

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

1.	Name of work	<b>PROVISION OF SEPARATE BATHROOM CONNECTION FROM SEWAGE LINE CONNECTION OF BUILDING NO P-80 AT 14 RAJ RIF, KITCHEN SINK &amp; PLATE RACK IN JCOs AT RUPA WEST UNDER GE 859 EWS.</b>
2.	Estimated cost	Rs 27.64 Lakhs (At par market)
3.	Period of completion	<b>180 Days</b>
4.	Cost of tender documents	<b>Rs. 500.00</b> in the shape of DD/Banker's Cheque from any Scheduled/Nationalized Bank in favour of GE 859 EWS and payable at Tenga
5.	Website/portal address	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6.	Type of contract	The tender shall be based on IAFW-2249 and IAFW-1779A where the rate is to be quoted by the contractor.
7.	Information & Details :-	Refer critical dates
	(a) Bid submission start date	
	(b) Last date of bid submission	
	(c) Date of bid opening	
8.	Eligibility criteria	
	(a) For MES enlisted contractors	All contractors enlisted with MES in Class ' <b>D</b> '* and above and category ' <b>a (i)</b> ' shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority
	(b) For other contractors	(a) The firms not enlisted with MES shall meet the enlistment criteria of ' <b>D</b> ' class MES contractors & Category ' <b>a (i)</b> ' i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts - 2007 (Reprint 2012) as available in all MES formations.  (b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located / notarized copy of valid passport of proprietor/each partner/each Director.  (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
	(c) For all Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/ daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain Conditions which will be prescribed in the NOTE forming part of the tender documents.

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) (CONTD...)**

9. (Ref Para 7)	<b><u>CRITICAL DATES</u></b>	<b>18 OCT 2018 at 1400 Hrs</b>
	Publishing date and time of tender documents	
	Starting date and time of tender documents downloading	<b>24 OCT 2018 at 0900 Hrs</b>
	Clarification start date & time	NA
	Clarification end date & time	NA
	Pre-bid meeting date & time	NA
	Starting date and time of bid submission (Cover No 1 & 2)	<b>31 Oct 2018 at 0900 Hrs</b>
	Bid documents download end date & time	<b>07 Nov 2018 at 1300 Hrs</b>
	Closing date and time of bid Submission (Cover No 1 & 2)	<b>07 Nov 2018 at 1300 Hrs</b>
	Date and time of 'T' bid opening (Cover No 1)	<b>07 Nov 2018 at 1300 Hrs</b> or subsequent days.
	Date and time of 'Q' bid opening (Cover No 2)	Will be intimated online after completion of evaluation of Technical bid /application (Cover 1)
10.	Tender issuing and Accepting Officer	GE TENGA
11.	Executing agency	GE 859 EWS
12.	Earnest Money	Rs. 55300.00 in the form of FDR / Approved security from Scheduled/Nationalised Bank in favour of GE 859 EWS.

**NOTES :-**

- (a) The contractor enlisted **upto \*one class below the eligible class** may also apply/bid. Application/bids from **one class below eligible class** applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
- (b) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received **within 7 days of bid submission end date**.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as wilful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
- (iv) In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, the **financial bid of the bidder will not be opened**. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.
- (v) In case of applications/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
- (vi) In the technical bid, a scanned copy of Power of Attorney in favour of the person uploading the bid using his/her DSC shall be uploaded. In case the digital signatory himself is the sole proprietor, scanned copy of affidavit on stamp paper of appropriate value to this effect stating that he has authority to bind the firm in all matters pertaining to contract including the Arbitration Clause, shall be attached in 'pdf' form. In case of partnership concern or a limited company, digital signatory of the bid/tender shall ensure that he is competent to bind the contractor (through partnership deed, general power of attorney or Memorandum and Articles of Association of the Company) in all the matters pertaining to the contracts with Union of India including arbitration clause. A scanned copy of the documents confirming of such authority shall be attached with the tender/bid in 'pdf' form, if not submitted earlier. The person uploading bid on behalf of another partner(s) or on behalf of a firm or company using his DSC shall with the tender/bid a scanned copy (in 'pdf' form) of Power of Attorney duly executed in his favour by such other or all of the Partner(s) or in accordance with constitution of the company in case of company, stating that he has authority to bind such other person of the firm or the company, as the case may be, in all matters pertaining to the contract including Arbitration Clause.

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) (CONTD...)**

- (vii) Even in case of Firms or Companies which have already given Power of Attorney to an individual authorizing him to sign tender in pursuance of which bids are being uploaded by such person as a routine, fresh Power of Attorney duly executed in his favour stating specifically that the said person has authority to bind such partners of the Firm, or the Company as the case may be, including the condition relating to Arbitration Clause, should be uploaded in 'pdf' form along with the tender/bid; unless such authority has already been given to him by the Firm or the Company. It shall be ensured that power of attorney shall be executed in accordance with the constitution of the company as laid down in its Memorandum & Articles of Association.
- (viii) The provision regarding cost of tender, cost of EMD and purchase preference for all registered firms / bidders under **Ministry of Micro, Small & Medium Enterprises** shall be applicable as per **Micro, Small & Medium Enterprises Act 2006** and **public procurement policy Micro, Small & Medium Enterprises (MSEs) order-2012** including all amendments issued by **GOI on and before** bid submission end date of 'T' bid.
- (ix) The bidder/ tenderer shall also ensure compliance of the **EPF & MP Act 1952** and also by the subcontractor, if any engaged by the contractor for the subject work.
- (c) Contractors **enlisted with MES** will upload following documents for checking eligibility :-
- (i) Application for bid in Firm's letter head
  - (ii) Enlistment letter
  - (iii) Scanned copy of DD of cost of tender
  - (iv) Scanned copy of document of GST Registration Number certificate showing the GST number. **In absence of this in Cover-1 shall be liable for rejection.**
- (d) Contractors **not enlisted with MES** will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others :-
- (i) Details of three highest valued similar nature of works executed during last five years financial year-wise in tabular form giving name of work, Accepting Officer's details, viz Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorised Director of Pvt / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
  - (ii) Solvency certificate and working Capital Certificate issued by scheduled bank
  - (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof
  - (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Registered Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company
  - (v) It should also indicate that immovable property is free from mortgage, hypothecation or any other disputes and encumbrances and clearly belongs to your firm and it should indicate that immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office.
  - (vi) Movable assets like scooter/car etc., or NSCs/Fixed deposit etc., should be supported by certified photo copies of updated RC books, valid current Insurance papers, NSCs/Fixed deposits.
  - (vii) Immovable/movable property (minimum reserve) shall be exclusively in the name of the contractor and not in the name of family members/relatives/others. In case of limited companies immovable / movable property (considered for minimum reserve) shall be exclusively in the name of the company and shall be reflected in the Balance Sheet of the company.
  - (viii) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (two) years.
  - (ix) Scanned copy of DD of cost of tender and earnest money.
  - (xi) Application for bid in Firm's letter head
  - (xii) Scanned copy of document of GST Registration Number certificate showing the GST number. **In absence of this in Cover-1 shall be liable for rejection.**

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- (e) In case of rejection of technical/prequalification bid, contractor may appeal to Next Higher Engineer Authority (NHEA) i.e. HQ Commander works Engineer Tenga Valley, Tenga on email id tenga3-mes@gov.in against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.

(Signature of Contractor)  
Dated

AGE (Contract)  
For Accepting Officer

8832/ /859/E8 dt Sep 2018

Military Engineer Services  
Garrison Engineers 859 EWS  
tenga-784501

Dated: Sep 2018

Distribution:-

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Internal E-2