

[In lieu of IAFW – 2162] [Revised – 1960]

MILITARY ENGINEER SERVICES
NOTICE OF TENDER

1. A tender is invited for the works [see Appendix-'A'].
2. The tender shall be based as mentioned in Appendix'A'.
3. The work is estimated to cost [see Appendix-'A']. This estimate however, is not a guarantee and is merely given as a rough guide. If the work costs more or less, the tenderer will have no claim on this account.
4. The work is to be completed as per the period [See Appendix 'A' in accordance with phasing if any indicated in the tender]from the date of handing over the site.
5. Normally contractors whose names are on the MES approved list for the command/ area in which the work lies and within whose financial category the estimated amount would fall may tender. But in case of term contracts, contractors in category 'SS' to 'E' may tender. In case where the tendered amount is in excess of the financial category of the contractor, the accepting officer reserves the right to accept the tender, in which event the tenderer would be required to lodge additional security deposit as notified by the accepting officer in terms of conditions of contract.
 - 5.1. Contractors whose names are on the MES approved list of any MES formation and who have deposited standing security deposit and have executed standing security bond may also tender without depositing earnest money along with the tender and if the Accepting Officer proposes to accept the tender, such tenderer would be required to deposit security deposit as notified by the Accepting Officer before acceptance of tender. In case, however, the Accepting Officer subsequent to deposition of security deposit decides not to accept the tender for any reason whatsoever the amount deposited will be refunded to the Contractor.
 - 5.2. Not more than one tender shall be submitted by one contractor or one firm of contractor. Under no circumstances will a father and his son[s]or other close relations who have business dealing with one another be allowed to tender for the same contract as separate competitors. Breach of this condition will render the tenders of both parties liable to rejection.
 - 5.3. Submission of the tender/ bid by the tenderer/ bidder does not constitute any guarantee for his eligibility for financial parts of the tender/ bid, even of enlisted contractors of appropriate class. The tenderer/ bidder shall not become automatically entitled for his eligibility for financial parts of the tender/ bid by virtue of enclosing copy of demand draft along with the tender/ bid. The Accepting officer shall reserve the right to deny eligibility of any tenderer/ bidder for financial part of the tender/ bid. Firms to be considered eligible for the financial parts of the tender/ bid will be decided by the Accepting officer based interaliaonpast track record, financial position and experience of similar works executed by the tenderer/ bidder and eligibility criteria as mentioned in the tender/ bid. The Accepting officer shall consider tenders/ bids received up to date of submission/ uploading or extended date of submission/ uploading of the tenders/ bids. The tenderer/ bidder, if so desires, may appeal to the next higher engineer authority [Chief Engineer, A&N Zone]with copy to the Accepting officer prior to the date of opening of Cover-2 of the tender/ bid. The decision of the next higher engineer authority shall be final and binding. No tenderer/ bidder shall be entitled for any compensation whatsoever on rejection of his financial bid.
6. The Commander Works Engineer, Port Blair will be the Accepting Officer here-in-after referred to as such for the purpose of this contract.

NOTICE OF TENDER [Continued]

