

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

01. Name of Work : SPECIAL REPAIRS TO REPLACEMENT OF BER AC PLANT OF BUILDING NO. P-283 AT MILITARY STATION SRI GANGANAGAR
02. Estimated Cost : Rs. 25.00 Lakhs
03. Period of Completion : 120 Days
04. Cost of tender documents : Rs. 500.00 in the shape of DD / Bankers Cheque from any Scheduled Bank in favour of GE SRI GANGANAGAR and payable at SRI GANGANAGAR (Copy shall be uploaded online and original to be submitted offline before bid opening (cover 1))
05. Website / portal address : [www.defproc.gov.in](http://www.defproc.gov.in) and [www.mes.gov.in](http://www.mes.gov.in)  
Tender ID : 2018\_MES\_221806\_1
06. Type of contract : The Tender shall be based on drawings and specifications (IAFW-1779A) and GCC (IAFW-2249) with Schedule 'A' (list of items of works to be priced by the tenderer. The tenderers are required to quote their rates against each individual items of Schedule 'A' in the BOQ format attached.
07. **Information & Critical Date Details**
- (a) Publishing date on or after : 19<sup>th</sup> November 2018
- (b) Bid submission start date : 03<sup>rd</sup> December 2018
- (c) Bid submission end date : 10<sup>th</sup> December 2018
- (d) Date of bid opening : 11<sup>th</sup> December 2018
08. **Eligibility Criteria**
- (A) For MES enlisted contractors : All contractors enlisted with MES in Class 'E' and above and category c (i) subject to the remarks with reference to performance in respect of works in hand reflected in Workload Return (WLR) circulated by competent Engineer Authority. Refer Note : Below
- (B) For contractors not enlisted with MES : (a) The firms not enlisted with MES shall meet the enlistment criteria of 'E' class MES contractors & category c (i) i.e. with regard to having satisfactorily completed requisite value works, annual turnover, solvency, working capital, immovable property / fixed assets, T&P, Engineering establishment, no recovery outstanding in any Government Department, Police verification / Passport etc. As per enlistment criteria given in Para 1.4 and 1.5 of Selection 1 of Part I of MES Manual on Contracts – 2007 (Reprint-2012) as available in all MES Formations.  
(b) These firms shall also submit copy of Police Verification from Police Authority of the area where the registered office of the firm is located / notarized copy of valid Passport of proprietor / each partner / each director.  
(c) Firm should not carry adverse remarks in WLR or any other similar report of any authority.
- (C) For all Contractors : Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to the third party / another firm except sons / daughters / spouse of proprietor / partner / director and firm's own employees, director, project manager. This shall be subject to certain conditions which will be prescribed in the NIT forming part of the tender documents.
09. Tender issuing and Accepting Officer : CWE SRI GANGANAGAR
10. Executing Agency : GARRISON ENGINEER, SRI GANGANAGAR MILITARY STATION
11. Earnest Money : Rs. 50,000.00 in shape of Call Deposit Receipt / Fixed Deposit Receipt from any Scheduled Bank in favour of GE SRI GANGANAGAR payable at SRI GANGANAGAR (Copy shall be uploaded online and original to be submitted offline before bid opening (cover 1))

**NOTES :**

- (a) Contractor one class below may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualifying for the tender are less than 7 (Seven).
- (b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, application of one and / or two (as applicable) class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and / or average annual turnover as applicable and financial soundness (solvency / financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents with reference to works experience and financial soundness in cover 1 for tender ('T' bid).



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## APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) (Contd....)

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- (c) (i) Application / bids not accompanied by scanned copies of requisite DD / Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Contractors should ensure that their original DDs and earnest money (as applicable) are received within **05 (FIVE) days** of bid submission end date.
- (iii) In case of applications / bids from enlisted contractors of MES, where scanned copies of requisite DDs / Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However, non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives as such bidder shall be banned from bidding for a period of **six months** commencing from the date of opening of finance bid (cover 2).
- (iv) In case of applications / bids from un-enlisted contractors, where scanned copies of requisite DDs / Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith with complete address shall be circulated for not opening of their bids for a period of **six months** commencing from the date of opening of finance bid (cover 2).
- (v) In case of applications / bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite earnest money (as applicable) were uploaded but the same are not received in physical from within stipulated time, such bids shall not qualify for opening of finance bid (cover 2).
- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under :-
- (aa) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.
- (bb) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times.
- (cc) In case of unenlisted contractors : 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (e) In case of deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 ('T' bid) and during technical evaluation, a communication in the form of e-mail / whatsapp / sms / speed post etc. shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover 2) shall not be opened and contractor shall not have any claim on the same.
- (f) Contractors enlisted with MES will upload following documents for checking eligibility :-
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| (i) Application for bid in firm's letter head        | (ii) Latest Enlistment letter alongwith Appendix 'A' & 'B' |
| (iii) Scanned copy of DD of cost of tender documents | (iv) Scanned copy of GST Number / Registration             |
| (v) Scanned copy of EPF Code Number                  |  |
- (g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of Section 1 of Part - I MES Manual on Contracts 2007 (Reprint-2012). Following documents shall also be uploaded amongst others :-
- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work. Accepting Officer's details, viz, Address, Telephone, Fax No., E-mail ID etc., date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorized director of Pvt. / Public Ltd., as applicable. It should indicate acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency certificate and working Capital Certificate issued by Scheduled Bank.
- (iii) Annual turnover certificate for last 2 consecutive years issued by Chartered Accountant alongwith relevant pages of audited balance sheet in support thereof.
- (iv) Affidavits for possession of movable & immovable properties by proprietor / partner owing the immovable property alongwith Valuation Certificate from Registered Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.
- (v) In addition, the un-enlisted contractors shall also furnish affidavit on Non-Judicial Stamp Paper in the form of hard copy declaring their turnover for last 2 (Two) years.
- (vi) Scanned copy of DD of cost of tender and requisite earnest money.
- (vii) Scanned copy of EPF Code Registration Number & GST Registration Number.
- (h) In case of rejection of technical / pre-qualification bid, contractor may appeal to Next Higher Engineering Authority i.e. Headquarters, Chief Engineer, Bathinda Zone, Bathinda Military Station, Bathinda (Punjab) on email [cezbp2-mes@nic.in](mailto:cezbp2-mes@nic.in) against rejection, whose decision shall be final and binding. However, contractor / bidder shall not be entitled to any compensation whatsoever for rejection of technical / pre-qualification bid.

Signature of the Contractor  
Dated : .....

8218-50/ 03 /E8

Military Engineer Services  
Headquarters Commander Works Engineer  
Sri Ganganagar-335001, Rajasthan

Dated : October 2018

Distribution : Garrison Engineer, Sri Ganganagar Military Station  
Internal : E – 2 section (Job No. SGNR/E&M/2018-19/05)  
Case File : 8218-50/C/E8 (For information and Filing)

DCWE (Contracts)  
For Accepting Officer

