

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1.	Name of work	:	REPAIR / MAINTENANCE OF WINTER APPLIANCES AND CERTAIN MISC REPAIRS UNDER GE HISAR
2.	Estimated Cost	:	Rs. 10.00 Lakhs (At Par Market)
3.	Period of completion	:	300 days
4.	Cost of tender documents	:	Rs 500/- (Rupees five hundred only) in the shape of Demand Draft (DD) or Banker's cheque from any Scheduled Bank in favour of GE Hisar and payable at Hisar.
5.	Website/portal address	:	www.defproc.gov.in and www.mes.gov.in
6.	Type of tender	:	The tender shall be based on IAFW-2249 and IAFW-1779A with Sch 'A' List of items of works to be priced by the tenderers electronically (BoQ)
7.	Information & Details :		
	(a) Bid submission start date	:	Refer critical dates
	(b) Last date of bid submission	:	Refer critical dates
	(c) Date of bid opening	:	Refer critical dates
8.	Eligibility Criteria :		
	(A) For MES enlisted contractors	:	All contractors enlisted with MES in Class 'E' and above and category 'b(i)' subject to the remarks wrt performance in respect of Wks in hand reflected in Work load return (WLR) circulated by competent engineer authority. Refer Note below.
	(B) For other contractors	:	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'E' class MES contractors & category 'b(i)' i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. As per Enlistment given in Para 1.4 and 1.5 of Section 1 of Part I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations. (b) These firms shall also submit copy of Police Verification from police authority of the area where the registered office of the firm is located / notarised copy of valid passport of proprietor/each partner/each Director. (c) They should not carry adverse remarks in WLR or any other similar report of any authority.
	(C) For all contractors	:	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters/spouse of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NIT forming part of the tender documents.
9.	Tender issuing and Accepting Officer	:	GE Hisar
10.	Executing agency	:	GE Hisar
11.	Earnest Money	:	Rs. 20,000.00 in favour of GE Hisar
12.	MES Schedule of rates	:	MES Standard Schedule of Rates 2009 Part-I (Specifications) and Standard Schedule of Rates 2010 Part-II (Rates).
13.	Critical Dates :-		
	(i) Publish Date & Time of Tender	:	22 Oct 2018 at 1800 Hours
	(ii) Documents Download / Sale Start Date & Time	:	22 Oct 2018 at 1800 Hours
	(iii) Bid Submission Start Date & Time (Cover 1 & Cover 2)	:	06 Nov 2018 at 1000 Hours
	(iv) Clarification Start Date & Time	:	NA
	(v) Clarification End Date & Time	:	NA
	(vi) Document Download / Sale End Date & Time	:	13 Nov 2018 at 1800 Hours
	(vii) Bid Submission End Date & Time (Cover 1 & Cover 2)	:	13 Nov 2018 at 1800 Hours
	(viii) Bid Opening Date & Time (Cover 1)	:	14 Nov 2018 at 1300 Hours
	(ix) Bid Opening Date & Time (Cover 2)	:	Will be intimated online after completion of evaluation of technical bid/application (Cover 1).

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NOTES :-	
(a)	Contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualifying for the tender are less than 07 (Seven).
(b)	In case number of eligible class contractors satisfying the eligibility criteria give in NIT are 7 or more than 7, application of one class below the eligible class shall be not considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and / or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractor one class below the eligible class may upload necessary documents wrt work experience and financial soundness in cover 1 of tender (T bid).
(c)	(i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened. (ii) Contractors should ensure that their original their original DDs and earnest money (as applicable) are received within five days of bid submission end date (exclusive of bid submission end date). (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (Cover 2). (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (Cover 2). (v) In case of applications/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (Cover 2).
(d)	Contractor may note that they shall not be loaded beyond their tendering limit as under :- (aa) In case contractors of eligible class are selected for issue of tender : 4 to 5 times of tendering limit. (bb) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender: 6 to 7 times. (ac) In case of un-enlisted contractors: 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
(e)	In case any deficiency is noticed, in the documents required to be uploaded by the tenders as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/sms/speed post etc shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (Cover 2) shall not be opened and contractor shall not have any claim on the same.
(f)	Contractors enlisted with MES will upload following documents for checking eligibility :- (i) Application for bid in Firm's letter head. (ii) Enlistment letter alongwith its enclosures. (iii) Scanned copy of Demand Draft or Banker's cheque of cost of tender. (iv) Scanned copy of Provident Fund Code Number allotted by EPFO, if applicable as per EPF & MP Act 1952 or copy of proof of application for EPF No (Temporary). (v) Copy of GST Registration Number of firm.
(g)	Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others :- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorized Director of Pvt / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same also be submitted duly attested. (ii) Solvency certificate and working Capital Certificate issued by scheduled bank. (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof. (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Registered Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of company. (v) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years. (vi) Scanned copy of Demand Draft or Banker's cheque of cost of tender and earnest money. (vii) Scanned copy of Provident Fund Code Number allotted by EPFO, if applicable as per EPF & MP Act 1952 or copy of proof of application for EPF No (Temporary). (viii) Copy of GST Registration Number of firm. Note : All above documents in .pdf format uploaded in a single folder will only be acceptable.
(h)	In case of rejection of technical/prequalification bid, contractor may appeal to Next Higher Engineer Authority i.e. CWE Mathura on email id mthr3-mes@nic.in against rejection whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
(j)	It is mandatory for the tenderer to upload a copy of GST Registration Number of firm in addition to other requisite documents. The tenderer not in possession of GST Registration Number shall be disqualified in Technical bid evaluation and his financial bid (Cover 2) shall not be opened.
(k)	Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72 – Jurisdiction of Courts of IAFW-2249 shall be applicable.
(l)	Contractor shall upload valid electrical license issued and recognized by State Govt of a person in his establishment. Contractor who have applied for requisite electrical license may also upload the proof of application for requisite electrical license.
(m)	Non submission of valid license / proof of application for requisite electrical license alongwith 'T' bid will be treated as non bonafide tender and shall be rejected.

Signature of Contractor

No. 8158/21/E8
Garrison Engineer
Hisar Military Station
Hisar-125006

Garrison Engineer
Accepting Officer
Dated : 22 Oct 2018