7. The Tender fee[see Appendix-‘A’] shall be in the form of Demand Draft [DD]/ Banker cheque [BC]from any nationalized/ scheduled bank in favour of the Garrison Engineer [see Appendix-‘A’] shall be attached to the tender/ bid to be published on the MES website portal [www.defproc.gov.in][see Appendix-‘A’]
8. The appropriate standing security deposit amount for this work shall be as deposited by contractors enlisted in the command/ area in which work lies [see Appendix-‘A’].
 - 8.1. A contractor, who is not enlisted with the MES/ who is enlisted but has not executed the Bond to Secure Performance of Agreement, while submitting a tender shall be required to furnish Earnest Money along with the tender [see Appendix-‘A’] in the form of deposit at call receipt issued in favour of GE concerned from a scheduled bank or in the form of receipted treasury challan, the amount being credited to the revenue deposit of the Garrison Engineer [see Appendix-‘A’]. However, if the tender submitted by such a contractor is accepted, he will be required to lodge with the Controller of Defence Accounts concerned, Security Deposit [Individual Security Deposit for the specific work] within thirty days of the receipt by the contractor of notification of acceptance of his tender, failing which this sum shall be recovered from the first RAR payment or from the final bill. In the case of Term/ Running Contracts, remaining sum shall be recovered from the subsequent bill[s] of the contractor. However, in cases, where any payment is made to the contractor within thirty days of the receipt by him of notification of acceptance of tender, the amount of Security Deposit shall be recovered from such payments. The Earnest Money will be refunded to the contractor after the Security Deposit is lodged by the contractor or recovered from payments due to him.
 - 8.2. A Contractor who is not enlisted for the command/ area in which the work lies, but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed standing security bond may tender without depositing earnest money along with the tender. However, if the tender submitted by such a contractor is accepted, he will be required to lodge with the Controller of Defence Accounts concerned, Security Deposit [Individual Security Deposit for the specific work] within thirty days of the receipt by the contractor of notification of acceptance of his tender, failing which this sum shall be recovered from the first RAR payment or from the final bill. In the case of Term/ Running Contracts, remaining sum shall be recovered from the subsequent bill[s] of the contractor. However, in cases, where any payment is made to the contractor within thirty days of the receipt by him of notification of acceptance of tender, the amount of Security Deposit shall be recovered from such payments.
 - 8.3. In case of a contractor who is enlisted and who has lodged the “Standing Security Deposit” and executed a Standing Security Bond, if the tendered cost of work exceeds the financial limits of the contractor [i.e. his class of enlistment] and the Accepting Officer decides to accept his tender, such a contractor shall be required to lodge with the Accepting Officer concerned, “Additional Security Deposit”, equal to the difference between the “Individual Security Deposit” and the “Standing Security Deposit” already lodged by him, within thirty days of the receipt by him of notification of acceptance of his tender, failing which this sum will be recovered in the same manner as stipulated in Para 8.1 herein before.
 - 8.4. The GE will return the earnest Money wherever applicable to all unsuccessful tenderers by endorsing authority and deposit receipt for its refund on production by the tenderer a certificate of the Accepting Officer that a bonafide tender [vide condition 15 hereinafter] was received and all documents were returned. The GE will either return the Earnest Money to the successful tenderer by endorsing on the deposit receipt for its refund on receipt of an appropriate amount of security deposit or will retain the same on account of part of security deposit if such a transaction is feasible.

NOTICE OF TENDER [Continued]

9. Copies of the drawings and the documents pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representative and sample of materials and stores to be supplied by the Contractor will be available for the inspection at the concerned GE office [See Appendix- 'A'] during office working hours.
10. The tenderers are advised to visit site by making prior appointment with GE by giving sufficient time. Tenderer shall be deemed to have full knowledge of all relevant documents, samples, site, etc. whether he has inspected these or not.
11. Tenders will be submitted/ uploaded on the MES website portal [www.defproc.gov.in]
12. The Submission of tender by the tenderer/ bidder implies that he has read this notice and the condition of contract and has made himself aware of the scope and specifications of work to be done and of the conditions and the rates at which stores, tools and plants etc. will be issued to him and local conditions and other factors having bearing on the execution of the work.
13. The tenderer must be in possession of MES standard schedule of rates [see Appendix "A"] including amendments and errata thereto.
14. Tenderer must be very careful to deliver a bonafide tender. A bonafide tender must satisfy each and every condition laid down in this notice.
15. The Accepting Officer reserves his right to accept a tender submitted by a Public undertaking, giving a purchase preference over other tender[s] which may be lower, as are admissible under the Government policy. No claim for any compensation or otherwise shall be admissible from such tenderers whose tenders may be rejected on account of the said policy.
16. The Accepting Officer does not bind himself to accept the lowest or any tender or to give any reason for not doing so.
17. The Critical dates for various stages of the bid process are given in Appendix-'A' to this Notice of Tender.
18. This notice of tender along with Appendix 'A' shall form part of the contract.

