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Central Record Office (Officers)  
Military Engineer Services  
Tigris Road  
Delhi Cantt -10

CRO/4/15/HRM/ 55 /COORD

13 Apr 2021

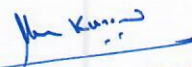
ADG (NEI) Guwahati  
ADG (D&C) Kirkee, Pune  
ADG (North) Jammu (J&K)  
ADG (Project) Chennai (TN)  
HQ Chief Engineer (s)  
Southern Command, PIN – 908541  
Eastern Command, PIN – 908542  
Western Command, PIN – 908543  
Central Command, PIN – 908544  
Northern Command, PIN – 908545  
South West Command, PIN – 908546  
DGNP Visakhapatnam  
DGNP Mumbai  
CME, Pune

O/o the JS & CAO/A-6  
'E' Block, Dara Sikoh Road  
New Delhi-110011

**HARD COPY OF PTO & UPLOADING  
OF OLD PTO OF OFFICERS IN PTO LIBRARY**

1. The HRM 1.0 Software has been inaugurated/launched by E-in-C on NIC server on 24 Dec 2020 and the direction were issued to publish the PTO of officer online. With the implementation of HRM 1.0 software and publishing of PTO online, there is no need to fwd the hard copy of the PTO to this office.
2. It is also intimated that, all PTO's published offline so far may be uploaded in the PTO library available on the HRM software. This exercise may be started from the year 2020 backwards and should be completed at the earliest.
3. All the unit under your command may please be instructed accordingly.



  
(Naveen Kumar, IDSE)  
Dir  
CRO (Officers)

**Copy to :-**

All formations

- For info and strict compliance please.

✓ Automation Cell

- Please upload the letter on the MES website in public domain.