

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1.	Name of work	Outsourcing the activities of meter reading and generating bills under GE (South) Meerut.
2.	Estimated cost	Rs 6.60 Lakhs (At Par Market)
3.	Period of completion	11 Months (334 days)
4.	Cost of tender documents	Rs. 500.00 in the shape of DD/Bankers Cheque from any Schedule Bank in favour of GE (South) Meerut Cantt and payable at Meerut.
5.	Website/portal address	www.defproc.gov.in and www.mes.gov.in
6.	Type of contract	The tender shall be based on item rate (1779-A) and GCC (IAFW-2249). The tenderers are required to quote their rates item wise.
7.	Information & Details:	} Refer critical dates
	(a) Bid submission start date	
	(b) Last date of bid submission	
	(c) Date of bid opening	
8.	Eligibility Criteria:-	
	(A) For MES Enlisted Contractors	All contractors enlisted with MES in Class 'E' and above and category 'b(i) & d(v)' subject to the remarks wrt performance in respect of wks in hand reflected in Workload Return (WLR) circulated by competent engineer authority. Refer Note- below.
	(B) For contractors not enlisted with MES	(a) The firm not enlisted with MES shall meet the enlistment criteria of 'E' class MES contractors and category 'b(i) & d(v)' i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/ fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police Verification/Passport etc. As per enlistment criteria given in Para 1.4 and 1.5 of Section 1 Part I of MES Manual on Contracts-2007 (Reprint 2012) as available in all MES formations. (b) These firms shall also submit copy of Police Verification from police authority of the area where the registered office of the firm is located/notarised copy of valid passport of proprietor/each partner/each Director. (c) Firm should not carry adverse remarks in WLR or any other similar report of any authority.
	(C) For All Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/ another firm except sons/daughters/spouse of proprietor/ partner/ Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.
9.	Tender issuing and Accepting Officer	GE (South) Meerut Cantt
10.	Executing agency	GE (South) Meerut Cantt
11.	Earnest Money	Rs. 13,200.00 in the form of Call Deposit Receipt from any Schedule Bank in favour of GE (South) Meerut Cantt. BGB not acceptable.

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) (Contd...)**Notes:-**

- (a) Contractor one class below may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applications of eligible class qualifying for the tender are less than 7 (seven).
- (b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria or upgradation in respect of past experience and / or average annual turnover as applicable and financial soundness (solvency / financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).
- (c) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Contractors should ensure that their original DDs and earnest money (as applicable) are received within **05 days** of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (cover 2).
- (iv) In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (cover 2).
- (v) In case of applications/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (cover 2).
- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under:-
- (i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.
- (ii) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times.
- (iii) In case of unenlisted contractors : 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (e) In case any deficiency is noticed, in the documents required to be uploaded by the tenders as per NIT, after opening of cover 1 ('T' bid) and during technical evaluation, a communication in the form of e-mai/whatsapp/sms/speed post etc, shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover 2) shall not be opened and contractor shall not have any claim on the same.

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