

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

1	Name of work	Outsourcing the services for Manning and Operation of water supply installation in zone 'C' area under GE (EAST) Jabalpur. <b>(Tender ID : 2018_MES_224140_1)</b>
2	Estimated cost	Rs. 29.34 Lakhs
3	Period of completion	335 Days
4	Cost tender documents	Rs.500/- in the shape of DD/Bankers cheque from any scheduled bank in favour of GE (East) Jabalpur and payable at Jabalpur
5	Website/portal address	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6	Type of contract	The tender shall be based on IAFW-2249 and IAFW-1779-A with Sch 'A' list of items of works to be priced by the tenderers electronically (BOQ)
7	Information & details :	
	(a) Date of publishing	<b>20 Nov 2018 at 1100 hrs</b>
	(b) Bid submission start date	<b>05 Dec 2018 at 0900 hrs</b>
	(c) Last date of bid submission	<b>12 Dec 2018 upto 1800 hrs</b>
	(d) Date of bid opening	<b>14 Dec 2018 at 1100 hrs</b>
8	Eligibility criteria	
	(A) For MES enlisted contractors	All contractors enlisted with MES in Class 'D' and above and category d(v) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
	(B) For other contractors	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'D' class MES contractors & category d(v) i.e, with regard to having satisfactorily completed requisite value works, annual turnover, solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt department, police verification/passport etc. Enlistment criteria may be seen in Para 1.4 and 1.5 of Section 1 of Part-I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations.  (b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/ each partner/each director.  (c) They should not carry adverse remarks in WLR or any other similar report of any authority.
	(C) For all contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/ another firm except sons/daughters of proprietor/partner/ director and firm/s own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.
9	Tender issuing and Accepting Officer	Maj Pushpender Singh, GE (East) Jabalpur
10	Executing agency	Garrison Engineer (East) Jabalpur
11	Earnest Money	Rs. 58,680/- in favour of GE (East) Jabalpur

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- (a) The contractor enlisted upto one\* class below the eligible class may also apply/bid application/ bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
- (b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and /or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).
- (c) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within five days of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bid will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
- (iv) In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.
- (v) In case of applications/bids (enlisted contractor as well unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under :-
- (i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.
- (ii) In case one class below (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times.
- (iii) In case of un-enlisted contractors : 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (e) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/ whatsapp/sms/speed post etc, shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover-2) shall not be opened and contractor shall not have any claim on the same.
- (f) Contractors enlisted with MES will upload following documents for checking eligibility :-
- (i) Application for bid in firm's letter head
- (ii) Enlistment letter
- (iii) Scanned copy of DD of cost of tender
- (iv) Scanned copy of EPF registration letter of firm
- (v) Scanned copy of GST UIN (Unique identification number) registration from appropriate authority.
- Note.** EPF code registered is not mandatory for prequalification criteria for tender. However it is compulsory required to produce provident fund code number before placing work order on contractor. Contractor shall ensure compliance of EPF & MP Act 1952
- (g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of Section 1 of Part-I of MES Manual on Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others :-

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- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting officer's details, viz, address, telephone, Fax No. e-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorised Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case of performance report has been given by the client, same shall also be submitted duly attested.
- (ii) Solvency certificate and working capital certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant alongwith relevant pages of audited balance sheets and form 26-AS in support thereof.
- (iv) Affidavits for possession of movable & immovable properties by the proprietor/partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of company.
- (v) In addition, the un-enlisted contractors shall also furnish affidavit on non judicial stamp paper in the form of hard copy declaring their turnover for the last 2 (two) years.
- (vi) Scanned copy of DD of cost of tender and earnest money.
- (h) In case of rejection of technical/prequalification bid, contractor may appeal to next higher engineer authority i.e. CWE Jabalpur on email [aocwejab-mp@nic.in](mailto:aocwejab-mp@nic.in) against rejection, whose decision shall be final and binding. However, contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
- (j) It is mandatory for the contractors (enlisted/unenlisted) to upload their GST Registration Number alongwith the 'T' bid. This will be one of the criteria for qualifying the 'T' bid. Contactor, who does not upload GST regn No shall be disqualified in the 'T' bid evaluation and his finance bid shall not be opened.
- (k) Contractor who does not upload EPF registration No/letter and GST registration No shall be disqualified in T-bid evaluation and his financial bid shall not be opened.
- (l) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72 – Jurisdiction of Courts of IAFW-2249 shall be applicable.

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Military Engineer Services  
Garrison Engineer (East)  
Jabalpur – 482011 (MP)

(Pushpender Singh)  
Major  
Garrison Engineer (East) Jabalpur  
Accepting Officer

Dated : 20 Nov 2018

**Distribution** :-

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| 19. AGE (I) Raipur          | 20. Contractor Association,<br>712, Gorakhpur, Jabalpur            | 21. Secretary MES BAI<br>Jabalpur Branch<br>1257, Scheme No.5, Near HB<br>College, Vijay Nagar Jabalpur |
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