

MILITARY ENGINEER SERVICES**NOTICE OF TENDER**

1. E-tender is invited for the work as mentioned in Appendix 'A' to Notice of Tender. The work is estimated to cost as given in Appendix 'A' to Notice of Tender. This estimate, however, is not a guarantee and is merely given as a rough guide and if the work costs more or less, a tenderer will have no claim on that account.
2. The work is to be completed within the period given in Appx 'A' to Notice of Tender (in accordance with phasing, if any, indicated in the tender) from the date of handing over of site, which will be within 30days after the date of acceptance of the tender.
3. Normally contractors whose names are on the MES approved list for the area in which the work lies and within whose financial category the estimated amount would fall may tender, but in case of term contracts, contractors of categories 'S' and 'A' to 'E' may tender. In case, where the tendered amount is in excess of the financial category, whether or not the estimated amount was within financial category of the contractor, the Accepting Officer reserves the right to accept the tender in which event the tenderer would be required to lodge additional security deposit as notified by the Accepting Officer in terms of conditions of contract. Contractors whose names are on the MES approved list of any MES formation and who have deposited standing Security and have executed Standing Security Bond may tender without depositing Earnest Money along with the tender and if the Accepting Officer proposes to accept the tender such tenderers should be required to deposit security deposit as notified by the Accepting Officer, within 30 days of receipt by him of notification of acceptance of his tender, failing which this sum shall be recovered from the first RAR payment. One firm or contractor shall submit not more than one tender. Under no circumstances will a father and his sons or other close relations who have business dealing with one another be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable for rejection.
4. GARRISON Engineer, SEVOKE ROAD will be the Accepting Officer here-in-after referred to as such for purpose of the contract.
5. The bidders shall refer instructions attached with tender documents for preparation and submission of bids.
6. Tenderers shall submit E-tender in two covers in online mode only on website www.defproc.gov.in.

In case of contractor who has not executed the Standing Security Bond, the tender shall be accompanied by Earnest Money amounting to a sum as given in Appx 'A' to Notice of Tender in the form of deposit at call receipt in favour of GE SEVOKE ROAD, by a Scheduled Bank or in receipted treasury challan, the amount being credited to the revenue deposit of the GE. A Contractor who is not enlisted for the area in which the work lies, but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed Standing Security Bond may tender without depositing earnest money along with the tender; but if the Accepting Officer decides to accept the tender, such tenderer shall lodge. Individual Security Deposit as notified by the Accepting Officer, with Controller of Defence Accounts concerned in the prescribed form within 30 days of receipt by him of notification of acceptance of his tender failing which this sum shall be recovered from the first RAR payment.

NOTICE OF TENDER (CONTD.....)

A Contractor who has executed the Standing Security Bond but not for the appropriate category mentioned above, shall lodge with the Accepting Officer concerned additional security deposit as notified by the Accepting Officer within thirty days of the receipt of his notification of acceptance of his tender, failing which this sum will be recovered from the first RAR. However, in case where any payment is made to the contractor within thirty days of the receipt by him of notification of acceptance of tender, the amount of additional security deposit shall be recovered from such payment.

The GE will return the Earnest Money, wherever applicable, to all unsuccessful tenderers by endorsing authority on the deposit receipt for its refund on production by the tenderer a certificate of the Accepting Officer that a bonafide tender (vide Para-12, here-in-after) was received and all documents were returned.

The GE will either return the Earnest Money to the successful tenderer by endorsing an authority on the deposit Receipt for its refund on receipt of an appropriate amount of Security Deposit, or will retain the same in part or full on account of security deposit, if such a transaction is feasible.

Copies of the drawings and other document pertaining to the work (signed for the purpose of identification by the Accepting Officer or his accredited representative) and sample of materials and stores to be supplied by the contractor will be open for inspection by the tenderer at the office of GE during working hours. The tenderers are advised to visit site by making prior appointment with the GE by giving sufficient time.

7. The tenderers are advised to have full knowledge of all relevant documents, samples, site etc whether he has inspected them or not.
8. Various critical dates are available on web site www.defproc.gov.in.
9. Any tender which proposes any alteration to any of the conditions laid down or which proposes any other condition or description, whatsoever is liable to be rejected.
10. The submission of tender by a tenderer implies that he has read this Notice and the Conditions of Contracts and has made himself aware of the scope and specifications of the work to be done and of the conditions and rates at which stores, tools and plants etc will be issued to him and local conditions and other factors bearing on the execution of the work.
11. Tenderers must be in possession of a copy of the MES Standard Schedule of Rates 2009, Part-I (Specifications) and 2010 Part-II (Rates) including errata/amendments thereto.
12. The accepting Officer does not bind himself to accept the lowest or any tender or to give any reasons for not doing so.
13. The Accepting Officer reserves his right to accept a tender submitted by a Public Undertaking, giving a purchase preference over other tender(s) which may be lower, as are admissible under the Government Policy. No claim for any compensation or otherwise shall be admissible from such tenderers whose tenders may be rejected on account of the said policy.
14. This Notice of tender shall form part of the tender.

