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**Military Engineer Service
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Engineer-in-Chief's Branch
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B/13509/e-HRMS/E1B (Cadre)

02 Sept 2024

All command CEs / ADGs /CME

Implementation of e-HRMS 2.0 in Military Engineer Services

1. At the outset, it is important to clarify that our department is currently utilizing two e-HRM systems: MES HRM system(<https://hrmciv.mes.gov.in>) and DoPT HRM system(e-HRMS 2.0) (<https://e-hrms.gov.in>). This letter specifically addresses the implementation of DoPT e-HRM within MES.
2. The MES HRM system (<https://hrmciv.mes.gov.in>) has been developed specifically for MES and is tailored to address the HR needs of MES civilian employees. This system is functioning effectively and will continue to operate independently of the DoPT eHRMS. MES HRMS is managed and regulated by CRO (O), New Delhi.
3. e-HRMS 2.0, a digital platform under the aegis of DoPT, is one of the six key pillars of the National Program for Civil Services Capacity Building (NPCSCB) – Mission Karmayogi which aims to provide data driven HR services to government employees and CCA with the end result of enhancing productivity & sense of service among employees.
4. e-HRMS 2.0 is currently being implemented across various Ministries, Departments, and Organizations (MDOs), including the Military Engineer Services (MES). All civilian employees of MES are required to move on the platform. This will be done in phased manner. The first phase involves onboarding all civilian MES Group 'A' officers onto the e-HRMS portal. Once this phase is complete, the onboarding of Group 'B' gazetted officers will commence, followed by subsequent phases.
5. All civilian Group 'A' officers of MES are instructed to visit the e-HRMS 2.0 portal and complete their profile details as required, then submit it for validation/approval. The process for accessing DoPT e-HRMS 2.0 is as follows:
 - (i) Visit the website at '<https://e-hrms.gov.in/login>'.
 - (ii) Select the "Login with Parichay" option.
 - (iii) Enter your NIC email ID and password.

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(iv) After entering the correct credentials, an OTP (One-Time Password) will be sent to your registered mobile phone. Enter the OTP to complete the login process.

6. After logging in, officers must fill in or update their profile details and submit them online for approval. These details will be verified against the original records at the CRO, and the nodal officer will validate them accordingly. It is the responsibility of each officer to update their profile in a timely manner; failure to do so or undue delay may result in accountability issues. The designated nodal officer for validation is the Director Pers (C&M) at E-in-C's branch.

7. In some cases, officers may receive a message on stating "You are not registered on the e-HRMS portal" upon attempting to log in. This indicates that the officer has not yet been onboarded onto the DoPT e-HRMS platform. Onboarding is a departmental process involving the submission of basic employee information, which cannot be altered afterward. The required information for onboarding includes: - Name - Designation - Father's name - Date of birth - NIC email ID - Aadhar-linked mobile number. Officers who encounter this issue are requested to contact the Nodal Officer via email at pksingh12677-cgo@gov.in & pksinghidse@gmail.com and provide the requisite details for onboarding.

8. An NIC email ID is mandatory for onboarding and accessing the e-HRMS 2.0 portal. All civilian employees has been mandated to move on the platform. Therefore, to enable its implementation, all CEs commands are instructed to do needful and ensure that :

- (a) All subordinate civilian staffs are allotted valid NIC email IDs.
- (b) All group A officers of MES are onboarded and have updated their profile on e-HRMS portal to complete the phase 1.



**(PK Singh, IDSE)
SE
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for E-in-C**

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Automation Cell - For n.a. and uploading on MES Website (in open domain)

