

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

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| 1. | <u>Name of work</u>   | REPAIR/ MAINTENANCE OF SUMMER, COOLING APPLIANCES, GEYSERS, EXHAUST FANS, PAINTING TO CEILING FANS AND MISC E/M SERVICES AT AKHNOOR UNDER GE NORTH AKHNOOR  |          |
| 2. | <u>Estimated cost</u>   | Rs. <u>21.00</u> lakh   |          |
| 3. | <u>Period of completion</u>   | <u>180 days</u>   |          |
| 4. | <u>Cost of tender documents</u>   | Rs 500/- in the shape of DD/Bankers cheque from any schedule bank in favour of <b>GE (North) Akhnoor</b> and payable at <b>Akhnoor</b>  |          |
| 5. | <u>Website / Portal address</u>   | <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>   |          |
| 6. | <u>Type of contract</u>   | The tender shall be based on (IAFW-1779A) and GCC (IAFW-2249) with Schedule 'A' (list of items of work). The tenderers are required to quote their rates against items of BOQ (Schedule 'A').   |          |
| 7. | <u>Information &amp; Details</u>  | Refer 'CRITICAL DATES' below  |          |
|    | (a) Tender Publish Date   | 01 Nov 2018   | 1800 Hrs |
|    | (b) Document Download / Sale Start Date                                     | 01 Nov 2018   | 1800 Hrs |
|    | (c) Bid Submission Start Date   | 15 Nov 2018   | 0900 Hrs |
|    | (d) Bid Submission End Date / Document Download / Sale End Date             | 22 Nov 2018   | 1800 Hrs |
|    | (e) Technical Bid Opening Date (cover-1)                                    | 29 Nov 2018   | 1200 Hrs |
|    | (f) Financial Bid Opening Date (Cover-2 of only eligible qualified Bidders) | To be intimated later on after evaluating the technical bid   |          |
| 8. | <b><u>Eligibility Criteria</u></b>  |   |          |
|    | (a) <u>For MES enlisted contractors</u>                                     | (a) All contractors enlisted with MES in <b>Class 'E'</b> and above and <b>Category b(i)</b> subject to the remarks wrt performance in respect of wks in hand reflected in Workload return (WLR) circulated by competent Engineer authority. Refer Note - below   |          |
|    | (b) <u>For other contractor not enlisted with MES</u>                       | (a) The firms not enlisted with MES shall meet the enlistment criteria of <b>Class 'E'</b> contractors & category <b>Category b(i)</b> i.e with regard to having satisfactorily completed requisite value works. Annual turnover, solvency, working capital immovable property/fixed assts. T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification / Passport etc. Enlistment criteria has been specified in Para 1.4 and 1.5 of section 1 of Part I of MES Manual on Contract 2007 (Reprint 2012) and available in all MES formations.<br><br>(b) These firms shall also submit copy of police verification from Police authority of the area where the registered office of the firm is located/ notarized copy of valid passport of proprietor/ each partner/ each Director.<br><br>(c) First should not carry adverse remarks in WLR or any other similar report of any authority. |          |
|    | (c) <u>For all contractors</u>  | Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NIT forming part of the tender documents.  |          |

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| 9.  | <u>Tender issue and Accepting Officer</u> | Garrison Engineer (North) Akhnoor.               |
| 10. | <u>Executive Agency</u>                   | Garrison Engineer (North) Akhnoor.               |
| 11. | <u>Earnest Money</u>                      | <b>Rs. 42000.00</b> in favour of GE (N) Akhnoor. |

**NOTES**

a) Contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfilment of other eligibility criteria given in NIT when number of applications of eligible class qualifying for the tender are less than 7(seven).

b) In case number of eligible contractors satisfying the eligibility criteria give in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and/ or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).

c) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not considered for validation of 'T' bid and their finance bids will not be opened.

(ii) Contractors should ensure that their original DDs and earnest money ( as applicable) are received within 05 days of bid submission end date.

(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (cover 2).

(iv) In case of applications/ bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (cover 2).

(v) In case of applications/ bids (enlisted contractors as well as un-enlisted contractor) where scanned copies of requisite earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of financial bid (cover 2).

d) Contractors may note that they shall not be loaded beyond their tendering limit as under:-

(i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.

(ii) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times

(iii) In case of enlisted contractors : 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.

e) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/sms/speed post etc. shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid ( cover-2 ) shall not be opened and contractor shall not have any claim on the same.

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- f) Contractors enlisted with MES will upload following documents for checking eligibility:-
- (i) Application for bid in Firm's letter head
  - (ii) Enlistment letter
  - (iii) Scanned copy of DD of cost of tender
  - (iv) Scanned copy of proof of registration with EPFO
- (g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I MES Manual on Contractors 2007 ( reprint 2012). Following documents shall also be uploaded amongst others :-
- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
  - (ii) Solvency Certificate and Working Capital Certificate issued by scheduled bank.
  - (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
  - (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owing the immovable property along with Valuation Certificate from Regd Value in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.
  - (v) In addition, the un-enlisted contractors shall also furnish affidavit on non-Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
  - (vi) Scanned copy of DD of cost of tender and earnest money.
  - (vii) Scanned copy of proof of registration with EPFO
- (h) In case of rejection of technical prequalification bid, contractor may appeal to next higher Engineer authority i.e. **HQ 135 Wks Engrs, C/O 56 APO PIN-914135** against rejection, whose decision shall be final and binding. However contractor/ bidder shall not be entitled to any compensation whatsoever for rejection of technical prequalification bid.
- (j) Court of the place from where tender has been issued i.e Akhnoor, Distt Jammu (J&K) shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, condition 72- Jurisdiction of Courts of IAFW-2249 shall be applicable.

Case No. 8033/GE(N)/AKH-15/2018-2019/E8

for Accepting Officer

Garrison Engineer (North)  
Akhnoor - 181201

Date : \_\_\_ Nov 2018

**Distribution :-**

1. AGE E/M
2. E-2 & E-5 – Maint Grant 2018-2019