Signature of Contractor

Dated:

Accepting Officer

APPENDIX 'A' TO NOTICE OF TENDER

Para 1	Name of Work	:	Periodical services to MD and OTM accn at Birchgunj Mil Stn under AGE B/R-I Sub Division of GE Birchgunj, Port Bl.air. {Tender ID – 2018_MES_202521_1}
Para 2	Type of Contract	:	Rates to be quoted by the tenderers.
Para 3	Estimated Cost of Work	:	Rs. 15 Lakhs
Para 4	Period of Completion	:	270 Days
Para 7	Tender Fee	:	Rs. 500.00
Para 17	Date of publishing of NIT & tender documents	:	1100 Hrs on 21 Aug 2018 on website www.defproc.gov.in
Para 17	Start time & date of submission of bids	:	From 1100 Hrs on 05 Sep 2018 on website www.defproc.gov.in
Para 17	Closing time & date of submission of bids	:	Up to 1800 Hrs on 12 Sep 2018 on website www.defproc.gov.in
Para 17	Date and time of opening of Cover-1 of tender i.e. docs other than price bid	:	After 1100 Hrs on 14 Sep 2018
Para 17	Date of opening of Cover-2	:	Shall be intimated after opening and finalization of applications received with Cover-1.

Notes:-

[i] The applicant contractor shall note that the DD/ Banker's cheque shall be in favour of GE Birchgunj. The Tender fee shall be non refundable in the event of selection after opening of Cover-1. However DD/ Banker's cheque shall be returned to the applicants in case rejected after opening of Cover-1.

[ii] The applicant contractor (bidder) shall invariably submit & upload the cover 1 details i.e Application for tender documents, Tender fee, Affidavit for No dues, Provident Fund Code Number, GST Registration No, Enlistment letter & Work load details. In case a bidder who has not uploaded any one of the ibid documents, such bidder shall be treated as disqualified and Accepting Officer reserves the right not to open the financial bid of such bidder.

[iii] Invitation for applications for issue of tender does not constitute any guarantee for selection after opening of Cover-1 of the applicant, even to enlisted contractor with MES of appropriate class and category.

[iv] Selection after opening of Cover-1 of tender will be decided by the accepting officer based on eligibility criteria given below. The applicant/ contractor will be informed regarding rejection of their application for Cover-2. The applicant/ contractor, if he so desires, may appeal to the next Higher Engineer Authority i.e. CWE No-2, Port Blair with a copy to Accepting Officer.

[v] The decision of the next Higher Engineer Authority shall be final. No applicant/ contractor shall be entitled for any compensation what so ever for rejection of his application.

[vi] Any application received offline shall not be entertained and liable to be rejected. No representation shall be entertained for rejection of offline applications.

[vii] Keeping in view the applicability of GST registration on all contracts. It is mandatory for the contractors to upload their Service Tax Registration Number alongwith the 'T' bid. This will be the criteria for qualifying in 'T' bid. Contractor, who does not upload GST registration No. shall be disqualified in the 'T' bid evaluation and his Finance bid shall not be opened.

APPENDIX 'A' TO NOTICE OF TENDER (CONTD)

Para 5	Eligibility Criteria	:	[i] <u>For enlisted contractor with MES:-</u> Class "E" and category a (i). [ii] <u>For un-enlisted contractors:</u> Meeting enlistment criteria of MES Class 'E' and Category a (i) as per details given in Annex-I (Attached) Note 1. Enlisted contractor shall upload copies of enlistment letter and an affidavit duly notarized shall also mention that the firm is neither banned nor blacklisted in any MES establishment/ Government Department, throughout India and certificate regarding "NO RECOVERY" outstanding in any MES establishment/ Government Department. Note 2. Contractor shall upload copies of all the above documents prior to closing date of submission bid in the cover name as "Scan copy of DD i.e. Tender fee and EMD as applicable".
Para 8.1	Amount of Earnest money for contractors not enlisted in MES	:	Rs. 30,000/- form of FDR/Call deposit from any scheduled/bank in favour of GE Brichgunj, Port Blair. MES enlisted contractors are exempted from submission of EMD
Para 9	Name of CE	:	Chief Engineer A&N Zone, Port Blair
	Name of CWE	:	Commander Works Engineer No-2, Port Blair
	Name of GE	:	GE Brichgunj, Port Blair

Notes:

