

APPENDIX 'A' TO NOTICE INVITING TENDER

1. Name of work :- OUTSOURCING SERVICE OF B/R AND E/M SERVICES FOR MAINT AND UPKEEPING OF MD AND OTM ACCN UNDER GE GANGTOK
2. Estimated Cost Rs 40.00 Lakhs (At Par Market)
3. Period of Completion : 11 Months
4. Cost of tender documents : Rs 500/- in the shape of DD/Banker's Cheque from any Scheduled Bank in favour of **GE Gangtok** and payable at **Gangtok**.
5. Website/Portal address : www.defproc.gov.in and www.mes.gov.in
6. Type of Contract : The Tender shall be based on item rate Contract (IAFW-1779A).
7. Information & Details
- (a) Date of publishing of tender : 10 Dec 2018
- (b) Date of down loading : 11 Dec 2018
- (c) Bid submission start date :
- (d) Bid submission end date : 01 Jan 2019 at 1800 hrs
- (e) Date/Time for opening of Bid : 02 Jan 2019 at 1100 hrs
8. Eligibility Criteria :-
- (A) For MES Enlisted Contractors
All contractors enlisted with MES in class 'D' and above and category a (i) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
- (B) For other Contractors
- (i) The firm not enlisted with MES shall meet the enlistment criteria of class 'D' Class MES contractors and category a (i) with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital immovable property / fixed assets, T & P, Engineering establishment, no recovery outstanding in Govt Department, police verification / pass ports etc. Enlistment criteria may be seen in 1.4 of section 1 of part I of MES Manual on contracts-2007 (Reprint 2012) as available in all MES formations.
- (ii) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located / notarized copy of valid passport of proprietor / each partner / each Director.
- (iii) They should not carry adverse remarks in WLR / or any other similar report of any authority.
- (C) For all Contractors
Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf of a third party/another firm except sons / daughters of proprietor / partner / Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.

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9. Tender issuing and Accepting Officer : SHRI M P SINGH, EE, GE GANGTOK
10. Executing Agency : GE GANGTOK, C/o 99 APO
11. Earnest Money : **Rs 80,000** /- in favour of GE Gangtok, C/o 99 APO

Notes

- (a). The Contractors enlisted up to one* class below the Eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.
- (*This shall be 'Two' in case of works in remote and difficult stations and following additional provision to be added : "Application from two class below eligible class applicants may also be considered in the eligible class").
- (b). (i) Applications / bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Tenderers / bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 5* days of bid submission end date.
- (*The number of days to be mentioned shall be as decided by the Accepting Officers) but it shall not be less than 5 days).
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers cheque toward cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will opened. However, non-submission of physical copies of tender shall be considered as will full negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
- (iv) In case of applications / bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for period of six months commencing from the date of opening of finance bid.
- (v) In case of applications / bids (enlisted contractors as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
- (vi) Keeping in view the applicability of Goods & Service tax on all contracts, it is mandatory for the contractors to upload their Goods & Service Tax Registration Number along with the 'T' bid. This will be one of the criteria for qualifying in 'T' bid. Contractor, who does not upload Goods & Service Tax Regn No. shall be disqualified in the 'T' bid evaluation and his Finance bid shall not be opened.
- (vii) The bidders (enlisted or not enlisted in MES) shall have Provident Fund Code number and the bidders shall also ensure compliance of EPF and MP Act 1952 by the subcontractors, if any engaged by the contractor for the said work. The bidders shall produce photocopy of Provident Fund Code number along with physical copies of documents referred above.

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- (c) Contractors enlisted with MES will upload the following documents for checking eligibility:-
- (i) Application for bid in Firm's letter head
 - (ii) Enlistment letter
 - (iii) Scanned copy of DD of cost of tender.
 - (iv) Scanned copy of Goods & Service Tax Regn No.
- (d) Contractor not enlisted in MES will be required to upload necessary documents to prove their eligibility for enlistment class & category of work, including Affidavit for no recovery is outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others.
- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz. Address, Telephone, Fax no. E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorised Director of Pvt / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case of performance report has been given by the client same shall also be submitted duly attested.
 - (ii) Solvency certificate and working Capital certificate issued by scheduled bank.
 - (iii) Annual turnover certificate for last 02 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
 - (iv) Affidavits for possession of movable and immovable properties by proprietor / partner owning the immovable property along with valuation certificate from Regd valuer in support of movable and Immovable property is required to be in the name of the company.
In case of Limited company, the immovable property is required to be in the name of the Company.
 - (v) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial Stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
 - (vi) Scanned copy of DD of cost of tender and earnest money.
- (e) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, "Condition 72 – Jurisdiction of Courts of IAFW-2249 shall be applicable".
- (f) In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineering Authority i.e. HQ 136 WE, Pin-914136, C/o 99 APO on email id: hq136wksengrs@gmail.com against rejection, whose decision shall be final and binding. However contractor / bidder shall not be entitled to any compensation whatsoever for rejection of technical / prequalification bid.

Garrison Engineer Gangtok
New Mil Stn, Gangtok
Sikkim -737102

(M P Singh)
EE
Garrison Engineer

8755/ 01/E8

Dated : **05 Dec 2018**

Distribution

1. HQ CE Siliguri Zone, Sevoke Road, PO-Salugara, Siliguri-737008
2. HQ 136 Works Engrs, c/o 99 APO, CWE Bengdubi, CWE A/F Kalaikunda.
3. GE Sukna, GE 867 EWS, GE Sevoke Road, GE Bengdubi, GE Binnaguri (North)
4. GE Binnaguri (South), GE A/F Hasimara, GE A/F Bagdogra, 585 ESP
5. Station Master Siliguri Railway Jn, Station Master Siliguri Railway Station NJP.
6. Manager, State Bank of India Gangtok / Kalimpong / Siliguri.
7. Supdt Engineer PWD Gangtok / Kalimpong / North Bengal Construction Circle No II, P.W.D,
Post & Dist: Jalpaiguri
8. Supdt, Engineer CPWD Gangtok / Kalimpong / Siliguri.
9. Municipal Chairman Gangtok / Kalimpong / Siliguri.
10. Post Master Gangtok Head Post Office / Siliguri Head Post Office.
11. MES Builders Association of India (Regd), Siliguri Branch, Sevoke Road, (Opposite to Sonali Bank), Apex Bldg, PO-Siliguri, Darjeeling – 734401, MES Builders Association of India,
PO- Binnaguri, Dist: Jalpaiguri.
12. INTERNAL: - E2 Sec