

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1.	Name of work	:	TERM CONTRACT FOR ARTIFICER WORKS IN EBS, BHOJRAJ AND CHHANIBARI UNDER GE (WEST) HISAR
2.	Estimated Cost	:	Rs. 25.00 Lakhs (At Par Market)
3.	Period of completion	:	365 days. (The contract shall run for a period of one year from the date of acceptance. The work orders shall be issued as per requirement basis and individual work order shall be completed within stipulated time as mentioned therein.)
4.	Cost of tender documents	:	Rs 500/- (Rupees five hundred only) in the shape of Demand Draft (DD) or Banker's cheque from any Scheduled Bank in favour of GE (W) Hisar and payable at Hisar.
5.	Website/portal address	:	www.defproc.gov.in and www.mes.gov.in
6.	Type of tender	:	Tender shall be based on IAFW- 1821 and IAFW-2249 (Tenderers are required to quote their percentage above or below SSR 2010).
7.	Information & Details :		
	(a) Bid submission start date	:	Refer critical dates
	(b) Last date of bid submission	:	Refer critical dates
	(c) Date of bid opening	:	Refer critical dates
8.	Eligibility Criteria :		
	(A) For MES enlisted contractors	:	All contractors enlisted with MES in Class 'E' and above and category 'a(i)' shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
	(B) For other contractors	:	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'E' class MES contractors & category 'a(i)' i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations. (b) These firms shall also submit copy of Police Verification from policy authority of the area where the registered office of the firm is located / notarised copy of valid passport of proprietor/each partner/each Director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
	(C) For all contractors	:	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NIT/Instructions on filling and submission of tender forming part of the tender documents.
9.	Tender issuing and Accepting Officer	:	GE (W) Hisar
10.	Executing agency	:	GE (W) Hisar
11.	Earnest Money	:	Rs. 50,000.00 in favour of GE (W) Hisar
12.	MES Schedule of rates	:	MES Standard Schedule of Rates 2009 Part-I (Specifications) and Standard Schedule of Rates 2010 Part-II (Rates).
13.	Critical Dates :-		
	(i) Publish Date & Time of Tender	:	03 Dec 2018 at 1800 Hours
	(ii) Documents Download / Sale Start Date & Time	:	03 Dec 2018 at 1800 Hours
	(iii) Bid Submission Start Date & Time (Cover 1 & Cover 2)	:	18 Dec 2018 at 1000 Hours
	(iv) Clarification Start Date & Time	:	NA
	(v) Clarification End Date & Time	:	NA
	(vi) Document Download / Sale End Date & Time	:	02 Jan 2018 at 1800 Hours
	(vii) Bid Submission End Date & Time (Cover 1 & Cover 2)	:	02 Jan 2018 at 1800 Hours
	(viii) Bid Opening Date & Time (Cover 1)	:	03 Jan 2018 at 1400 Hours
	(ix) Bid Opening Date & Time (Cover 2)	:	Will be intimated online after completion of evaluation of technical bid/application (Cover 1).

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NOTES :-	
(a)	The contractor enlisted upto one class below the eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
(b)	(i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened. (ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received in the office of GE (W) Hisar within five days of bid submission end date (exclusive of bid submission end date). (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened subject to satisfying other pre-qualifying criteria. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of twelve months commencing from the date of opening of finance bid. (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of twelve months commencing from the date of opening of finance bid. (v) In case of applications/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
(c)	Contractors enlisted with MES will upload following documents for checking eligibility :- (i) Application for bid in Firm's letter head. (ii) Enlistment letter along with its enclosures. (iii) Scanned copy of Demand Draft or Banker's cheque of cost of tender. (iv) Copy of Service Tax Registration Number of firm.
(d)	Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others :- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorized Director of Pvt / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same also be submitted duly attested. (ii) Solvency certificate and working Capital Certificate issued by scheduled bank. (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof. (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Registered Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of company. (v) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years. (vi) Scanned copy of Demand Draft or Banker's cheque of cost of tender and earnest money. (vii) Copy of Service Tax Registration Number of firm. Note for (c) & (d) above : All above documents in .pdf format uploaded in a single folder will only be acceptable.
(e)	In case of rejection of technical/prequalification bid, contractor may appeal to Next Higher Engineer Authority i.e. CWE Mathura on email id mthr3-mes@nic.in with copy to the Accepting Officer on email id hisargewest@gmail.com before the scheduled date of opening of Finance Bid. The decision of the Next Higher Engineer Authority (NHEA) shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
(f)	The copy of Provident Fund Code Number is to be submitted by the successful bidder before acceptance /issue of work order (if applicable as per EPF & MP Act 1952.)
(g)	It is mandatory for the tenderer to upload a copy of Service Tax Registration Number of firm in addition to other requisite documents. The tenderer not in possession of Service Tax Registration Number shall be disqualified in Technical bid evaluation and his financial bid (Cover 2) shall not be opened.
(h)	Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72 – Jurisdiction of Courts of IAFW-12249 shall be applicable.

Signature of Contractor

Garrison Engineer
Accepting Officer

No. 8259/GE(W)/HSR-30/2018-19/02/E8

Dated : 03 Dec 2018

Garrison Engineer (W)
Hisar Military Station
Hisar-125006