

**MILITARY ENGINEER SERVICES**

**APPENDIX 'A' TO NOTICE INVITING E-TENDER**

**IIT NO C/8757/AGE (I)/ZAK/02 OF 2018-19**

AGE (I) Zakhama on behalf of the President of India invites on line bid (E-Tender) from eligible enlisted contractors of MES and enlisted/un-enlisted contractors working with other Govt Department meeting eligibility criteria for under mentioned work -

Para 1	Name of work	SPECIAL REPAIRS TO BLDG NO T-429 (A) AT ZAKHAMA MIL STN.
Para 2	Type of Contract	Tender shall be based on Specification, IAFW-2249 and IAFW-1779A with Schedule 'A' (list of item of works) to be quoted by the tenderer.
Para 3	Estimated cost	Rs 8.65 Lakh approx (At par market)
Para 4	Period of completion	06 (Six Months)
Para 4	<b>Eligibility criteria</b>	<p><b>Class 'E' and above Category a (i)'</b> (MES contractors shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority)</p> <p><b>Note 1:</b> Enlisted contractor shall upload copies of enlistment letter. The enlistment letter alongwith enclosures being uploaded by tenderer shall be examined and verified. The eligible class shall be examined as notified in the notice of tender, News paper Advt &amp; MES website.</p> <p>(a) The firms not enlisted with MES shall meet the enlistment criteria of 'E' class MES contractors &amp; category b (i) i.e with regard to having satisfactory completed requisite value works, Annual turnover, Solvency, Working capital, immovable property/fixed assets, T&amp;P, Engineering establishment, no recovery outstanding in any Govt Department Police verification/Passport etc Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts -2007 (Reprint 2012) as available in all MES formations.</p> <p>(b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located / notarized copy of valid passport of proprietor /each partner/each Director.</p> <p>(c) They should not carry adverse remarks in WLR or any other similar report of any authority.</p> <p>MES Enlisted and Un-enlisted contractor shall upload copies of PROVIDENT FUND CODE NUMBER(Pt/Ty) and GST registration Number alongwith T-Bid failing which T-Bid will be rejected and financial bid will not be opened. Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/ another firm except sons /Daughters of proprietor /partner/Director and firm's own employees. Director Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.</p>
Para 4	(a) For MES enlisted contractors	
Para 4	(b) For un-enlisted contractors	
Para 5	Estimated cost	
Para 6	Period of completion	
Para 4	<b>Eligibility criteria</b>	
Para 4	(a) For MES enlisted contractors	
Para 4	(b) For un-enlisted contractors	
Para 4	(c) For both MES enlisted and un-enlisted contractors	
Para 5	Cost of tender paper and mode of payment	Rs 500/- in the shape of Demand Draft/Bankers cheque from any Nationalized Bank/Schedule Bank in favour of AGE (I) Zakhama (Copy shall be uploaded online and original to be submitted off line before due date of opening of technical bid) not exempted for Micro and Small Enterprises under MSME Act 2012 being works contract.
Para 6	Office to be contacted for visit of site by interested contractor	AGE (I) Zakhama
Para 7	Amount of Earnest Money for contractors not enlisted in MES	Rs 17,300/- in the shape of Call Deposit Receipt from any Schedule Bank, in favour of AGE (I) Zakhama (copy shall be uploaded online and original to be submitted off line with an application before due date of opening of technical bid) BGB not acceptable. Not exempted for Micro and Small Enterprises under MSME Act 2012 being works contract.

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Para 8	(a) Last date of receipt of online bid	: Refer <b>CRITICAL DATES</b> shown below.
	(b) Last date of opening of online bids	: Refer <b>CRITICAL DATES</b> shown below.
<b>CRITICAL DATES</b>		
(i)	Date of publishing	: By 1850 hrs on 22 Nov 2018
(ii)	Document download starting date	: By 1855 hrs on 22 Nov 2018
(iii)	Document download ending date	: By 1800 hrs on 15 Dec 2018
(iv)	Bid submission starting date	: By 1200hrs on 08 Dec 2018
(v)	Bid submission ending date	: Upto 1800hrs on 15 Dec 2018
(vi)	Date of opening of technical documents of tender	: After 1200hrs on 17 Dec 2018
(vii)	Date of opening of financial documents of tender	: Shall be intimated online after opening of financial documents
	<b>Website /portal address</b>	: <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>

**Notes**

- (1) The contractor enlisted upto one\* class below the eligible class may also apply/bid. Application /bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
- (2) (i) Applications / bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Tenderers/bidders to note that they should ensure that their original DD's and earnest money (as applicable) are received within 05(Five) days of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MEs, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However, non-submission of physical copies of cost of tender shall be considered as willful negligence of the Bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
- (iv) In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.
- (v) In case of applications/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
- (3) Contractors enlisted with MES will upload following documents for checking.

**Eligibility:-**

- (i) Application for bid in Firm's letter head.
- (ii) Enlistment letter.
- (iii) Scanned copy of DD of Cost of Tender.
- (4) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others
- (i) Details of three highest valued similar nature of works executed during last five years financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorised Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency certificate and working Capital Certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.



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(iv) Affidavits for possession of movable & immovable properties by proprietor /partner owning the immovable property alongwith Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company. In case of Limited Company, the immovable property is required to be in the name of Company

(v) In addition the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.

(vi) Scanned copy of DD of cost of tender and earnest money.

