

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**  
**(NIT No - 63 of 2018-19)**

1	Name of work	Certain petty (E/M) repairs to various Bldgs at Ratnuchak Mil Stn
2	Estimated Cost	<b>Rs. 11.00 Lakhs</b> (At Par Market)
3	Period of completion	<b>240 days</b>
4	Cost of tender documents	Rs.500.00 in the shape of DD/Bankers cheque from any schedule Bank in favour of <b>GE KALUCHAK</b> payable at Jammu
5	Website/portal address	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6	Type of contract	The tender shall be based on <b>IAFW-2249</b> and <b>IAFW-1779A</b> with Schedule 'A' (list of items of works). The tenderers are required to quote their rates against items of Schedule of works (BOQ) electronically
7	Information & Details:	
	(a) Bid Submission Start Date	Refer Critical Dates.
	(b) Bid Submission End Date	
	(c) Date of Bid Opening	
8	Eligibility Criteria	
	(A) For MES enlisted contractors	All contractors enlisted with MES in <b>Class 'E'</b> and above and <b>Category a(i)</b> subject to the remarks shall be considered qualified subject to the remarks w.r.t. performance in respect of works in hand reflected in Work Load Return (WLR) circulated by Competent Engineer Authority.
	(B) For contractors not enlisted with MES	<p>(a) The firms not enlisted with MES shall meet the enlistment criteria of '<b>E'</b> class MES contractors &amp; <b>Category a(i)</b> i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&amp;P, Engineering establishment, no recovery outstanding in any Government Department. Police verification/Passport etc. As per enlistment criteria given in Para 1.4 and 1.5 of Section-1 of Part-I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations.</p> <p>(b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/each partner/each Director.</p> <p>(c) Firm should not carry adverse remarks in WLR or any other similar report of any authority.</p>
	(C) For All Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NIT forming part of the tender documents.

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9	Tender issuing and Accepting Officer	Lt Col Sangram Singh, Garrison Engineer, Kaluchak
10	Executing agency	Garrison Engineer Kaluchak
11	Earnest Money	<b>Rs. 22,000.00</b> in favour of Garrison Engineer Kaluchak, Payable at Jammu.

**NOTES:-**(a) Contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualifying for the tender are less than 07(Seven).

(b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are seven or more than seven, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and /or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents w.r.t. works experience and financial soundness in Cover-1 of tender (T Bid).

(c) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their Finance Bids will not be opened.

(ii) Tenderers should ensure that their original DDs and earnest money (as applicable) are received by **within 05 days of bid submission end date.**

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of Finance Bid.

(iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, Finance Bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of Finance Bid (Cover-2).

(v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of Finance Bid (Cover-2).

(d) Contractors may note that they shall not be loaded beyond their tendering limit as under: -

(i) In case contractors of eligible class are selected for issues of tender : four to five times the upper tendering limit.

(ii) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender six to seven times

(iii) In case of un-enlisted contractors two times the upper tendering limit of class for which the contractor meets the criteria for enlistment.

(e) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of Cover-1 (T-bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/SMS /Speed Post etc. shall be sent to the contractor to rectify the deficiency within a period of seven days from date of communication failing which Financial Bid (Cover-2) shall not be opened and contractor shall not have any claim on the same.

(f) Contractors enlisted with MES will upload following documents for checking eligibility:-

(i) Application for bid in Firm's letter head

(ii) Enlistment letter

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- (iii) Scanned copy of DD of cost of tender
- (iv) Scanned copies of GST and EPF.

(g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of Section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others:-

- (i) Details of three highest valued similar nature of works executed during last five years financial year-wise in tabular form giving name of work, Accepting Officer's details viz. Address, Telephone, Fax No., E-mail ID etc., date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners/ authorized Director of Pvt./ Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency certificate and working Capital Certificate issued by Scheduled Bank.
- (iii) Annual turnover certificate for last two years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
- (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owing the immovable properly along with Valuation Certificate from Registered Valuer in support of movable & immovable properties. In case of Limited Company, the immovable properly is required to be in the name of the company.
- (v) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
- (vi) Scanned copy of DD of Cost of Tender and Earnest Money.
- (vii) Scanned copies of GST and EPF.

(h) In case of rejection of technical prequalification bid, contractor may appeal to next higher Engineer authority i.e. HQ CWE Jammu on email at [cwej55@gmail.com](mailto:cwej55@gmail.com) against rejection, whose decision shall be final and binding. However contractor/ bidder shall not be entitled to any compensation whatsoever for rejection of technical prequalification bid.

(j) Court of the place from where tender has been issued i.e. Kaluchak, Distt Jammu (J&K) shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After the acceptance of the tender, Condition 72 of IAFW 2249 (General Conditions of Contracts) pertaining to 'Jurisdiction of Courts' shall be applicable.

(SPS Singh)  
AE (QS & C)  
AGE (Contracts)  
For Accepting Officer

Case No. 8300/GE/KC/NIT-63/2018-19/ /E8

Garrison Engineer  
Kaluchak  
PIN : 900673  
C/O 56 APO

Date : Dec 2018

**Distribution :-**

1. AGE E/M Kaluchak
2. E-2 & E-5
3. Case File No 8300/GE/KC- /2018-19/E8