- Scanned copies of DD/ BC and EMD as mentioned above shall be uploaded and the original copy of the same should be received physically in the office of Garrison Engineer, Brichgunj, Junglighat [Post], Port Blair-744103 during Office hours with in two working days after last date of submission of the bid. In the event of non-receipt of these documents physically, the application shall be rejected and no representation shall be entertained afterwards.
- For submission of e-tender, bidders are requested to get themselves registered with www.defproc.gov.in website along with Class-II/III Digital Signature Certificate [DSC] under IT Act 2003.
- For complete details, refer our website www.defproc.gov.in
- Any change/ modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated.
- Please note that it is mandatory that all construction workers shall be provided Universal Account Number (UAN) by the contractor by appropriately registering them in the EPFO Portal and the contractors shall have Provident Fund Code Number, while uploading the Cover-1 (T-bid) the Provident Fund Code Number of contractor shall be invariably uploaded. In the event of non availability of Provident Fund Code Number the Financial bid shall not be considered for opening.

8872/ E8

Garrison Engineer
Birchgunj, Junglighat [Post],
Port Blair-744103

(Vikas Sehgal)
Lt Col
Garrison Engineer

Dated : Aug 2018

Distributions :-

- HQ CE A & N Zone, Port Blair
- GE (I) Haddo, Port Blair
- GE (I) (P) North, Minniebay, Port Blair
- GE (I) (P) South, Prothrapur, Port Blair
- GE 866 EWS C/O 99 APO
- MES Builders Association of India, C/O M/s MES builders association Kolkata -700 023
- The Municipal Counsel, Port Blair
- HQ CWE No-2, Port Blair

Annex 'I'

[Ref Para 5 (ii) of GE B'Gunj, Port Blair letter
No 8868/ /E8 dated May 2018]

ELIGIBILITY CRITERIA FOR UN-ENLISTED CONTRACTORS

Class	Past experience of completed works in last 5 years	Financial soundness	Engineering establishment	Limit of minimum reserve/ total of movable or immovable property or fixed assets (in case of companies) (80% of minimum reserves/ assets shall be in shape of immovable property (Rs in lakh)
1	2	3	4	5
'D'	(a) Two work costing not less than Rs 25 Lakh Or One work costing not less than Rs 40 Lakh (b) Average annual turnover for last two consecutive years shall not be less than Rs 50.00 Lakhs	(a) Solvent UptoRs 20.00 Lakhs OR Financially sound for engagement uptoRs 50.00 Lakhs (b) Working capital not less than Rs 7.50 lakhs	(a) One graduate Engineer from government recognised institution with minimum experience of 2yrs Or (b) One diploma Engineer from government recognised institution with minimum experience of 4 years	12.50
'E'	(a) Three works costing not less than Rs 7.5 lakh each Or Two work costing not less than Rs 10 Lakh Or One work costing not less than Rs 20 Lakh (b) Average annual turnover for last two consecutive years shall not be less than Rs 25.00 Lakhs	(a) Solvent UptoRs 10.00 Lakhs OR Financially sound for engagement uptoRs 25.00 Lakhs (b) Working capital not less than Rs 5.00 lakhs	(a) One graduate Engineer from government recognised institution (b) One diploma Engineer from government recognised institution with minimum experience of 2 years	8.00

Annex 'I' (contd...)**ADDITIONAL DOCUMENTS REQD FROM UN-ENLISTED FIRMS**

1. The following documents to be submitted by the Un-enlisted Contractors while participating in the tender:-

- (a) Applications for enrolment as Contractor on IAFW-2190 (Revised: 2009) (Photographs affixed on Application shall be got attested by any Government Gazetted Officer)
- (b) Registration of firm with the Registrar of Firms/Company.
- (c) List of works executed during last 05 years.
- (d) Annual turnover certificate from CA in support of annual turnover during last 3 Years.
- (e) Balance sheet of last 03 years in case of limited companies.
- (f) Affidavit for immovable properties indicating present market value and containing following endorsements:-

(i) That the immovable property is free from mortgages, hypothecation or any other disputes and encumbrances and clearly belongs to the Contractor.

Or

That the immovable property is free from any disputes and encumbrances and clearly belongs to the Contractor. The immovable property has been mortgaged/ hypothecated for Rs. ____ Lakhs. Market value of immovable property as per valuation report No._____ given by Registered valuer_____ is Rs._____. Therefore balance market value of property ieRs._____ (Market value minus mortgaged value) is free from any mortgage/hypothecation.

(ii) That the said immovable property has not been shown for seeking enlistment of a sister concern in MES.