FORM OF SOLVENCY CERTIFICATE FROM A SCHEDULED BANK

This is certified that to the best of our knowledge and information M/s/Shri/Smt \_\_\_\_\_ having address \_\_\_\_\_ a customer of our bank are/is respectable and can be considered solvent/financially sound for any engagement up to Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) The certificate is issued without any guarantee or responsibility on the bank or any of the officers

(Signature)

Name, No. Seal of Bank

NOTE : In case of partnership firm, certificate to include names of all partners as recorded with the bank

FORM OF WORKING CAPITAL CERTIFICATE FROM A SCHEDULED BANK

This is certified that M/s/Shri/Smt \_\_\_\_\_ having address \_\_\_\_\_ has/have been maintaining a saving bank account/current account/fixed deposit account with this branch of bank since \_\_\_\_\_ and an amount not less than Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) has been available to the credit in his/her/their account Nos \_\_\_\_\_ for the three months. The firm is enjoying overdraft/credit facility upto limit of Rs \_\_\_\_\_

(Signature)

Name, No. Seal of Bank

5. ENGINEERING ESTABLISHMENT

One graduate Engineer from a Government recognized institution.

Or

One diploma Engineer from Government recognized institution with minimum experience of 02 Years

**Note.** Affidavit duly notarized indicating engagement of engineer by the contractor and consent of appointee along with pass certificate of engineer shall be uploaded by the contractor at the time of submission of on-line bid

6. LIMIT OF MINIMUM RESERVE/ASSETS(IMMOVABLE AND MOVABLE)

Rs. 8.00 Lakh – 80% of minimum reserve shall be in the form of immovable property

**Note.** Affidavit duly notarized indicating details of property held by the proprietor/Partners/Ltd. company and copy of valuation report reflecting ownership details carried out by the Govt registered valuer shall be uploaded by the contractor at the time of submission of online bid. The affidavit shall inter-alia include the followings:-

(a) That the immovable and movable property is free from mortgage, hypothecation or any other disputes and encumbrances and clearly belongs to the contractor.

That the immovable property is free from any & encumbrances and clearly belongs to the contractor

Or

The immovable property has been mortgaged/hypothecated for Rs \_\_\_\_\_ Market value immovable property as per valuation reports No \_\_\_\_\_ given by registered valuer \_\_\_\_\_ is Rs. \_\_\_\_\_. Therefore balance market value of property i.e Rs. \_\_\_\_\_ (Market value minus mortgage value) is free from any/hypothecation.

\*To be deleted where not applicable.

(b) That the said immovable/movable property has not been shown for seeking enlistment of a sister concern in MES.

(c) That the said immovable property will not be sold, gifted or otherwise disposed off without prior intimation to the registering authority in MES. While giving such prior intimation, new affidavit for alternate immovable property of value atleast equal to minimum requirement as per scales alongwith valuation report from Registered valuer shall also be submitted; failing which provisional enlisting authority for the particular norm may take action as deemed fit till acquiring alternate immovable property.

7. T & P. The firm should give an affidavit duly notarized for the T&P held by them.

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Copy of police verification certificate (not older than 06 months) of proprietor/Partners/Directors from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor/partners/each director can be submitted. If the tenderer is found to be lowest and considered for acceptance, then independent police verification shall be carried out after opening of price bid.


**9. CERTIFICATE REGARDING NO RECOVERY OUTSTANDING IN ANY GOVT DEPARTEMNT AND NOT BANNED/BLACK LISTED BY ANY GOVT DEPTT.**

Affidavit duly notarized to this effect to be furnished.

Note. Contractor shall upload copies of all the above documents prior to closing date of submission bid in the cover name as "Scan copy of DD i.e, cost of tender and EMD as applicable"

**10. IN ANY CIRCUMSTANCES, SUBLETTING OF WORKS AND POWER OF ATTORNEY DURING EXECUTION OF CONTRACT SHALL NOT BE ALLOWED.****11. In case of rejection of technical / prequalification bid, contractor may appeal to next higher Engineer authority i.e. HQ 137 WORKS ENGRS on email against rejection, whose decision shall be final and binding. However contractor /bidder shall not be entitled to any compensation whatsoever for rejection of technical / prequalification bid.**

SIGNATURE OF CONTRACTOR  
DATED :

  
(Sunil Kumar)  
Captain  
AGE (I) Zakhama

File No : C/8757/02/ES

AGE (I) Zakhama  
C/o 792 FPO  
PIN - 900 792  
C/o 99 APO

Dated : 06 Nov 2018

**Distribution -**

1. HQ CESZ, Shillong
2. CDA, Narangi, Guwahati
3. STE, EC, Kolkata
4. HQ 137 WE
5. CWE, Tezpur
6. CWE, Dinzan
7. CWE Shillong
8. GE 868 EWS
9. GE 869 EWS
10. GE Silchar
11. AGE (I) Agartala
12. MES Builders Association, Arunachal PO, Cachar (Assam)
13. MES Builders Association of India, Shillong Branch, C/O SA Hamza, Green View, Howell Road Lower Laban, Shillong -792004
14. MES Builders Association of India(Regd), Dimapur Branch, C/O M/S Charanjit Singh & Sons, Signal Basti, Dimapur-797112, Nagaland
15. 792 FPO
16. SBI Zakhama
17. Executive Engineer, PWD, Kohima Nagaland
18. AO, GE 868 EWS
19. AO, GE 869 EWS
20. AO, GE Silchar
21. AO, AGE(I) Agartala
22. Construction Industry, Development Council, SO1 (8th Floor), Hemkunt Chamber 89, Nehru Palace, New Delhi
23. MES BAI, 807 Sahayong
24. Station Master, Dimapur, Railway Station
25. Municipal Corporation Dimapur
26. Municipal Corporation Kohima
27. Cantonment Board Dimapur
28. GPO Dimapur

**Internal-**

All Sub Divs/Secs