

**MILITARY ENGINEER SERVICES****NOTICE OF TENDER**

1. A tender is invited for the work as mentioned in Appendix 'A' to this Notice INVITING TENDER (NIT)
2. The work is estimated to cost as indicated in aforesaid Appendix 'A'. This estimate, however, is not a guarantee and is merely given as rough and if the work cost more or less, a tenderer/bidder will have no claim on that account. The tender shall be based on as mentioned in aforesaid Appendix 'A'.
3. The work is to be completed within the period as indicated in aforesaid Appendix 'A' in accordance with the phasing, if any, indicated in the tender from the date of handing over site, which will be on or about two weeks after the date of Acceptance of tender.
4. Normally contractors whose names are on the MES approved list for the area in which the work lies, and within whose financial category the estimated amount would fall, may tender/bid but in case of term contracts, contractors of categories SS to E may tender/bid. In case, where the tender amount is in excess of the financial limit of the contractor and the Accepting Officer decides to accept the tender/bid, in which event the tenderer/bidder would be required to lodge additional security deposit as notified by the Accepting Officer in term of conditions of contract. Contractors whose names are on the MES approved list of any MES Formation and who have deposited standing security and have executed standing security bond may also tender/bid without depositing Earnest money along with the tender/bid and if the tender/bid submitted by such a tenderer/bidder is accepted, the contractor will be required to lodge with the controller of Defence Account concerned the amount of 'individual security deposit' within thirty days of the receipt by him of notification of acceptance of his tender/bid, failing which this sum will be recovered from 1<sup>st</sup> RAR payment or from the first final bill. In case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor. Not more than one tender/bid shall be submitted/uploaded by one contractor or one firm of contractors. Under no circumstance will a father and his son(s) or other close relations who have business dealing with one another be allowed to tender/bid for the same contract as separate competitors. A breach of this condition will render the tenders/bids of both the parties liable for rejection.
5. The Officer of GE Silchar will be the Accepting Officer here in after referred to as such for purpose of the contract.
6. The Technical Bid and Financial Bid (Cover-1 and Cover-2) shall be uploaded by the tenderer/bidder on or before the date & time mentioned in NIT. A scanned copy of DD with enlistment details/documents shall be uploaded as packet 1/cover-1 ('T' bid) of the tender/bid on e-tendering portal. DD is refundable in case T bid is not accepted resulting in non-opening or 'Q' bid. The applicant contractor shall bear the cost of bank charges for procuring and encashing the DD and shall not have any claim from Government whatsoever on this account.
  - 6.1 Tender form and conditions of contract and other necessary documents shall be available on eprocuremes.gov.in site for download and shall form part of contract agreement in case the tender/bid is accepted.
  - 6.2 In case of contractor who has not executed the Standing Security Bond, the cover-1 shall be accompanied with by Earnest Money of amount as mentioned in Appendix'A' in the form of deposit at call receipt in favour of of GE Silchar by a scheduled Bank or in receipted treasury challan the amount being credited to the revenue deposit of of GE Silchar.
  - 6.3 A contractor who is not enlisted for the area in which the work lies but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed standing security Bond may bid without depositing earnest money alongwith the tender; but if the Accepting officer accepts the tender/bid, the contractor will be required to lodge with the controller of Defence Accounts concerned the amount of 'Individual security deposit' within thirty days of the receipt by him of notification of acceptance of his tender/bid, failing which this sum will be recovered from 1<sup>st</sup> RAR payment or from the first final bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor.
  - 6.4 A Contractor who has executed standing security Bond but not corresponding to the appropriate class as mentioned above, shall lodge with the Accepting Officer, Additional Security Deposit as notified by the Accepting Officer within thirty days of the receipt of his notification of acceptance of his tender/bid, failing which this sum will be recovered from the first RAR Payment or from the first final bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor. However, in case where any payment is made to the contractor within thirty days of the receipt by him of notification of acceptance of tender/bid, the amount of additional security deposit shall be recovered from such payment.

