

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1	Name of Work	PROVISION OF PERMANENT ACCOMMODATION FOR SHO OFFICE, STORE AND X-RAY ROOM AT STATION MEDICARE CENTRE AT AF STN DIGARU
2	Estimated cost	Rs.40.00 Lakhs (At Par Market)
3	Period of completion	180 days (06 Months)
4	Cost of Tender documents	Rs. 500/- in the shape of DD / Banker cheque from any schedule Bank in favour of AGE(I) (AF) Digaru payable at Digaru.
5	Website / portal address	www.defproc.gov.in and www.mes.gov.in
6	Type of contract	Lump sum contract (IAFW-1779 A) and GCC (IAFW-2249) with Schedule 'A' (BOQ) to be priced by the tenderer.
7	Information & Details (critical dates)	
	(a) Publish date	08 Nov 2018 1600 hrs
	(b) Document download / Sale start date	08 Nov 2018 from 1700 hrs onwards
	(c) Bid submission start date	07 Dec 2018 from 1200 hrs onwards
	(d) Last date of bid submission	14 Dec 2018 upto 1800 hrs
	(c) Date of bid opening	15 Dec 2018 at 1200 hrs (Cover 1)
8	Eligibility Criteria	
	(A) For MES enlisted contractor	All contractors enlisted with MES in Class "D" and above and category a (i) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
	(B) For other contractors	<p>(a) The firms not enlisted with MES shall meet the enlistment i.e. with regard to having satisfactorily completed requisite value works. Annual turnover, Solvency, Working Capital, Immovable Property / fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification / Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts – 2007 (Reprint 2012) as available in all MES formations and para 4 of notes of Appx 'A' to NIT here-in-after.</p> <p>(b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located /notarized copy of valid passport of proprietor /each partner /each Director.</p> <p>(c) They should not carry adverse remarks in WLR /or any other similar report of any authority.</p>
	(C) For All Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.
9	Tender issuing and Accepting Officer	CWE (AF) BORJHAR, PO- Airport, Borjhar, Guwahati-781015
10	Executing agency	AGE (I) Digaru
11	Earnest Money	Rs 80,000/-in favor of AGE (I) (AF) Digaru payable at Digaru

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1. The contractor enlisted upto **one** class below the eligible class may also upload bid. Bids from **one** class below eligible class may be considered in the event of inadequate response from eligible class.
2.
 - (a) Application /bids not accompanied by scanned copies of requisite DD / Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of "T" bid and their finance bids will not be opened.
 - (b) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 05 (FIVE) days of bid submission end date.
 - (c) In case of application/bids from enlisted contractor of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However, non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening finance bid.
 - (d) In case of application /bids from unenlisted contractors where scanned copies of requisite DD/Bankers cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bid will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid.
 - (e) In case of application/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
3. Contractors enlisted with MES will upload following documents for checking eligibility: -
 - (a) Application of bid in Firm's letter head
 - (b) Enlistment letter
 - (c) Scanned copy of DD of cost of tender
 - (d) Goods and Services Tax (GST) Registration No
4. **Unenlisted Bidders**
 - (a) Following documents (on line in appropriate format (i'e. jpg / pdf) shall be uploaded for checking eligibility and original copies shall be received in the office within 05 (FIVE) days of bid submission end date:-
 - (i) Annual Turn Over for last three financial years supported with audited balance sheets.
 - (ii) List of works contracted during last three years indicating value of contract, period of completion and value of balance work in running Govt Contracts for the above period. Details duly filled on Non judicial stamp paper of value Rs. 100/- duly notarized shall be uploaded along with the application. (Works in hand with MES and other Govt agencies to be given.
 - (iii) The capacity of bidder shall be worked out based on residual capacity i.e total work in hand and turnover of last three financial years as per the formula $A*N - B$ where A is the average annual Turn Over of last three financial years, N is the period of completion of the contracted work (i.e Subject work) (in years calculated upto two decimal places) and B is the value of balance works in running contracts for the above period.

