

APPENDIX 'A' TO NOTICE INVITING e- TENDER(CONTD..)**Notes :**

(a) The contractor enlisted upto one class below the eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response /bids from the applicants of eligible class.

(b) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.

(ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within **seven days** of bid submission end date

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However, non-submission of physical copies of cost of tender shall be as willful negligence of the bidder with ulterior motives and *such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.*

(iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.

(v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.

**(c) Contractors enlisted with MES will upload following documents for checking eligibility :-**

- (i) Application for bid in Firm's letter head.
- (ii) Enlistment letter
- (iii) Scanned copy of DD of cost of tender.
- (iv) Scanned copy of EPF account code number
- (v) Scanned copy of GST Registration Number.
- (vi) Scanned copy of Electrical License.

(d) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of Part-I of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others :-

- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz. Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners / authorised Director of Pvt. / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency certificate and working Capital Certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
- (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd. Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company. In case of Limited Company, the immovable property is required to be in the name of the Company.
- (v) In addition, the un-enlisted contractors shall also furnish affidavit on non-Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
- (vi) Scanned copy of DD of cost of tender and earnest money.
- (vii) Scanned copy of EPF Account Code Number.
- (viii) Scanned copy of GST Regn Number.

(e) In case of rejection of technical /pre-qualification bid, contractor may appeal to next higher Engineer authority i.e. on email against rejection, whose decision shall be final and binding. However, contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical prequalification bid.

*MJS*

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- (f) For submission of e-tender, bidders are requested to get themselves registered with eprocure.gov.in website along class – II/III Digital Signature Certificate(DSC) issued by authorized issuing authority under IT Act 2003.
- (g) For complete details, refer our web site [www.eprocuremes.gov.in](http://www.eprocuremes.gov.in) at CPP portal.
- (h) Any change/ modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated.
- (k) Full notice of tender IAFW-2162 & enlistment criteria are available in all offices of MES and also on MES website.



(M.D Sahane)  
JE (QS&C)  
Offg DCWE (Contracts)  
For CWE Karanja

Case file No. : 83948-K/ 02 /E8

Commander Works Engineer  
Naval Station Karanja (Uran)  
Dist Raigad- 400 704  
Dated : 04 Dec, 2018

**ELIGIBILITY CRITERIA FOR UN-ENLISTED CONTRACTORS****1. Experience in last 5 years:**

- (a) Having completed three works costing not less than 7.50 Lakh.  
Or  
Two works costing not less than 10.00 Lakh  
Or  
One work costing not less than 20.00 lakh  
Or  
Average annual turnover for last two consecutive years shall not be less than 25.00 Lakh

**Note:-** A copy each of work order, contract accept letter, completion certificate, Sch 'A' of contract and performance from concerned authority shall be submitted by the firm.

**2. Particulars of Contractors :** Documents regarding proprietorship/Partnership/Private Limited concern to be submitted. Also, affidavit regarding no sister concern in MES and no near relative in MES.

**3. Financial Soundness (Certificate from bankers on requisite specimen to be furnished)**

- (a) Solvent upto Rs. 10.00 Lakh  
Or  
Financially sound for engagement upto Rs.25.00 Lakh
- (b) Working capital not less than Rs. 5.0 Lakh

**4. Engineering Establishment:**

- (i) Degree Holders - 01 No from a government recognized institution.  
or  
(ii) Diploma Holders from Govt recognized institute -01 No having experience of 2 years.

Affidavit from the firm as well as from the engineers alongwith copy of their qualification and experience to be furnished.

**5. Limit of minimum reserve/assets (Immovable and Movable)**

(Affidavit to this effect shall be furnished alongwith valuation report from Govt approved valuer)

Rs. 8.00 Lakh – 80% of minimum reserve shall be in the form of immovable property.

**6. T & P – NA****7. Police Verification**

Copy of Police verification certificate from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor / each partner / each director can be submitted.

**8. Certificate regarding no recovery outstanding in any Govt. department**

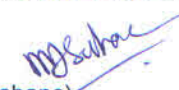
Affidavit to this effect that no recovery of any kind is outstanding in any Govt. department to be furnished.

**9. Certificate regarding no arbitration / litigation case**

Affidavit to this effect that no arbitration / litigation case is outstanding in any Govt. department to be furnished.

**10. Copy of last three years income tax return filed.****11. Copy of details showing value of works completed in last three years based on Form- 26 AS.****12. Scanned copy of EPF Account Code number.****13. Scanned copy of GST Regn. Number**

**Note:** Contractor shall upload copies of all the above documents prior to closing date of bid submission.

  
(M.D. Sahane)  
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Offg DCWE (Contracts)  
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Or

Particulars of Contractors: Documents regarding proprietorship/Partnership/Private Limited concern to be submitted along with affidavit regarding no sister concern in MES and no near relative in MES.

Financial Soundness (Certificate from bankers on requisite specimen to be furnished)

- (a) Solvent upto Rs. 10.00 Lakh  
Or  
Financially sound for engagement upto Rs.25.00 Lakh
- (b) Working capital not less than Rs. 5.0 Lakh

Engineering Establishment:

- (a) Degree Holders - 01 No from a government recognized institution.  
or

~~Diploma Holders from Govt recognized instt. to M. Tech degree holders of IITs~~

Affidavit from the firm as well as from the engineers alongwith copy of their qualification and experience to be furnished.

5. Limit of minimum reserve/assets (Immovable and Movable)

~~As per the tender to be furnished alongwith valuation report from Govt approved valuer~~  
~~On 2.00 Lakh - 80% of minimum reserve shall be in the form of immovable property.~~

~~3.25 - 4.50~~

~~5.00 - 4.50~~

~~Police Verification~~  
Copy of Police verification certificate from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor / each partner / each director can be submitted.

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