**AGE (Contracts)
FOR ACCEPTING OFFICER**

**(SIGNATURE OF CONTRACTOR)
DATE :**

NOTICE INVITING TENDER (NIT)
(For works costing less than Rs. 15.00 crore)

1.	Name of work	<u>OUTSOURCING OF HOUSEKEEPING, B/R AND E/M SERVICES AT SEVOKE MIL STN UNDER GE SEVOKE ROAD.</u>
2.	Estimated Cost	Rs. 26.21 Lakhs (At par Market rate)
3.	Period of completion	180 Days
4.	Cost of tender documents.	Rs. 500.00 in the shape of DD/Bankers cheque from any schedule Bank in favour of GE Sevoke Road and payable at Siliguri.
5.	Website/portal Address	www.defproc.gov.in and www.mes.gov.in
6.	Type of Contract	Item rate contract (IAFW-1779A) with sch 'A' (BOQ) to be priced by the tenderer.
7.	Critical dates	
	(a) Publish date	14.12.2018
	(b) Documents Download/Sale Start Date.	14.12.2018
	(c) Bid Submission Start Date.	28.12.2018
	(d) Document Download/Sale End date.	03.01.2019
	(e) Bid submission End Date.	03.01.2019
	(f) Bid Opening Date (Cover-I)	09.01.2019
8.	Eligibility Criteria:-	
	(A) For MES enlisted contractors.	All contractors enlisted with MES in Class 'E' and above and Category d(v) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
	(B) For other contractors.	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'E' class MES contractors & category d(v) i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Departmental, police verification/pass port etc. Enlistment criteria may be seen in Para 1.4 & 1.5 of section 1 of part I of MES Manual on contracts 2007 (Reprint 2012) as available in all MES formations. (b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firms is located/notarized copy of valid passport of proprietor/each partner/each Director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
	(C) For all contractors.	Contractors will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.
9.	Tender issuing and Accepting Officer.	GE Sevoke Road
10.	Executive agency	GE Sevoke Road.
11.	Earnest money	Rs. 52,500.00 in favour of GE Sevoke Road and payable at Siliguri.

NOTICE INVITING TENDER (NIT)
(For works costing less than Rs. 15.00 crore) (Contd....)

NOTES:-

- 1 (a) The contractor enlisted up to one class below the eligible class may also supply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
- (b) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of Tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within **05 days of bids submission end date**.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
- (iv) In case of applications/bids from enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated format opening of their bids for a period of six months commencing from the date of opening of finance bid.
- (v) In case of applications/bids (enlisted contractor as well as unenlisted contractors) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
- (c) Contractor enlisted with MES will upload following documents for checking eligibility:-
- (i) Scanned copy of Application for bid in Firm's letter head.
- (ii) Scanned copy of MES Enlistment letter of firm.
- (iii) Scanned copy of DD cost of tender.
- (iv) Scanned copy of Provident Fund Code Number of firm
- (v) Scanned copy of GST registration Number of firm
- (d) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.4 & 1.5 of Section 1 of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others:-
- (i) Details of three highest valued similar nature of works executed during last five years, financial year – wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc. date of acceptance of tenderer and actual date of completion. This shall be duly signed by proprietor/ all partners/authorized Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency certificate and working Capital Certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
- (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.
- (v) In addition , the un-enlisted contractors shall also furnish affidavit on non Judicial Stamp Paper in the form of hard copy declaring their turnover for last 2 (Two) years.
- (vi) Scanned copy of DD of cost of tender and earnest money & Scanned copy of Provident Fund Code Number.
- (vii) Scanned copy of GST registration Number of firm
- (e) In case for rejection of technical/prequalification bid, contractor may appeal immediately to next higher Engineer authority i.e. **HQ CWE Binnaguri** against rejection, whose decision shall be final and binding. However contractor /bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.

SIGNATURE OF CONTRACTOR
DATE: _____

(Prashant Singh)
Major
Garrison Engineer

Case No: 8881/GE/ 08 /E-8
Dated : 13 Dec 2018