

**APPENDIX 'A' TO NOTICE INVITING e-TENDER****MILITARY ENGINEER SERVICES**  
**NOTICE INVITING TENDER (NIT)**

1. A tender is invited for the work as mentioned in Appendix 'A' to this NOTICE INVITING TENDER (NIT).
2. The work is estimated to cost as indicated in aforesaid Appendix 'A'. This estimate, however, is not a guarantee and is merely given as a rough guide and if the work cost more or less, a tenderer/bidder will have no claim on that account. The tender shall be based on as mentioned in aforesaid Appendix 'A'.
  1. The work is to be completed within the period as indicated in aforesaid Appendix 'A' in accordance with the phasing, if any, indicated in the tender from the date of handing over site, which will be on or about two weeks after the date of Acceptance of tender.
  2. Normally contractors whose names are on the MES approved list for the area in which the work lies, and within whose financial category the estimated amount would fall, may tender/bid but in case of term contracts, contractors of categories SS to E may tender/bid. In case, where the tender amount is in excess of the financial limit of the contractor and the Accepting officer decides to accept the tender/bid, in which event the tenderer/bidder would be required to lodge additional security deposit as notified by the Accepting Officer in term of conditions of contract. Contractors whose names are on the MES approved list of any MES Formation and who have deposited standing security and have executed standing security bond may also tender/bid without depositing Earnest money along with the tender/bid and if the tender/bid submitted by such a tenderer/bidder is accepted, the contractor will be required to lodge with the Controller of Defence Accounts concerned the amount of 'Individual security deposit' within thirty days of the receipt by him of notification of acceptance of his tender/bid, failing which this sum will be recovered from 1st RAR payment or from the first final bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor. Not more than one tender/bid shall be submitted/uploaded by one contractor or one firm of contractors. Under no circumstances will a father and his son(s) or other close relations who have business dealing with one another be allowed to tender/bid for the same contract as separate competitors. A breach of this condition will render the tenders/bids of both the parties liable for rejection.
5. The Office of GE DINJAN will be the Accepting Officer here-in-after referred to as such for purpose of the contract.
6. The Technical Bid and Financial Bid (Cover-1 and Cover-2) shall be uploaded by the tenderer/bidder on or before the date & time mentioned in **NIT**. A scanned copy of DD with enlistment details/documents shall be uploaded as cover-1 of the tender/bid on e-tendering portal. DD is refundable in case 'T' bid is not accepted resulting in non-opening of 'Cover II' bid. The applicant contractor shall bear the cost of bank charges for procuring and encashing the DD and shall not have any claim from Government whatsoever on this account.
  - 6.1 Tender form and conditions of contract and other necessary documents shall be available on [defproc.gov.in](http://defproc.gov.in) site for download and shall form part of contract agreement in case the tender/bid is accepted
  - 6.2 In case of contractor who has not executed the Standing Security Bond, the Cover-1 shall be accompanied with by Earnest Money of amount as mentioned in Appendix 'A' in the form of deposit at call receipt in favour of concerned GE (see Appendix 'A') by a scheduled Bank or in receipted treasury Challan the amount being credited to the revenue deposit of the concerned GE (See Appendix 'A').

**NOTICE INVITING TENDER (NIT) Contd/-**

6.3 A contractor who is not enlisted for the area in which the work lies but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed standing security Bond may bid without depositing earnest money alongwith the tender; but if the Accepting officer accepts the tender/bid , the contractor will be required to lodge with the Controller of Defence Accounts concerned the amount of 'Individual security deposit' within thirty days of the receipt by him of notification of acceptance of his tender/bid , failing which this sum will be recovered from 1 st RAR payment or from the first final bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor.

6.4 A contractor who has executed standing security Bond but not corresponding to the appropriate class as mentioned above, shall lodge with the Accepting Officer, Additional Security Deposit as notified by the Accepting Officer within thirty days of the receipt of his notification of acceptance of his tender/bid, failing which this sum will be recovered from the first RAR payment or from the first final bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor. However, in case where any payment is made to the contractor within thirty days of the receipt by him of notification of acceptance of tender/bid, the amount of additional security deposit shall be recovered from such payment.

6.5 The GE will return the Earnest Money wherever applicable to all unsuccessful tenderers/bidders by endorsing an authority on the deposit- at-call receipt for its refund, on production by the tenderer, bidder a certificate of the Accepting Officer that a bonafide tender/bid was received and all documents were returned.

6.6 The GE will either return the Earnest Money to the successful tenderer/bidder by endorsing an authority on the deposit-at-call Receipt for its refund on receipt of an appropriate amount of Security Deposit or will retain the same in part or full on account of security deposit if such a transaction is feasible.

6.7 Copies of the drawings and other document pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representative, sample of materials and stores to be supplied by the contractor will also be available for inspection by the tenderer/bidder at the office of Accepting Officer and concerned Engr-in-Charge during working hours.

