

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**  
**E-TENDER**

1.	Name of work	<b><u>MANNING AND OPERATION OF PUMPS HOUSE AND ELECTRICAL INSTALLATIONS AT STATIONS UNDER GE(AF) CHABUA</u></b>
2.	Estimated Cost	<b>Rs. 17.50 Lakhs</b> (At par market)
3.	Period Of Completion	<b>336 (Three hundred thirty six) Days</b>
4.	Cost of Tender Documents	<b>Rs. 500.00</b> in the shape of DD from any Scheduled Bank in favour of <b>GE(AF) CHABUA</b> and payable at <b>TINSUKIA</b> .
5.	Website /Portal Address	<a href="http://defproc.gov.in">defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6.	Type of Contract	The tender shall be based on specifications (IAFW-1779A) and GCC (IAFW-2249) with Schedule 'A' (List of item of Work) to be priced by tenderer. The Tenderers are required to quote their rates against items of Schedule 'A'
7.	<b>Information &amp; Details</b>	
	(a) Bid Submission start Date	As per details available on Web Portal
	(b) Last date of Bid Submission	
	(c) Date of Bid Opening	
8.	<b>Eligibility Criteria</b>	
	(A) For MES enlisted Contractors	All Contractors enlisted with MES in <b>Class 'E'</b> and above and <b>Category (d)(v) [Maintenance and Operation of E/M Installation]</b> shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority. Refer Note (g) below
	(B) For Other Contractors	(a) The Firm not enlisted with MES meet the enlistment criteria of <b>Class 'E'</b> and above and <b>Category (d)(v) [Maintenance and Operation of E/M Installation]</b> i.e. with regard to having satisfactorily completed requisite value works, Annual Turnover, Solvency, Working Capital, Immovable Property / Fixed Assets, T&P, Engineering Establishment, no recovery outstanding in any Govt. department, Police Verification/passport etc. Enlistment Criteria may be seen in part 1.4 of Section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012) as available in all MES formations.  (b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located/Notarised copy of valid passport of proprietor/each partner/each Director.  (c) They should not carry any adverse remarks in WLR /or any similar report of any authority.

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	(C) For All Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except Sons/Daughter of proprietor/partner/director and firm's own employees, Directors, Project Manager. This shall be subject to certain conditions which will be prescribed in the Notice of Tender (NOT) forming part of tender documents.
9.	Tender Issuing and Accepting Officer	<b>GE(AF) CHABUA</b>
10.	Executing Agency	<b>GE(AF) CHABUA</b>
11.	Earnest Money	<b>Rs. 35,000</b> in favour of <b>GE(AF) CHABUA</b> payable at <b>TINSUKIA</b>

**NOTE :-**

- (a) The contractor enlisted upto one class below the eligible class may also apply/bid. Application /Bids from one class below eligible class applicants may be considered in the event of inadequate response /bids from the applicant of eligible class.
- (b) (i) Application/bids not accompanied by scanned copy of requisite DD/bankers cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bid will not be opened.
- (ii) Tenders/Bidders to note that they should ensure that their original DDs and Earnest Money (as applicable) are received **within 5 (five) days of bid submission end date.**
- (iii) In case of Applications/Bids from enlisted contractors of MES , where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bid will be opened. However non-submission of physical copies of the cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be **banned from bidding for a period of six months commencing from the date of opening of finance bid.**
- (iv) In Case of application/bid from un-enlisted contractors, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not be received by the stipulated date finance bid will not be opened . Name of such Contractors alongwith complete address shall be circulated for not opening of their bids for **a period of six months commencing from the date of opening of finance bid.**
- (v) In case of application/bid (enlisted contractors/as well as unenlisted contractors) where scanned copy requisite earnest money (as applicable) were uploaded but the same are not received in physical form with stipulated time, **such bid shall not qualify for opening of finance bid.**
- (c) Contractors enlisted with MES will upload following documents (Scan Copy in PDF Format) for checking eligibility:-
- Application for bid in firm's letter head.
  - Enlistment letter.
  - DD towards cost of tender
  - Documents in support of GST Identification Number.
  - EPF Registration No.
  - Power of attorney as detailed in instruction to bidders in tender documents.

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- (d) Contractors not enlisted with MES will be required to upload the necessary documents to prove their eligibility for enlistment in required class and category of work, including affidavit for no recovery outstanding. List of document required for enlistment in MES has been given in Para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012) Following documents shall also be uploaded amongst others :-
- (i) The work experience shall include details of three highest valued similar nature of work executed during last five years, financial year-wise in tabular form giving name of work, Accepting officers details, viz, Address Telephone, Fax No. , e-mail ID etc, Date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/ all Partners/Authorized Director of pvt /public, Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency certificate and working capital certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by chartered Accountant alongwith relevant pages of audited balance sheets in support thereof .
- (iv) Affidavits for possession of Movable & Immovable Properties by Proprietor/Partner owning the immovable property along with valuation certificate from Regd. Valuer in support of movable & immovable properties.
- “In case of Limited company, the immovable property is required to be in the name of the company.”
- (v) In addition, the unenlisted contractors shall also furnish affidavit on non judicial stamp paper in the form of hard copy declaring their turnover for last 02 (Two) years.
- (vi) Scanned copy of DD of cost of tender and earnest money
- (vii) Scanned copy of documents in support of GST Identification No.
- (viii) Scanned copy of documents in support of EPF Registration No.
- (ix) Power of attorney as detailed in instruction to bidders in tender documents.
- (e) In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority i.e. HQ CWE(AF) Jorhat on email [cweafirt@gmail.com](mailto:cweafirt@gmail.com) against rejection, whose decision shall be final and binding. However contractor /bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
- (f) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, condition 72- Jurisdiction of Courts of IAFW-2249 shall be applicable.
- (g) Contractors may note that they shall not be loaded beyond their tendering limit as under:-
- (aa) In case contractors of eligible class are selected for tender : 4 to 5 times the tendering limit.
- (bb) In case One class/ two class below contractors are selected for issue of tender: 6 to 7 times the tendering limit.
- (cc) In case of unenlisted contractor: 2 times the upper tendering limit of the class for which the contractor meets the enlistment criteria
- (h) In case any deficiency is noted in the documents required to be uploaded by the tenderers as per NIT, after opening of Cover -1 (T bid) during technical evaluation, a communication shall be made with the tenderer by means of any electronic media or speed post for rectification within 7 days failing which his financial bid shall not be opened.

**(Enlisted as well as Un-Enlisted Contractor)**

**NOTE** :- After acceptance of contract, prior to placing Work Order, GE shall ensure that the contractor has EPF Registration Code No., if applicable, and keep documentary proof on record. The contractor shall ensure compliance of the EPF & MP Act 1952 as amended till Bid Submission end date.

GARRISON ENGINEER (AF) CHABUA  
Military Engineer Services  
PO: Chabua Air Field  
Dibrugarh- 786102 (Assam)  
**C/8001/ 135 /E8**  
**Dated : Nov 2018**

(Sajan Kumar)  
AGE(Contracts)  
for Garrison Engineer