

**SINGLE STATE TWO COVER SYSTEM FOR ISSUE OF TENDER ON LINE (E-Tender)**  
**APPENDIX 'A' TO NOTICE INVITING e-TENDER**

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|---------|--|---|---|
| Para 1  | Name of Work   | : | Repair/rewinding & maint of Summer Appliance incl replacement of worn out accessories of Ceiling Fans, Exhaust Fans, Pedestal Fan, Air Circulator & Geysers and repair/replacement and maint of 'B' veh and connected accessories and certain Minor wks at Mil Stn Agartala under AGE (I) Agartala  |
| Para 2  | Estimated cost of work                                   | : | <b>Rs 5.80</b> (Rupees five lakhs eighty thousand only)   |
| Para 3  | Period of completion                                     | : | <b>06 (Six) Months</b>  |
| Para 4  | Cost of tender documents                                 | : | <b>Rs 500.00</b> in the form of DD/Bankers cheque from any Schedule/Nationalized bank in favour of AGE (I) Agartala (Copy shall be uploaded online and original to be submitted offline before due date of opening of cover No 1)   |
| Para 5  | Website/portal address                                   | : | <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>   |
| Para 6  | Type of contract   | : | The contract shall be item Rate Contract based on IAFW-1779(A), IAFW-2249 with list of works to be quoted by the contractor as in schedule 'A' electronically in BOQ as per web site  |
| Para 7  | Information & details                                    |   |   |
|         | (a) Publishing date                                      | : | 09 Nov 2018 at 1000 hrs   |
|         | (b) Bid submission start date                            | : | 10 Nov 2018 at 1200 hrs   |
|         | (c) Last date of bid submission                          | : | 26 Nov 2018 at 1800 hrs   |
|         | (d) Date of bid opening                                  | : | 27 Nov2018 at 1100 hrs  |
| Para 8  | Eligibility Criteria<br>(A) For MES enlisted contractors | : | All contractors enlisted with MES in class "E" and above and cat <b>a (i) &amp; c (i)</b> shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority. It is mandatory for the contractors to upload their EPF and GST registration Number alongwith the 'T' bid. Contractor, who does not upload Service Tax regn No and GST registration No shall be disqualified in the 'T' bid evaluation and his finance bid shall not be opened.  |
|         | (B) For other contracts                                  |   | (a) The firms not enlisted with MES shall meet the enlistment criteria of "E" Class MES contractors & <b>Cat a (i) &amp; c (i)</b> i.e with regard to having satisfactorily completed requisite value works, Annual turnover, solvency, working capital, immovable property/fixd assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/passport etc. Enlistment criteria may be seen in Para 1.4 of section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012) as available in all MES formations.<br><br>(b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/each partner/each Director.<br><br>(c) They should not carry adverse remarks in WLR/or any other similar report of any authority.<br><br>(d) It is mandatory for the contractors to upload their EPF and GST registration Number alongwith the 'T' bid . Contractor, who does not upload Service Tax regn No and GST registration No shall be disqualified in the 'T' bid evaluation and his finance bid shall not be opened. |
|         | (C) For all contracts                                    | : | Contractor will not be allowed to execute the work by subletting or through power of attorney holder on this behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director. Project Manager. This shall be subject to certain condition which will be prescribed in the NOT forming part of the tender documents.  |
| Para 9  | Tender issuing and Accepting Officer                     | : | AGE (I) Agartala, C/O 99 APO  |
| Para 10 | Executing agency   | : | B/R Sub Divn  |
| Para 11 | Earnest Money  | : | Rs. 11,600/- in favour of AGE (I) Agartala payable at Agartala  |

The contractor enlisted up to one \* class below the eligible class may also apply/bid. Applications/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.

(\*The shall be two in case of works in remote and difficult station and following additional provision to be added. Application from two class below eligible class applicants may also be considered in the event of inadequate response from te applicants of eligible class and one class below eligible class")

