

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

1	Name of work	<b>RENEWAL / REPLACEMENT OF CONDEMNED ARTICLES OF FURNITURE AND PROVISION OF FURNITURE FOR LONG RANGE / TRAINING INFRASTRUCTURE AND SUBROTO BLOCK AT AFA HYDERABAD</b>
2	Estimated Cost	<b>37.50 Lakhs</b> (At Par Market)
3	Period of completion	<b>180 days</b>
4	Cost of tender documents	<b>Rs. 500.00</b> in the shape of DD/ Bankers cheque from any Nationalised Bank/Schedule Bank in favour of <b>GE (AFA) Hyderabad</b> and payable at <b>Hyderabad</b> to be submitted in the O/o The Commander Works Engineers (AF), Bowenpally Post, Secunderabad- 500 011 along with application and requisite documents.
5	Website/ portal address	<a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6	Type of contract	The tender shall be based on IAFW-1815R and General Conditions of Contract (IAFW-1815Z) with Schedule 'A' (list of items or work) to be priced by tenderer.
7	Information & Details :	
	(a) Date of uploading tender on website defproc.gov.in by the department	<b>12 Dec 2023 @ 1200 hrs</b>
	(b) Date of downloading of tender from website by the tenderers	<b>12 Dec 2023 @ 1200 hrs</b>
	(c) Bid submission Start date	<b>28 Dec 2023 @ 1500 hrs</b>
	(d) Bid submission End date	<b>04 Jan 2024 @ 1800 hrs</b>
	(e) Bid opening date (On or After)	<b>06 Jan 2024 @ 1000 hrs</b>
8	Eligibility Criteria	
	(A) For MES enlisted contractors	All contractors enlisted with MES in <b>Class 'D'</b> and above and <b>Category d (i)</b> shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority. The following documents shall be scanned and uploaded by the bidder along with bid documents: (a) An application letter requesting issue of tender. (b) Enlistment letters along with its enclosures in MES in <b>Class- D and above, Category d (i)</b> (c) Scanned copy of Demand Draft towards the cost of tender. (d) Scanned copy of permanent allotted EPFO number (OR) Copy of proof of application for EPF number (Temporary). (e) Scanned Copy of GST registration number. (f) Mere uploading of the above documents will not guarantee for opening of financial bid. The financial bid will be opened after verification of past record and latest workload remarks of the contractor / firm. No claim whatsoever of firm on this account will be admissible. Union of India reserves the right to reject such tenders.
	(B) For other contractors	In addition to the documents specified in Para 8(A) above, the following criteria shall also be met by the un-enlisted contractors: (a) The firms not enlisted with MES shall meet the enlistment criteria of <b>D - Class MES contractors &amp; category d (i)</b> i.e., with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable properly/ fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part of MES <b>Manual on Contracts-2020</b> as available in all MES formations. (b) These firms shall also submit copy of Police verification form police authority of the area where the registered office of the firm is located/ notarized copy of valid passport of proprietor/each partner/each Director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.

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	(C) For All Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NIT forming part of the tender documents.
9	Tender issuing and Accepting Officer	The Commander Works Engineers (AIR FORCE), Bowenpally Post, Secunderabad – 500 011
10	Executing agency	<b>GE (AFA) Hyderabad.</b>
11	Earnest Money	<b>Rs. 75,000/- in favour of GE (AFA) Hyderabad.</b>

**NOTES:**

- (a) The contractor enlisted upto one\*\* class below the eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.  
 (\* \* This shall be two class below in case of works in remote and difficult stations and following additional provision to be added:  
 “Application from two class below eligible class applicants may also be considered in the event of inadequate response from the applicants of eligible class and one class below eligible class.”)
- (b) In case number of eligible class contractors satisfying the eligibility criteria give in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and /or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid).
- (c) (i) Applications/ bids not accompanied by scanned copies of requisite DD/ Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of ‘T’ bid and their finance bids will not be opened.
- (ii) Tenderers/ bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within **08 days** of bid submission end date.
- (iii) In case of applications/ bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. **However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.**
- (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.
- (v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under :-
- (i) In case contractors of eligible class are selected for issues of tender : 4 to 5 times the tendering limit.
- (ii) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times.
- (iii) In case of unenlisted contractors : 2 times the upper tendering limit of classe for which contractor meets the criteria for enlistment.

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- (e) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/Whatsapp/SMS/Speed post etc, shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial b (cover-2) shall not be opened and contractor shall not have any claim on the same.
- (f) Contractors enlisted with MES will upload following documents for checking eligibility:-  
(i) Application for bid in Firm's letter head.  
(ii) Enlistment letter.  
(iii) Scanned copy of DD of cost of tender.  
(iv) Scanned copy of permanent allotted EPFO number (OR) Copy of proof of application for EPF number (Temporary).  
(v) Scanned Copy of GST registration number
- (g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in Para 1.5 of Section 1 of Part -I of MES Manual of Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others:-  
(i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details viz., Address, Telephone No., Fax No., e-mail ID etc., date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.  
(ii) Solvency certificate and working Capital Certificate issued by scheduled bank.  
(iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.  
(iv) Affidavits for possession of movable & immovable properties by proprietor/ partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.  
In case of Limited Company, the immovable property is required to be in the name of the Company.  
(v) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 02 (Two) years.  
(vi) Scanned copy of DD towards cost of tender and earnest money.  
(v) Scanned copy of permanent allotted EPFO number (OR) Copy of proof of application for EPF number (Temporary).
- (h) In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority viz., **Chief Engineer (AF) Bengaluru**, on e-mail id [cezafb2-mes@nic.in](mailto:cezafb2-mes@nic.in) against rejection, whose decision shall be final and binding. However, contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.

File No. 86738/05 /E8

Dated: 12 Dec 2023

**(Pradip Mukherjee)**

Lt Col

DCWE (Contracts)

for ACCEPTING OFFICER

**SIGNATURE OF CONTRACTOR**

**DATED: -**