

**APPENDIX 'A' TO NOTICE INVITING TENDER**

1. Garrison Engineer, Minniebay, Port Blair – 744 103 on behalf of President of India invites applications from the eligible enlisted contractors of MES and enlisted/un-enlisted contractors working with other Government Departments meeting eligibility criteria for selection of contractors for issue of tender of under mentioned work. The Prospective/likely contractors are requested to look up the website :“[defproc.gov.in](http://defproc.gov.in)”.

Name of work	:	REPAIR/MAINT TO FIRE FIGHTING EQUIPMENTS, MECHANICAL LAUNDRY, FIRE INCINERATOR AND MISC WORKS UNDER AGE E/M NO 1 GE MINNIEBAY, PORT BLAIR
Estimated cost of work	:	Rs 45.00 Lakhs (at par Market cost)
Period of completion	:	335 days
Cost of tender documents	:	Rs 500/- in shape of DD/bankers cheque from any schedule bank in favour of GE Minniebay Port Blair and payable at Port Blair
Website/portal address	:	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
Type of contract	:	The tender shall be based on (IAFW-1779A) and (IAFW-2249) with schedule 'A' (list of items of works to be quoted by tenderers on BOQ.
Information & Details:		
(a) Bid submission start date		Refer critical dates
(b) Last date of bid submission		
(c) Date of bid opening		
Eligibility criteria		
(a) For MES enlisted contractors	:	All contractors enlisted with MES in class 'D' and above and category <b>c (i), (iv), (v) &amp; (vi)</b> shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority .
(b) For other contractors	:	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'D' class MES contractors & category <b>c (i), (iv), (v) &amp; (vi)</b> i.e. with regard to having satisfactory completed requisite value works, annual turnover, solvency working capital, immovable property/fixed assets, T&P, engineering establishment, no recovery outstanding in any Govt department, police verification/passport etc. Enlistment criteria may be seen in para 1.4 of section 1 of part I of MES manual on contracts – 2007 (Reprints 2012) as available in all MES formations. (b) These firms shall also submit copy of police verification from police authority of the area where the registered office of the firm is located notarized copy of valid passport of proprietor/each partner/each director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.

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For all contractors	:	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/director and firm's own employees, director, project manager. This shall be subject to certain condition \s which will be prescribed in the NOT forming part of the tender documents.
Tender issuing and accepting officer	:	GE Minniebay
Executing agency	:	GE Minniebay
Earnest money	:	<b>Rs 90000.00</b> in favour of GE Minniebay.

**Notes :**

(a) The contractor enlisted upto one class below the eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.

“Application from two class below eligible class applicants may also be considered in the event of inadequate response from the applicants of eligible class and one class below eligible class.”)

(b) (i) Application\bids not accompanied by scanned copies of requisite DD/Bankers cheques towards cost of tenders and earnest money (as applicable) shall not be considered for validation of T bid and their finance bids will not be opened.

(ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest Money (as applicable) are received within 05 days of bid submission end date.

(iii) In case of application/bids from enlisted contractors of MES, where scanned copies of requisite DD/bankers cheque towards cost of tenders has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tenders shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.

(iv) In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.

(v) In case of application/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.

(c) Contractors enlisted with MES will upload following documents for checking eligibility:-

- (i) Application for bid in firm's letter head
- (ii) Enlistment letter
- (iii) Scanned copy of DD of cost of tender

(d) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of section 1 of part I of MES manual on contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others;

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(i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work. Accepting officer's details, viz, address, telephone, fax No, e mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized director of Pvt/ public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of

acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.

(ii) Solvency certificate and working capital certificate issued by schedule bank.

(iii) Annual turnover certificate for last 2 years issued by chartered accountant along with relevant pages of audited balance sheets in supports thereof.

(iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with valuation certificates from regd valuer in support of movable & immovable properties. In case of limited company, the immovable property is required to be in the name of the company.

(v) In addition, the un-enlisted contractors shall also furnish affidavit on non judicial stamp paper in the form of hard copy declaring their turnover for last 2 (two) years.

(vi) Scanned copy of DD of cost of tender and earnest money.

(vii) An application form requesting tender documents indicating valid Phone Nos and email ID.

(viii) Demand draft/Banker's cheque for Rs 500/- issued by Nationalized/scheduled bank in favour of **Garrison Engineer, Minniebay payable at Port Blair** towards tender cost.

(ix) Demand draft/Banker's cheque for Rs **90000/-** issued by Nationalized/scheduled bank in favour of **Garrison Engineer, Minniebay payable at Port Blair** towards earnest money deposit.

(x) **PAST EXPERIENCE OF WORKS COMPLETED IN LAST FIVE YEARS** : The firm shall satisfactorily completed Two works costing not less than Rs 25.00 Lakhs each OR one work costing not less than Rs 40.00 Lakhs. The works shall be of similar nature.

(xi) Average annual turnover for last two consecutive years shall not be less than Rs 50.00 lakhs. Turnover certificate issued by Chartered Accountant shall be submitted.

