

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) 8177/E8**

1.	Name of work	:	ADDN/ALTN IN OFFICE SPACE AND CONSTRUCTION OF 01 OFFICER TOILET AT RCTB SQUADRON (BUILDING NO P 8) AT INWTC COMPLEX, ADDN/ALTN AND SPL REPAIRS OF ROOF TOP OF BOAT SHED AND CREW REST ROOM IN P 5 BLDG AT INWTC COLABA, PROVN OF FALSE CEILING IN BLDG NO P 10 AND P 24 AT INS KUNJALI, RENOVATION OF GROUND FLOOR COMMON AREA (LIFT AREA) OF VANDANA BLDG AGE BR II UNDER GE (NW) KUNJALI
2.	Estimated Cost	:	Rs. 44.00 lakhs (At par market)
3.	Period of Completion	:	180 days
4.	Cost of tender documents	:	Rs. 500/- in the shape of DD/Banker's cheque from any Scheduled Bank in favour of Garrison Engineer (NW) Kunjali and payable at Mumbai.
5.	Website/portal address	:	<a href="http://www.eprocuremes.gov.in">www.eprocuremes.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6.	Type of contract	:	The tender shall be based on drawings and specifications (IAFW-2159) (Revised 1947) and GCC (IAFW-2249) with Schedule 'A' (list of items of work) to be priced by the tenderer. The tenderers are required to quote their lump sum amounts of Schedule 'A' /BOQ.
7.	<b>Information and details</b>	:	
	(a) Bid submission start date (b) Bid submission end date (c) Date/time for opening of bid (Cover-1)	}	Refer critical dates. **
8.	<b>Eligibility Criteria</b>	:	
	(A) For MES Enlisted Contractors	:	All contractors enlisted with MES in <b>Class 'D'</b> and above and <b>category a (i)</b> shall be considered qualified provided they do not carry adverse remarks in WLR of competent Engineer Authority.
	(B) For other contractors	:	(a) The firms not enlisted with MES shall meet the enlistment criteria of ' <b>D'</b> <b>class</b> MES contractors & <b>category a (i)</b> , i.e with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property / fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police Verification / Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations.  (b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firm is located / notarised copy of valid passport of Proprietor / each partner / each Director.  (c) They should not carry adverse remarks in WLR /or any other similar report of any authority.
	(C) For all Contractors	:	Contractor will not be allowed to execute the work by subletting or through Power of Attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/ partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the Notice of Tender forming part of the tender documents.
9.	Tender issuing and Accepting Officer	:	Garrison Engineer (NW) Kunjali
10.	Executing agency	:	Garrison Engineer (NW) Kunjali
11.	Earnest Money	:	Rs. 88,000/- in favour of Garrison Engineer (NW) Kunjali

## APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

<b>**CRITICAL DATES</b>			
Para 7.	Publishing date and time of tender documents	:	<b>29 Oct 2018 at 1750 hrs</b>
	Starting date & time for downloading of tender documents	:	<b>29 Oct 2018 at 1800 hrs</b>
	Starting date and time of bid submission (Cover No. 1 & 2)	:	<b>12 Nov 2018 at 1800 hrs</b>
	Closing date and time of bid submission (Cover No. 1 & 2)	:	<b>19 Nov 2018 at 1800 hrs</b>
	Date and time of bid opening (Cover No. 1)	:	<b>22 Nov 2018 at 1100 hrs or subsequently</b>
	Date and time of bid opening (Cover No. 2)	:	Will be intimated online after completion of evaluation of tech bids/applications (cover No. 1)

### **NOTES:-**

(a) The contractors enlisted upto one class below the eligible class may also apply/bid. Applications/bids from one class below the eligible class applicants may also be considered in the event of inadequate response / bids from the applicants of eligible class.

(b) (i) Applications/bids not accompanied by scanned copies of requisite DD/ Banker's cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.

(ii) Tenderers/ bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 7 days of bid submission end date.

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/ Banker's cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However, non submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of 6 months commencing from the date of opening of finance bid.

(iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/ Banker's cheque towards cost of tender and earnest money has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of bids for a period of six months commencing from the date of opening of finance bid.

(v) In case of applications/bids (enlisted contractors as well as un-enlisted contractor), where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within the stipulated time, such bids shall not qualify for opening of finance bid.

