

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**  
**(For Works costing less than Rs. 15 Crores)**

1.	Name of work	<b><u>OUTSOURCING FOR MAINTENANCE AND OPERATION OF E/M INSTALLATIONS AT DIFFERENT LOCATION UNDER AOR OF GE 874 EWS.</u></b>
2.	Estimated Cost	Rs.1,15,00,000/- (At Par Market)
3.	Period of completion	335 Days
4.	Cost of tender documents	Rs 1000/- in the shape of DD/Bankers cheque from any schedule Bank in favour of <b>GE 874 EWS</b> and payable at <b>BARAMULLA</b> .
5.	Website/portal address	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6.	Type of contract	The tender shall be item rate contract based on IAFW-2249 & IAFW- 1779A (Revised 1955) with Schedule 'A' list of items of works to be priced by the tenderers electronically (BOQ).
7.	Information & Details :- (a) Bid submission start date (b) Bid submission end date (c) Date of bid opening	Refer critical dates
8.	Eligibility Criteria	<b>Class 'B' Category d (v)</b>
	(A) For MES enlisted contractors	All contractors enlisted with in Class ' <b>B</b> ' and above and category <b>d (v)</b> subject to the remarks wrt performance in respect of wks in hand reflected in Workload return (WLR) circulated by competent engineer authority. Refer Note-below.
	(B) For contractors not enlisted with MES	(a) The firms not enlisted with MES shall meet the enlistment criteria of ' <b>B</b> ' class MES contractors & category <b>d (v)</b> i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. as per enlistment criteria given in Para 1.4 and 1.5 of Section 1 Part I of MES Manual on Contract – 2007 (Reprint 2012) as available in all MES Formations.  (b) These firms shall also submit copy of Police verification from Police authority of the area where the registered office of the firm is located/notarised copy of valid passport of proprietor/each partner/each Director.  (c) Firm should not carry adverse remarks in WLR or any other similar report of any authority.

	(C) For All Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters/spouse of proprietor /partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.
9.	Tender issuing and Accepting Officer	<b>HQ 133 Works Engrs</b>
10.	Executing agency	<b>GE 874 EWS</b>
11.	Earnest Money	<b>Rs 1,90,000/- in favour of GE 874 EWS.</b>

**NOTES.**

(a) Contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfilment of other eligibility criteria given in NIT when number of applicant of eligible class qualifying for the tender are less than 7 (seven).

(b) In case number of eligible class contractors satisfying the eligibility criteria give in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and/or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).

(c) (i) Applications/bid not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.

(ii) Contractors should ensure that their original DDs and earnest money (as applicable) are received within 5 days of bid submission end date.

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (cover 2).

(iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (cover 2).

(v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copy of requisite Earnest money (as applicable) were uploaded but the same are not received in physical from within stipulated time, such bids shall not qualify for opening of finance bid (cover 2).

(d) Contractors may note that they shall not be loaded beyond their tendering limit as under:-

(aa) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.

(bb) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender: 6 to 7 times

(cc) In case of un-enlisted contractors: 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.

(e) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/sms/speed post etc. shall be sent to the contractor to rectify the deficiency within a period of **7 days** from date of communication failing financial bid (cover 2) shall not be opened and contractor shall not have any claim on the same.

(f) Contractors enlisted with MES will upload following documents for checking eligibility:-

- (i) Application for bid in Firm's letter head.
- (ii) Enlistment letter.
- (iii) Scanned copy of DD of cost of tender.
- (iv) Scanned copy of valid Labour License for employing a minimum of 46 FGM /Electrician.

(g) Contractor not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of Part-I MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others.

(i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorised Director of pvt/public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.

(ii) Solvency certificate and working Capital certificate issued by scheduled bank.

(iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.

(iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.

(v) In addition, the un-enlisted contractor shall also furnish affidavit on non-judicial stamp paper in the form of hard copy of declaring their turnover for last 2 (Two) years.

- (vi) Scanned copy of DD of cost of tender and earnest money.
- (h) In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority i.e. **Chief Engineer 31 Zone** on e-mail **snr2-mes@gov.in** against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
- (j) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, condition 72 of IAFW-2249 – jurisdiction of court shall be applicable.
- (k) **EPF ACCOUNT NO**
- (i) Under the Jammu and Kashmir Employees Provident Fund Act/Scheme 1961, the contractor shall have a EPF Code No and all labourers employed by him or sub-contractor shall be enrolled as member of Provident Fund and should be given Universal Account Number (UAN).
- (ii) Immediately after acceptance of tender, before placing the work order, the Contractor shall submit Provident Fund Code No to the GE.
- (iii) Contractors working outside J&K shall also obtain and submit EPF Code No of state of J&K as per Para (ii) above.
- (iv) A certificate to effect that all working labourers employed for execution of work are registered for EPF & ESIC and due distribution have been credited into their account, shall be furnished by contractor along with each running advances or final bill.
- (l) **CRITICAL DATES:-**

Para 7 of Appx 'A'	Date and time of publishing of tender	13 Nov 2018 at 1800 Hrs
	Document sale Start Date	13 Nov 2018 at 1800 Hrs
	Document sale End Date	12 Dec 2018 at 1800 Hrs
	Seek clarification Start Date	14 Nov 2018 at 1800 Hrs
	Seek clarification End Date	26 Nov 2018 at 1000 Hrs
	Pre Bid Meeting Date	26 Nov 2018 at 1000 Hrs
	Bid Submission Start Date	05 Dec 2018 at 1000 Hrs
	Bid Submission End Date	12 Dec 2018 at 1800 Hrs
	Opening of technical Bid (Cover 1)	14 Dec 2018 at 1100 Hrs
	Opening of price Bid (Cover-2) of only Eligible Technically Qualified Bidders	To be intimated later on after evaluating the Technical bid

Signature of contractor

DCWE(Contracts)  
for Accepting Officer

80978/CWEK-28/2018-19/

/E8

Dated : Nov 2018

HQ 133 Works Engrs  
PIN 914133  
c/o 56 APOJob No: **Maint Grant 2018-19**