(xii) Solvent upto Rs 20.00 lakhs or financially sound for engagement upto Rs 50.00 Lakhs in the prescribed performa. The solvency shall not be older than 06 months as on bid opening date.

(xiii) Working capital not less than Rs 7.50 Lakhs in the prescribed performa. The certificate shall not be older than 06 months as on bid opening date.

(xiv) Affidavit for list of minimum movable or immovable property or fixed assets for more than Rs 12.50 Lakhs. (80% of minimum reserve/assets shall be in the shape of immovable property). It shall be supported by copies of present valuation certificates duly signed and stamped by licensed valuer. Affidavit should also indicate that immovable property is free from mortgages, hypothecation or any other disputes and encumbrances and clearly belongs to your firm and it should indicate that the said immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office.

(xv) Movable assets like Scooter/Car, etc or NSCs/Fixed deposits etc should be supported by certified photocopies of updated RC books, valid insurance papers.

(xvi) Engineering establishment : One graduate engineer from a Govt recognized institution with minimum experience of 2 years or one diploma engineer from Govt recognized institution with minimum of 04 years experience.

(xvii) Affidavit for constitution of the firm indicating status of the firm i.e whether it is Proprietorship or Partnership or Limited firm.

(xviii) Notarized copy of Partnership deed in case of partnership firm or notarized copy of Memorandum of Articles of constitution in case of Limited firm.

(xix) Certified copy of certificate of Registration of firm.

(xx) Affidavit towards employment of Engineers.

(xxi) Affidavit from engineers for employment with the contractor supported with attested copies of qualification certificates.

(xxii) Affidavit stating that there are no recoveries outstanding with any organization and there are no arbitration/litigation cases involving recoveries.

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- (xxiii) Affidavit stating that no relative (s) of the contractor or their employees/agents is/are working as Gazetted/Commissioned officer in MES/Corps of Engineers/Min of Defence.
- (xxiv) Affidavit stating that no near relative (s) of the contractor is/are working as Junior Engineer in MES/Corps of Engineers.
- (xxv) Certified copy of PAN No & TIN No of Proprietor/Partners/Firm.
- (xxvi) Certified copies of enlistment/Registration certificates with various other Govt Depts/PSUs.
- (xxvii) Indemnity bond as per given performa.
- (xxviii) Copy of Police verification certificate (with in last one year) from police authority of the area where the registered office is located. A valid passport duly notarized is also acceptable in lieu of police verification for proprietor/each partner/each director of the firm. However, independent police verification shall be done in case the contract is being awarded.
- (xxix) Certified copy of sales tax certificate/VAT.
- (xxx) Copy of Provident Fund Code Number. Contractor not in possession of provident fund code number shall be disqualified in 'T' bid evaluation and his financial bid shall not be opened.
- (xxxi) Copy of Service Tax Registration Number. Contractor not in possession of service tax registration number shall be disqualified in 'T' bid evaluation and his Financial Bid shall not be opened. The firm will also provide GST No to the department as per mandatory provisions enforced by the GOI.
- (xxxii) The un-enlisted contractor shall upload all the documents online prior to the closing date of bid submission as specified above in one folder form in same sequence as above. In addition, all the above documents shall also be forwarded to the office of Garrison Engineer, Minniebay, Port Blair – 744 103 so as reach before the date and time of opening of bid. In case of non uploading and non submission of above documents by due date and time or submission of incomplete documents, same will be constructed as your disinterestedness and your application for tender shall be rejected without any further reference.

**Critical dates:-**

Publishing of Tender	: 02 Nov 2018 at 0900 Hrs
Document down load/sale start date	: 02 Nov 2018 at 09000 Hrs
Bid submission start date (Cover 1 & Cover-2)	: 16 Nov 2018 from 0900 Hrs
Bid submission end date (Cover 1 & Cover 2)	: 24 Nov 2018 upto 1800 Hrs
Bid Opening date (Cover 1)	: 26 Nov 2018 after 0900 Hrs
Date and time of bid opening (Cover 2)	: Will be intimated online after completion of evaluation of tech bid/application (Cover 1)

- (e) No contractor is permitted to sub-let the work. Non-compliance of this condition is liable to result in cancellation of contract at the risk & cost of the contractor in addition to other action as deemed fit against the contractor.
- (f) The capability of contractor as indicated in quarterly work load return of the Department shall be also verified/checked.
- (g) DSC used by the tenderer shall be issued on behalf of the applicant firm.
- (h) Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender condition 72 of jurisdiction of courts of IAFW-2249 shall be applicable.

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(j) In case of rejection of technician/prequalification bid, contractor may appeal to next higher engineer authority i.e. CWE Port Blair on email cwepb@nic.in against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/ prequalification bid

File No: 8708/03 /E8

Dated: 05 Sep 2018

(DS Tarani)  
JE (QS&C)  
Offg AGE(Contracts)  
for Garrison Engineer