7. The tenderers/bidders are advised to visit the site of work by making prior appointment with GE who is also the Executing Agency of the work (see appendix 'A'). The tenderers/bidders are deemed to have full knowledge of all relevant documents, samples, site etc., whether they have inspected them or not.

8. Any tender/bid which proposes any alteration to any of the conditions laid down or which proposes any other condition or prescription whatsoever, is liable to be rejected.

9. The uploading of bid implies that bidder has read this notice and the Conditions of Contract and has made himself aware of the scope and specification of work to be done and of the conditions and rates at which stores, tools and plants etc will be issued to him and local conditions and other factors having bearing on the execution of the work.

10. Tenderers/bidders must be in possession of a copy of the MES Standard Schedule of Rates (see appendix 'A') including amendments and errata thereto.

**NOTICE INVITING TENDER (NIT) Contd/-**

11. Invitation for e- tender does not constitute any guarantee for validation of 'T' bid and subsequent opening of finance bid of any applicant/bidder, even of enlisted contractors of appropriate class, merely by virtue of enclosing DD. Accepting Officer reserves the right to reject the 'T' bid and not open the finance bid of any applicant / bidder. 'T' bid validation shall be decided by the Accepting Officer based on, inter alia, capability of the firm as per criteria given in Appx 'A' to this **NIT**. The applicant contractor / bidder will be informed regarding non-validation of his 'T' bid assigning reasons thereof through the defproc.gov.in website. The applicant contractor/bidder if he so desires may appeal to the next higher Engineer authority viz CWE Dinjan, Post- Panitola, Dist- Dibrugarh (Assam) Pin- 786183.on email id [dinjsez3-mes@nic.in](mailto:dinjsez3-mes@nic.in) of CWE Dinjan with copy to the Accepting Officer on email before the scheduled date of opening of Finance Bid. The decision of the Next Higher Engineer Authority (NHEA) shall be final and binding. The contractor/bidder shall not be entitled for any compensation whatsoever for rejection of his bid.

12. The Accepting Officer reserves the right to accept a tender submitted by a Public Undertaking, giving a price preference over other Tender(s) / bids which may be lower, as are admissible under the Government Policy. No claim for any compensation or otherwise shall be admissible from such tenderer/bidder whose tender/bid is rejected.

13. Accepting Officer does not bind himself to accept the lowest or any tender/bid or to give any reason for not doing so.

14. This Notice Inviting Tender (NIT) including Appendix 'A' shall form part of the contract.

15. Tenderer attention is invited to quote the same rate if any item is considered twice at different places, otherwise the lowest rate of similar item shall deemed to be considered for acceptance, for which contractor shall not claim thereon.

SIGNATURE OF CONTRACTOR  
DATED :

AGE (CONTRACTS)  
FOR ACCEPTING OFFICER

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

1. Name of work	: PERIODICAL SERVICE IN OTM AND MARRIED ACCOMODATION UNDER AGE B/R-I OF GE DINJAN
2. Estimated Cost	: RS 30.00 LAKHS
3. Period of completion	: 180 DAYS
4. Cost of tender Documents	: RS.500.00 IN THE SHAPE OF DD / BANKERS CHEQUE FROM ANY SCHEDULE BANK IN FAVOUR OF GE DINJAN PAYABLE AT DINJAN.
5. Website/portal address	: <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6. Type of contract	: Tender shall be based on General Conditions of Contracts IAFW-2249 and IAFW-1779 (A) with Schedule' A' (list of items of work) to be priced by tenderer. The tenderers / Bidders are required to quote their rate against items in Schedule 'A'
7. Information& Details:	:
(a) Bid submission start date	: Refer critical dates
(b) Last date bid	: Refer critical dates
(c)Date of bid opening	: Refer critical dates
<b>8. Eligibility criteria</b>	:
(a) For MES enlisted contractors	: All contractors enlisted with MES in <b>Class 'D'</b> and <b>Category a (i)</b> shall be considered qualified provided they do not carry adverse remarks in WLR of competent Engineer authority.
(b) For other contractors (Un enlisted contractors in MES)	: (a) The firms not enlisted with MES shall meet the enlistment criteria of aforesaid class of MES contractors & aforesaid category with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property / fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts - 2007 (Reprint 2012) as available in all MES formations (b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located/ notarized passport of proprietor/each partner/each Director (c) They should not carry adverse remarks any other similar report of any authority.
(c) For all contractors	: (a) Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party / another firm except sons/daughters/spouse of proprietor / partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which has been prescribed in notice of tender forming part of the tender documents. (b) Scanned copy of valid, "EPF/PF & Goods and Services Tax" registration letter to be uploaded in Cover-1 of E-bid system. In absence of this, Cover-1 shall be liable for rejection.
9. Tender issuing and Accepting Officer	: <b>GE DINJAN</b>
10. Executing Agency	: <b>GE DINJAN</b>
11. Earnest Money	: <b>Rs 60,000.00</b> in favour of <b>GE DINJAN</b>

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)****NOTES:-**

(a) The contractor enlisted upto two class below the eligible class applicants may also apply/bid. Application from two class below eligible class applicants may be considered in event of inadequate response from the applicants of eligible class and one class below eligible class.