Contd.,

**NOTICE OF TENDER (Contd...)**

- 6.5 The of GE Silchar will return the Earnest Money wherever applicable to all unsuccessful tenderers/bidders by endorsing an authority on the deposit-at-call receipt for its refund, on production by the tenderer, bidder a certificate of the Accepting Officer that a bonafide tender/bid was received and all documents were returned.
- 6.6 The of GE Silchar will either return the Earnest Money to the successful tenderer/bidder by endorsing an authority on the deposit-at-call Receipt for its refund on receipt of an appropriate amount of security Deposit or will retain the same in part or full on account of security deposit if such a transaction is feasible.
- 6.7 Copies of the drawings and other document pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representative, sample of materials and stores to be supplied by the contractor will also be available for inspection by the tenderer/bidder at the office of of GE Silchar during working hours.
7. The tenderers/bidders are advised to visit the site of work by making prior appointment with of GE Silchar who is also the Executing Agency of the work (see appendix 'A'). The tenderers/bidders are deemed to have full knowledge of all relevant documents, sample, site etc., whether they have inspected them or not.
8. Any tender/bid which proposes any alteration to any of the conditions laid down or which proposes any other condition or prescription whatsoever, is liable to be rejected.
9. The uploading of bid implies that bidder has read this notice and the Condition of Contract and has made himself aware of the scope and specification of work to be done and of the conditions and rates at which stores, tools and plants etc will be issued to him and local conditions and other factors having bearing on the execution of the work.
10. Tenderers/bidders must be in possession of a copy of the MES Standard Schedule of Rate (see appendix 'A') including amendments and errata thereto.
11. Invitation for e-tender does not constitute any guarantee for validation of 'T' bid and subsequent opening of finance bid of any applicant/bidder, even of enlisted contractors of appropriate class, merely by virtue of enclosing DD. Accepting Officer reserves the right to reject the 'T' bid and not open the finance bid of any applicant/bidder. 'T' bid validation shall be decided by the Accepting Officer based on, inter alia, capability of the firm as per criteria given in Appx 'A' to this **NIT**. The applicant contractor/bidder will be informed regarding non-validation of his 'T' bid assigning reasons thereof through the eprocuremes website. The applicant contractor/bidder if he so desires may appeal to the next higher Engineer Authority Viz HQ 137 Works Engineer on email id dima1373-mes@nic.in with copy to the Accepting Officer on email before the scheduled date of opening of Finance Bid. The decision of the Next Higher Engineer Authority (NHEA) shall be final and binding. The contractor/bidder shall not be entitled for any compensation whatsoever for rejection of his bid.
12. The Accepting Officer reserves the right to accept a tender submitted by a public undertaking, giving a price preference over other Tender(s)/bids which may be lower, as are admissible under the Government policy. No claim for any compensation or otherwise shall be admissible from such tenderer/bidder whose tender/bid is rejected.
13. Accepting Officer does not bind himself to accept the lowest or any tender/bid or to give any reason for not doing so.
14. The **Notice Inviting Tender (NIT)** including Appendix 'A' shall form part of the contract.

(Signature of Contractor)  
Dated :

AGE (Contracts)  
for Accepting Officer

**APPX 'A' TO NOTICE OF INVITING TENDER (NIT)**

1	Name of work	<b>OUTSOURCING CONSERVANCY SERVICES IN MAINT &amp; UPKEEP OF MES OFFICES &amp; INSTLN UNDER GE SILCHAR</b>
2	Estimated Cost	<b>Rs. 14.00 Lakhs</b> (At Par Market)
3	Period of completion	<b>11 (ELEVEN) Months</b>
4	Cost of tender documents	<b>Rs. 500/-</b> in the shape of DD/ Bankers cheque from any schedule Bank in favour of GE Silchar and payable at Silchar.
5	Website/portal address	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6	Type of contract	The tender shall be based on specifications; IAFW-1779A and GCC (IAFW-2249) with Schedule 'A' (list of items of work). The tenderers are required to quote their rates against each item of Schedule 'A' ( <b>BOQ</b> )
7	Information & Details:- (a) Bid submission start date (b) Bid submission end date (c) Date of bid opening	Refer critical dates as specified in defence E procurement system
8	<b><u>Eligibility criteria</u></b>	
	(a) For MES enlisted contractors	All contractors enlisted with MES in <b>Class 'E'</b> & above and Any Category subject to the remarks wrt performance in respect of wks in hand reflected in Work Load Return (WLR) circulated by competent engineer authority.
	(b) For contractors not enlisted with MES	(a) The firms not enlisted with MES shall meet the enlistment criteria of <b>Class 'E'</b> & above of MES contractor and Any Category i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, police verification/passport etc. As per enlistment criteria given in para 1.4 and 1.5 of section 1 of part I of MES Manual on contracts – 2007 (Reprint 2012) as available in all MES formations.  (b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firm is located/notarised copy of valid passport of proprietor/each partner/each Director.  (c) Firm should not carry adverse remarks in WLR or any other similar report of any authority.
	(c) For all contractors	(a) Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third part/another firm except sons/daughters/spouse of proprietor/partner/Director and firm's own employees, Director, project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents. (b) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover -1 of e-bid system. In absence of this, Cover-1 shall be liable for rejection.
9	Tender issuing and Accepting Officer	GE Silchar
10	Executing agency	GE Silchar
11	Earnest Money	<b>Rs. 28,000/-</b> in favour of GE Silchar in the shape of Call Deposit Receipt from any Scheduled Bank. Bank Guarantee Bond not acceptable.