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|-----|---|
| (b) | (i) Applicants/bids no accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall be considered for validation of T bid and their finance bids will not be opened.   |
|     | (ii) Tenderers/bidders to not that they should ensure that their original DD's and earnest money (as applicable) are received within 07 (seven) days of bid submission end date.  |
|     | (iii) In case of applicants/bids from enlist contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.   |
|     | (iv) In case of application/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded by physical copies are not received by the stipulated date, finance bids will not be opened. Name of such Contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bids.   |
|     | (v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.   |
| (c) | Contractors enlisted with MES will upload following documents for checking eligibility:-  |
|     | (i) Application for bid in Firm's letter head   |
|     | (ii) Enlistment letter  |
|     | (iii) Scanned copy of DD of cost of tender  |
|     | (iv) Service Tax Registration Number  |
|     | Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility from enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of part I of MES manual on contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others.  |
|     | (i) Details of three highest valued similar nature of works executed during last five years financial year wise in tabular form giving name of work, Accepting Officer's details viz, Address, Telephone, Fax No, E-Mail ID etc, date of acceptance of tender and actual date of completion. The shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall be submitted duly attested.  |
|     | (ii) Solvency certificate and working Capital Certificate issued by scheduled bank.   |
|     | (iii) Annual turnover certificate for last two years issued by Chartered Accountant alongwith relevant pages of audited balance sheets in support thereof.  |
|     | (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable & immovable properties in case of limited Company, the immovable property is required to be in the name of the company. In case off limited company, the immovable property is required to be in the name of the company.  |
|     | (v) In addition the un-enlisted contractors shall also furnish affidavit on non Judicial Stamp paper in the form of hard copy declaring their turnover for last 2 (two) years.  |
|     | (vi) Scanned copy of DD of cost tender and earnest money  |
| (e) | In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority i.e HQ 137 Works Engineer on email : <b>cwedimapur@gmail.com</b> against rejection, whose decision shall be final and binding. However contractor/bidders shall not be enlisted to any compensation whatsoever for rejection of technical/prequalification bid.   |
| (f) | (i) For submission of e-tender bidders are requested to get themselves registered with <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> website along with class -II/III Digital Signature Certificate (DSC) issued by authorized CA under IT Act 2003<br>(ii) For complete details refer our website <a href="http://www.defproc.gov.in">www.defproc.gov.in</a> at CPP portal.<br>(iii) Any change/modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated.<br>(iv) Full notice of tender IAFW-2162 & enlistment criteria are available in all offices of MES and also on MES website |
| (g) | Keeping in view the applicability of Service Tax on all contracts. It is mandatory for the contractors to upload their Service Tax Registration Number alongwith the T bid. This will be one of the criteria for qualifying in T bid. Contractor, who does not upload Service Tax regn No shall be disqualified in the T bid evaluation and his Financial bid shall not be opened   |
| (h) | Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender Condition 72-Jurisdiction of Courts of IAFW-2249 shall be applicable.  |

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Military Engineer Services  
AGE (I) Agartala  
PIN – 901184  
C/o 99 APO

(Ashim Hatibaruah)  
JE (E/M)  
Offg AGE (I) Agartala

Dated : 29 Oct 2018

**Distr:-**

|   |                     |  |                     |
|---|---------------------|--|---------------------|
| 1. HQ CESZ Shillong Zone  | 2. HQ 137 Wks Engrs | 3. CDA Narangi, Guwahati                                 | 4. STE EC Kolkata   |
| 5. GE 868 EWS   | 6. GE 869 EWS       | 7. GE Silchar  | 8. SBI Agartala     |
| 9. AO AGE (I) Agartala  | 10. GPO Agartala    | 11. Municipal Corporation, Agartala                      | 12. AGE (I) Zakhama |
| 13. MES Builders Association of India, Shillong Branch C/o SA Hamza, Green view, Howell Road Lower laban, Shillong-7920 |                     |  |                     |
| 14. Construction Industry Development Council, SO1 (8 <sup>th</sup> Floor) Hemkunt Chamber 89, Nehru Palace, New Delhi  |                     |  |                     |
| 15. M.E.S BAI (Regd) Dimapur Branch, C/O M/S, Charanjit Singh & Sons, Signal Basti, Dimapur – 797112, Nagaland          |                     |  |                     |
| 16. Executive Engineer State PWD Agartala   |                     | 17. MES Builder Association, Arunachal PO Cachar (Assam) |                     |
| 18. Executive Engineer Central PWD, Agartala  |                     | 19. Notice board   |                     |
| 20. Concerned Sub Divn : _____  |                     |  |                     |

**Eligibility criteria for un-listed contractors**

1. **EXPERIENCE**

Three work costing not less than Rs 7.50 lakhs  
OR  
Two works costing not less than Rs. 10.00 lakhs  
OR  
One works costing not less than Rs. 20.00 lakhs

(b) Average annual turnover for last two consecution years shall not be less than Rs 25.00 lakhs

2. **FINANCIAL SOUNDNESS**

(a) Solvent upto Rs 10.00 lakhs  
(or)  
Financially sound for engagement upto Rs 25.00 lakhs

(b) Working capital not less than Rs 5.00 lakhs

3. **ENGINEERING ESTABLISHMENT**

One graduate Engineer from a Govt recognized institution.

(or)

One Diploma Engineer from a Govt recognized institution with minimum experience of 2 years

4. **LIMIT OF MINIMUM RESERVE/ASSETS (IMMOVABLE AND MOVABLE)**

8.00 Lakhs – 80% of minimum reserve shall be in the form of immovable property.

5. **T&P** The firm should give an affidavit duly notarized for the T&P held by them.

6. **POLICE VERIFICATION**

Copy of police verification certificate from police authority of the area where registered office is located alternatively notarized copy of valid passport of proprietor/each director can be submitted.

7. **CERTIFICATE REGARDING NO RECOVERY OUTSTANDING IN ANY GOVT DEPARTMENT**

Affidavit duly notarized to this effect to be finished.

8. List of works alongwith performance report from the department in support of experience of similar nature work.

9. Contractor to upload copies of enlistment letter, copy of Provident Fund Code Number, Copy of service tax Registration Number, list of works in hand, balance works to be completed as on date of publication etc on an affidavit on non judicial stamp paper of Rs 100/- duly signed and notarized.

Note :- Contractor shall upload copies of all the above documents prior to closing date of bid submission.

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Dated : 29 Oct 2018

Accepting Officer