(b) (i) Applications/bids not accompanied by scanned copies of requisite DD / Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.

(ii) Tenderers/bidders to note that they should ensure that their original DDs towards cost of tender and earnest money (as applicable) are received within six days of bid submission end date.

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD / Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as wilful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.

(iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD / Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractor's along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.

(v) In case of applications/bids( enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid

(c) Contractors enlisted with MES will upload following documents for checking eligibility:-

- (i) Application for bid in Firm's letter head.
- (ii) Enlistment letter.
- (iii) Scanned copy of DD of cost of tender.
- (iv) Scanned copy of valid EPF/PF and GST registration Certificate.

(d) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts, 2007 (Reprint 2012). Following documents shall also be uploaded amongst others:

(i) Application for bid in Firm's letter head.

(ii) Details of three highest valued similar nature of works executed during last five years. financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No. E-mail ID etc. date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners /authorised Director of Pvt/ Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.

(iii) Solvency certificate and working Capital Certificate issued by scheduled bank.

(iv) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

(v) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company. It should be indicated that immovable property is free from mortgage, hypothecation or any other disputes and encumbrances and clearly belongs to the firm and it should be indicated that the property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office. Movable property should be supported by certified photocopies. Immovable and movable property shall be exclusively in the name of contractor but not in the name of family members/relatives/others. In case of limited companies the same shall be in the name of company and the same shall be reflected in Balance sheet of the company.

(vi) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.

(vii) Scanned copy of DD of cost of tender and earnest money.

(viii) Scanned copy of valid EPF/PF and GST registration certificate.

(e) In case of rejection of technical /prequalification bid, contractor may appeal to next higher Engineer authority i.e., viz CWE Dinjan, Post- Panitola, Dist- Dibrugarh, Pin- 786183( Assam) on email id of CWE Dinjan against rejection, whose decision shall be final and binding. However, contractor / bidder shall not be entitled to any compensation what-so-ever for rejection of technical / prequalification bid.

(f) **JURISDICTION OF COURTS** : All dispute arising before acceptance of subject tender shall be decided by court at Dibrugarh only. After acceptance of subject tender, condition 72 (Jurisdiction of courts) of IAFW – 2249 shall be applicable.

(g) **“It is mandatory for all contractor to upload copy of Provident Fund No and active/valid Goods and Services Tax Registration certificate. The contractor shall be required to fulfil all provisions in the matter before award of contract and subsequent execution of works. If contractor fails to upload aforesaid documents it shall be considered that he is not in possession of Provident Fund No & active/valid Goods and Services Tax Registration certificate and he shall be disqualified on technical evaluation in cover 1 and his financial bid shall not be opened.”**

C/8726/ /E8

Dated: Dec 2018

SIGNATURE OF CONTRACTOR

DATED :

**Copy to-**

1. HQ CE Shillong Zone

3. Construction Industry Development Counsel, 801 (8<sup>th</sup> floor), Hemkunt Chambers89, Nehru Palace, New Delhi – 110019

4. The President, MES, BAI (Regd) New Delhi

6. CDA, Narangi, Guwahati

8. The Secretary, MES BAI, Jorhat, Jorhat - 05

10. The Secretary, MES BAI,(Regd) DinjanChabua Branch, PO.

Dinjan, Distt – Dibrugarh

12. Executive Engineer CPWD, Tinsukia

14. Executive Engineer PWD, Tinsukia

16. Station Master, Railway Station Tinsukia

18. GE 872 EWS

20. AGE (I) Lekhapani

22. SBI, Main Branch, Tinsukia

24. Head Post Office, Tinsukia

(Gaurav Kumar, IDSE)

EE

ACCEPTING OFFICER

2. HQ CE (AF) Shillong Zone

5. HQ CWE Tezpur

7. HQ CWE Shillong

9. HQ 137 Wks, Engrs, C/O 99 APO

11. GE Jorhat

13. GE Tezpur

15. GE (AF) Jorhat

17. GE (AF) Chabua

19. HQ CWE Dinjan

21. GE Narangi

23. Notice board

25. E/2 & E/4 Sections (Internal)

**ERRATA/AMENDMENT TO APPENDIX 'A' TO NOTICE OF TENDER**(a) **Name of work**

**For :** PERIODICAL SERVICE IN OTM AND MARRIED ACCOMODATION UNDER AGE B/R-I OF GE DINJAN

**Read :** PERIODICAL SERVICE IN OTM ACCN UNDER AGE B/R-I OF GE DINJAN

(b) **Estimated Cost**

**For :** Rs 30.00 Lakhs

**Read :** Rs 12.00 Lakhs

(c) **Eligibility Criteria**

**For :** Class 'D'

**Read :** Class 'E'

(d) **Earnest Money**

**For :** Rs 60,000.00

**Read :** Rs 24,000.00

SIGNATURE OF CONTRACTOR  
DATED :

(GAURAV KUMAR, IDSE)  
EE  
ACCEPTING OFFICER