(iii) That the said immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to the registering authority in MES. While giving such prior intimation, new affidavit for alternate immovable property of value at least equal to minimum requirement as per scales along with valuation report from registered valuer shall also be submitted, failing which the Registering authority may declare the contractor un-enlisted or may take action as deemed fit till acquiring alternate immovable property by the Contractor.

(g) Valuation report from registered (with any Government body) valuer for immovable property clearly indicating ownership details. Alternatively the Contractor may submit certificate from the Deputy Commissioner/ Collector/ First Class Magistrate or assessment of wealth tax authorities

(h) Affidavit for movable property (Tools & Plants, Machinery, Transport etc) indicating value of movable property. If certain movable property is being considered towards requirements of minimum reserve, endorsements as required for immovable property shall also be given on affidavit for movable property and valuation report from Registered (with any Government body) Valuer for movable property clearly indicating ownership details shall also be submitted.

- (j) Solvency certificate from the scheduled Bank as per specimen enclosed.
- (k) Working capital certificate from the scheduled Bank as per specimen enclosed.
- (l) Affidavit from Contractor for employment of Engineers.

- (m) Affidavit from Engineers for employment with the Contractor.
- (n) Experience and Degree/ Diploma Certificates of Engineers
- (o) Affidavit from Contractor that there is no Government dues/ recovery outstanding against him.
- (p) Affidavit from Contractor that he is not involved in any arbitration/litigation cases. If he is involved, he will give brief details of such cases on affidavit.
- (q) Three photographs of Proprietor/ Partners of your firm
- (r) Affidavit that no near relative(s) of the contractor or their employees/ agents is/ are working as Gazetted/ Commissioned Officer in Military Engineer Services/ Corps of Engineers/ Ministry of Defence. If their near relative(s) is /are working in such capacity, please furnish details.
- (s) Affidavit that no near relative(s) of the contractor is/are working as Junior Engineer in Military Engineer Services/ Corps of Engineers. If your near relative(s) is/are working in such capacity, please furnish the details.
- (t) Affidavit that 'No sister concern' with any other firm.
- (u) Copy of last income tax return/ PAN Card
- (v) Affidavit of proprietorship/ Partnership, office address as well as residential address.
- (w) A separate sheet containing specimen signatures (Singed in Black ink) and affixed with photographs of Proprietor/Partners.

Note:

- (i) All the documents submitted by the Contractor shall be signed by him.
- (ii) Photo copies of documents shall be attested by the Gazetted Officers/ Notary Public.
- (iii) All the affidavits shall be given on non-judicial stamp paper of value Rs. 100/- duly signed by the Contractor and attested by the Magistrate/ Notary Public
- (iv) Submit affidavit on stamp paper of value of Rs.100/- for immovable property.
- (v) Submit affidavit on stamp paper of value minimum Rs. 100/- regarding proprietorship and office address.

Bank Address and Code No

**FORM OF SOLVENCY CERTIFICATE FROM
NATIONALISED/SCHEDULED BANK**

This is certified that to the best of our knowledge and information M/s / Shri / Smt _____ having address _____, a customer of our bank are/ is respectable and can be considered solvent up to Rs _____ (Rupees _____)/ Financially sound for any engagement up to Rs _____ (Rupees _____). This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)

Name, Designation and Personal Code No of Signatory

Note: In case of partnership firm, certificate to include names of all partners as recorded with the bank

Bank Address and Code No

**FORM OF WORKING CAPITAL CERTIFICATE FROM
NATIONALISED/ SCHEDULED BANK**

This is certified that M/s / Shri / Smt _____ having address _____ have/has been maintaining a saving bank account/ current account/ fixed deposit account with this branch of bank since _____ and the firm is having working capital of approximately Rs _____ and/ or the firm is enjoying overdraft/ credit facilities up to limit of Rs _____. This certificate is issued without any guarantee or responsibility on the bank of any or the officers.

(Signature)

Name, No & Seal of Bank

DETAILS OF WORKS EXECUTED DURING LAST 05 YEARS

Ser No	CA No and Name of Work	Address of Accepting Officer	Amount of CA	Final amount of Work	Date of Completion	Extension granted if any	Remarks
1	2	3	4	5	6	7	8