**APPENDIX 'A' TO NOTICE OF TENDER (CONTD...)****NOTES :**

- (a) Contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicant of eligible class qualifying for the tender are less than 7 (seven).
- (b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and / or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).
- (c) (i) Applications/bids not accompanied by scanned copies of requisite DD/Banks Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Contractor should ensure that their original DDS and earnest money (as applicable) are received within 5 days of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (cover 2).
- (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Banker Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (cover 2).
- (v) In case of application/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest Money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (cover 2).
- (vi) **Employee's Provident Funds and Miscellaneous Provisions (EPF & MP Act 1952-Reg.** Contractors are required to produce Provident Fund Code Number immediately after acceptance of bid but in any case before the commencement of work i.e. Before releasing the works order by GE. Further work shall commence on ground only after submission of Provident Fund Code Number and no claims whatsoever shall be entertained due to delay in commencement of work on this account. The contractor shall ensure compliance of EPF and MP Act 1952 by the sub contractor if any engaged for said work.
- (vii) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover-I of e-bid system. **In absence of this Cover-I shall be liable for rejection.**
- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under :-
- (i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.
- (ii) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times.
- (iii) In case of un-enlisted contractors : 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (e) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/SMS/speed post etc, shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover 2) shall not be opened and contractor shall not have any claim on the same.

**APPENDIX 'A' TO NOTICE OF TENDER (CONTD..)**

- (f) Contractors enlisted with MES will upload following documents for checking eligibility:-
- (i) Application of bid in firm's letter head.
  - (ii) Enlistment letter.
  - (iii) Scanned copy of DD of cost of tender.
  - (iv) Scanned copy of GST registration letter along with registration number to be uploaded in cover -1 of e-bid system. In absence of this, Cover-1 shall be liable for rejection.
- (g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst
- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor /all partners/authorised Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
  - (ii) Solvency certificate and working Capital Certificate issued by scheduled bank.
  - (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
  - (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with valuation certificate from Regd valuer in support of movable & immovable properties. In case of limited company, the immovable property is required to be in the name of the company.
  - (v) In addition the un-enlisted contractors shall also furnish affidavit on non judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
  - (vi) Scanned copy of DD of cost of tender and earnest money.
  - (vii) Scanned copy of GST registration letter along with registration number to be uploaded in cover -1 of e-bid system. In absence of this, Cover-1 shall be liable for rejection.
- (h) In case of rejection of technical/ prequalification bid, contractor may appeal to next higher Engineer authority i.e HQ 137 Works Engrs on email dima1373-mes@nic.in against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
- (j) All disputes arising out of or in respect of this tender before acceptance, court of the place shall be Silchar (Assam) jurisdiction only. After acceptance of subject tender, Condition 72 (Jurisdiction of Courts) of IAFW-2249 shall be applicable.

Signature of contractor  
Dated:

File No: 8462/ 04 /E8  
Dated: 08 Jan 2019

Garrison Engineer Silchar Division  
Military Engineer Services  
Arunachal – PO, Cachar – Dist  
Assam - 788025

(M Mani)  
AE (QS&C)  
AGE (Contracts)  
For Accepting Officer