Builders Association of India<br>Mumbai 400034 |
| 24. GE (AF) Mohanbari  | 25. GE Tezpur                                      |
| 26. File : 80019/NIT/E8<br>E/2, E/3 & E/4 Sections (Internal)  |  |