(c) Contractors enlisted with MES will upload following documents for checking eligibility:-

(i) Application for bid in Firm's letter head.

(ii) Enlistment letter.

(iii) Scanned copy of DD towards cost of tender.

(iv) A copy of Power of Attorney in favour of the person uploading the bid using his/her DSC OR other documents as mentioned in Para 5.6 & 5.7 of 'INSTRUCTIONS ON FILLING AND SUBMISSION OF TENDERS'.

**APPENDIX 'A' TO NOTICE INVITING TENDER (CONTD...)**

(d) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others (Please also refer Annexure No.1):-

(i) Details of three highest valued similar nature of works executed during last five years, financial year wise in tabular form giving name of work, Accepting Officer's details viz Address, telephone, Fax number, email ID, etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized director of Pvt/Public Ltd as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall be also be submitted duly attested.

(ii) Solvency certificate and working capital certificate issued by scheduled bank.

(iii) Annual turnover certificate for last two years issued by Chartered Accountant alongwith relevant pages of audited balance sheets in support thereof.

(iv) Affidavit for possession of movable & immovable properties by proprietor/ partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable and immovable properties. In case of Limited Company, the immovable property is required to be in the name of Company.

(v) In addition, the unenlisted contractors shall also furnish affidavit on non Judicial Stamp paper in the form of hard copy declaring their turnover for last 02 (two) years.

(vi) Scanned copy of DD towards cost of tender and Earnest Money.

(vii) Scanned copy of Provident Fund code number documents.

(viii) A scanned copy of Power of Attorney in favour of the person uploading the bid using his/her DSC OR other documents as mentioned in para 5.6 & 5.7 of 'INSTRUCTIONS ON FILLING AND SUBMISSION OF TENDERS'.

(ix) Any other document as required.

(e) In case of rejection of technical/prequalification bid, contractor may appeal to Next Higher Engineer Authority i.e HQ CWE (NW) Mumbai on email 'nwmb3-mes@nic.in' against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.

(f) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender Condition-72 of jurisdiction of courts of IAFW-2249 shall be applicable.

**(g) CLARIFICATION ON PROVIDENT FUND CODE NUMBER:**

(i) Contractors who have not yet been allotted Permanent Provident Fund Code Number shall submit proof indicating their online application and upload their temporary PF code number allotted online. The temporary PF code number so uploaded shall be considered sufficient for the purpose of tendering.

(ii) The above documents in pdf format shall be uploaded in Cover No 1 of the bid.

**8177/NIT/ /E8**

**Military Engineer Services  
Garrison Engineer (NW) Kunjali  
Dr. Homi Bhabha Road, Navy Nagar  
Colaba, Mumbai – 400 005  
Phone No: 022-22151737,**

**(RS Meena, IDSE)  
EE (SG)  
Accepting Officer**

**Dated: Oct 2018**

**ELIGIBILITY CRITERIA FOR UN-ENLISTED CONTRACTORS**

1. Particulars of Contractors: Documents regarding Proprietorship/Partnership/Private Limited concern to be submitted. Also, affidavit regarding no sister concern in MES and no near relative in MES to be submitted.
2. No recovery of any kind is outstanding in any Government Department. Affidavit to this affect to be furnished.
3. Joint venture and subletting are not allowed.
4. Minimum Technical personnel on permanent payroll with details as given below shall be under employment with the firm:-
  - (i) One graduate Engineer from a government recognized institution with minimum experience of 2 years,
  - OR
  - (ii) One diploma Engineer from Govt recognized institution with minimum experience of 4 years(Affidavit from the firm as well as from the engineers along with experience certificates and CTC of degree/ diploma obtained from a Govt recognized institution to be furnished).
5. BLANK
6. (i) Financial Soundness: (Certificate from bankers on requisite specimen to be furnished)
  - (a) Solvent up to **Rs 20.00 lakhs**  
or  
Financially sound for engagement up to **Rs 50.00 lakhs**
  - (b) Working capital not less than Rs 7.50 lakhs(ii) Solvency certificate from the scheduled bank shall be as per specimen given as under: -

**FORM OF SOLVENCY CERTIFICATE FROM NATIONALISED/ SCHEDULED BANK**

This is certified that to the best of our knowledge and information M/s/ Shri/ Smt..... having address ....., a customer of our bank are/ is respectable and can be considered solvent upto Rs. .... (Rupees.....)/financially sound for engagement upto Rs..... (Rupees.....). This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)  
Name, Designation and Personal Code No. of signatory

**NOTE**: In case of partnership firm, certificate to include names of all partners as recorded with the bank

(iii) Working capital certificate from the scheduled Bank as per specimen given as under. Alternatively, contractor may submit bank statement for the last 6 months/ attested copies of fixed deposit receipts/ balance sheet in support of Working Capital.