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(b) The contractors shall submit the requisite documents (on line in the appropriate format (i.e jpg or pdf etc)) to satisfy the following parameters:-

(i) **Past experience of complete work in last three years**

(aa) Should have executed two works costing not less than Rs. 25.00 Lakhs.

or

One work costing not less than Rs. 40.00 Lakhs.

or

(ab) Average annual turnover for last two consecutive years shall not be less than Rs. 50.00 lakhs.

Documents required shall be the certificate given by Govt Registered chartered Accountant.

(ii) **Financial Soundness.**

(aa) Solvent upto Rs. 20.00 lakhs.

or

Financially sound for engagement upto Rs. 50.00 lakhs.

(Solvency certificate from bankers to be submitted)

and

(ab) Working capital certificate from bankers for not less than Rs. 7.50 Lakhs.

Documents required shall be the bank solvency certificate given by Nationalised/ Scheduled Bank stamped and signed by two authorized bank officials with their name and number on the bank letter head. The format of certificates shall be as per MES.

(iii) **Minimum Reserves.**

(aa) Total of immovable and movable property or fixed assets in case of companies (80% of minimum reserves/assets shall be in shape of Immovable properties) – 12.50 Lakhs.

Documents required shall be the proof of owner ship / title deed of immovable property along with Valuation certificated from Govt approved valuer and encumbrance certificate/ Details to be submitted in the affidavits on non judicial stamp paper of appropriate value duly Notarised. Format shall be as per MES Manual on Contracts 2012 (Reprint).

(iv) **Engineering establishment (as applicable to class 'D' contractors):-**

(aa) One graduate Engineer from a Government Recognized Institution with minimum experience of 2 years.

or

(ab) One Diploma Engineer from Government Recognized Institution with minimum experience of 4 years.

(Details to be submitted by Employer and Employee separately in the affidavits on non judicial stamp paper of appropriate value duly Notarised. Copy of Degree / Diploma Certificate of engineer also to be submitted).

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- (v) Tools & Plants/Machineries/Transport as per enlistment criteria of 'B' class contractors (please refer Manual on Contracts).
- (vi) Other Affidavits to be submitted on non judicial stamp paper of appropriate value duly Notarised shall be as under:-
- (aa) No govt dues or recoveries outstanding against the firm/bidder.
 - (ab) Not involved in any arbitration/litigation cases.
 - (ac) Neither removed nor black listed in any Govt. Dept.
 - (ad) No sister concern is working in MES. If working details are to be given.
 - (ae) No near relative (s) is/are working in MES as Gazzetted / Commissioned officer in MES/Corps of Engrs/MOD and No near relative working as JEs in MES.
- (vii) Copy of police verification for proprietor /each partner/each director of the firm from Police Authority of the area where the registered office of the firm is located duly mentioning that 'Defence Works may be entrusted to the firm/bidder' or notary attested copy of passport to be uploaded with the application.
- (viii) Copy of Pan Card and Income Tax Return filed in last three years.
- (ix) Scanned copy of DD of cost of Tender and Earnest Money.
- (x) Application of bid in Firms letter head.
- (xi) Goods & services Tax (GST) Registration No.

5. In case of rejection of technical / prequalification bid, contractor may appeal to next higher Engineer authority i.e. HQ CE (AF) Shillong Zone on email chiefengrairforcesz@gmail.com against rejection, whose decision shall be final and binding. However contractor /bidder shall not be entitled to any compensation for rejection of technical / prequalification bid

Note: The format of various affidavits / other details may be referred from MES Manual on Contract 2012 (Reprint).

Signature of contractor

SSW
For Accepting Officer

File No. 8627/DIG/2018-19/08/E8

Dated 08 Nov 2018

HQ Commander Works Engineers (AF)
Military Engineer Services
PO- Airport, Borjhar
Guwahati-781015