## ELIGIBILITY CRITERIA FOR UN-ENLISTED CONTRACTORS

### FORM OF WORKING CAPITAL FROM NATIONALISED/ SCHEDULED BANK

This is certified that M/s/Shri/Smt.....having address .....has/have been maintaining a saving bank account/current account/fixed deposit account with this branch of bank since .....and the firm is having working capital of approximately Rs.....and/or the firm is enjoying overdraft/credit facilities upto limit of Rs..... This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)

Name, Designation and Personal Code No. of signatory

**NOTE:** In case of partnership firm, certificate to include names of all partners as recorded with the bank.

7. Limit of minimum reserve/Assets (Immovable And Movable)

(Affidavit to this effect shall be furnished along with valuation report from Govt approved valuer. Affidavit for immovable properties indicating present market value and containing following endorsements)

**Rs 12.50 lakhs – 80%** of minimum reserve shall be in the form of immovable property.

(i) That the immovable property is free from mortgages, hypothecation or any other disputes and encumbrances and clearly belongs to the Contractor.

**Or**

That the immovable property is free from any disputes and encumbrances and clearly belongs to the Contractor. The immovable property has been mortgaged/hypothecated for `..... . Market value of immovable property as per valuation report No..... given by the registered valuer..... is Rs..... . Therefore balance market value of property i.e. Rs ..... (Market value minus mortgaged value) is free from any mortgage/ hypothecation.

(ii) That the said immovable property has not been shown for seeking enlistment of a sister concern in MES.

(iii) That the said immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to the registering authority in MES. While giving such prior intimation, new affidavit for alternate immovable property of value at least equal to minimum requirement as per scales along with valuation report from registered valuer shall also be submitted failing which the Registering Authority may declare the contractor un-enlisted or may take action as deemed fit till acquiring alternate immovable property by the contractor.

**NOTE :** In case of partnership firm, the partner having immovable property in his name, shall also endorse the following in addition to above :

**“Irrespective of my share in partnership firm, my whole property may be utilized by the Government for realising their dues/recovery, if the firm fails to deposit the same”.**

(iv) Valuation report from Registered (with any Government body) valuer for immovable property clearly indicating ownership details. Alternatively, the Contractor may submit certificate from the Deputy commissioner/Collector/First calls Magistrate or assessment of wealth tax authorities.

## **ELIGIBILITY CRITERIA FOR UN-ENLISTED CONTRACTORS**

(v) Affidavit for movable property (T & P machinery transport etc.) : If certain movable property is being considered towards requirements of minimum reserve, endorsements as required for immovable property shall also be given on affidavit for movable property and valuation report from Registered (with any Government body) valuer for movable property clearly indicating ownership details shall also be submitted.

8. Police verification

Copy of police verification certificate from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor/each partner/each director can be submitted.

9. Affidavit from tenderer that he is not involved in any arbitration/litigation cases.

10. Affidavit that no near relative(s) of the tenderer or their employees/agents is/are working as Gazetted commissioned Govt. Officer in MES/Corps of Engineers/Ministry of Defence.

11. Affidavit that no near relative(s) of the tenderer is/are working as Junior Engineer in MES/Corps of Engineers.

12. Scanned copy of Service Tax Registration Number documents.

13. A scanned copy of Power of Attorney in favour of the person uploading the bid using his/her DSC OR other documents as mentioned in para 5.6 & 5.7 of 'INSTRUCTIONS ON FILLING AND SUBMISSION OF TENDERS'.

**NOTE:-** All applicant contractors (including enlisted MES contractors) shall upload copies of all the above mentioned documents (whichever is applicable) along with application, tender cost and EMD prior to closing date of bid submission .

**Accepting Officer**