

**MILITARY ENGINEER SERVICES**  
**NOTICE INVITING TENDER (NIT) (IAFW-2162)**

1. A tender is invited for the work as mentioned in Appendix 'A' to this NOTICE INVITING TENDER (NIT).
2. The work is estimated to cost as indicated in aforesaid Appendix 'A'. This estimate however, is not a guarantee and is merely given as a rough guide and if the work costs more or less a tenderer/ bidder will have no claim on that account. The tender shall be based on, as mentioned in the aforesaid Appendix 'A'.
3. The work is to be completed within the period as indicated in the aforesaid Appendix 'A' in accordance with the phasing if any, indicated in the tender from the date of handing over of the site, which will be on or about two weeks after the date of acceptance of the tender.
4. Normally contractors whose names are on the MES approved list for the area in which the work lies and within whose financial category the estimated amount would fall, may tender/ bid but in case of term contracts, contractors of categories 'SS' to 'E' may tender/bid. In case where the tender amount is in excess of the financial limit of the contractor and the Accepting Officer decides to accept the tender/ bid, in which event the tenderer/ bidder would be required to lodge "Additional Security Deposit" as notified by the Accepting Officer, in terms of conditions of contracts. Contractor's whose names are on the MES approved list of any MES formations and who have deposited Standing Security and have executed Standing Security Bond may also tender / bid without depositing Earnest Money along with the tender/ bid and if the tender/ bid submitted by such a tenderer/ bidder is accepted, the contractor will be required to lodge with the Controller of Defence Accounts concerned the amount of ' Individual Security Deposit' within thirty days of the receipt by him of notification of acceptance of his tender/ bid, failing which this sum will be recovered from 1<sup>st</sup> RAR payment or from the first final bill. Not more than one tender/ bid shall be submitted/ uploaded by one contractor or one firm of contractors. Under no circumstances will a father and his son(s) or other close relations who have business dealing with one another be allowed to tender/ bid for the same contract as separate competitors. A breach of this condition will render the tenders/ bids of both the parties liable for rejection.
5. The Office of Commander Works Engineers (Navy), Chennai-600 009 will be the Accepting Officer hereinafter referred to as such for the purpose of the contract.
6. The technical Bid and Financial Bid (Cover-1 and Cover-2) shall be uploaded by the tenderer/ bidder on or before the date & time mentioned in NIT. A scanned copy of DD with enlistment details/ documents shall be uploaded as packet 1/ Cover-1 ('T' bid) of the tender/ bid on e-tendering portal. DD is refundable in case T bid is not accepted resulting in non-opening of 'Q' bid. The applicant contractor shall bear the cost of bank charges for procuring and encashing the DD and shall not have any claim from Government whatsoever on this account.
  - 6.1 Tender form and Conditions of Contract and other necessary documents shall be available on [eprocuremes.gov.in](http://eprocuremes.gov.in) site for download and shall form part of contract agreement in case the tender/ bid is accepted.

**NOTICE INVITING TENDER (NIT) (CONTD)**

6.2 In case of contractor who has not executed the "Standing Security Bond" the Cover-1 shall be accompanied with by Earnest Money" of amount as mentioned in Appendix 'A' in the form of deposit at call receipt in favour of AGE(I) by a Scheduled Bank or in receipted treasury challan, the amount being credited to the revenue deposit of the AGE(I). (See Appendix 'A')

6.3 A contractor who is not enlisted for the area in which the work lies, but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed Standing Security Bond may tender/bid, without depositing earnest money along with the tender/ bid, but if the Accepting Officer accepts the tender/bid, the contractor will be required to lodge with the Controller of Defence Accounts, Chennai-18 the amount of 'Individual Security Deposit' within thirty days of the receipt by him of notification of acceptance of his tender/bid, failing which this sum will be recovered from 1<sup>st</sup> RAR payment or from the first final bill.

6.4 A contractor who has executed the Standing Security Bond but not corresponding to the appropriate class as mentioned above, shall lodge with the Accepting Officer, Additional Security Deposit as notified by the Accepting Officer within thirty days of the receipt of his notification of acceptance of his tender/bid, failing which this sum will be recovered from first RAR payment or from the first final bill.

6.5 AGE(I) will return the Earnest Money wherever applicable to all unsuccessful tenderers/bidders by endorsing an authority on the deposit-at-call receipt for its refund, on receipt of an appropriate amount of Security Deposit or will retain the same in part or full on account of security deposit if such a transaction is feasible.

6.6 The AGE(I) will either return the Earnest Money to the successful tenderer/ bidder, by endorsing an authority on the deposit-at-call receipt for its refund, on receipt of an appropriate amount of Security Deposit or will retain the same in part or full on account of security deposit if such a transaction is feasible.

6.7 Copies of the drawings and other documents pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representatives, sample of materials and stores to be supplied by the contractor will also be available for inspection by the tenderer/ bidder at the office of Accepting Officer and Concerned AGE(I) as mentioned in the aforesaid Appendix 'A' during office working hours.

7. The tenderers/ bidders are advised to visit the site of work by making prior appointment with AGE(I) who is also the Executing Agency of the work (see Appendix 'A'). The tenderers/ bidders are deemed to have full knowledge of all relevant documents, samples, site etc., whether they have inspected them or not.

8. Any tender/ bid which proposes any alterations to any of the conditions laid down or which proposes any other condition or prescription whatsoever, is liable to be rejected.

9. The uploading of bid implies that bidder has read this notice and the Conditions of Contract and has made himself aware of the scope and specifications of the work to be done and of the conditions and rates at which stores, tools and plants etc., will be issued to him and local conditions and other factors bearing on the execution of the work.

**NOTICE OF E-TENDER (CONTD)**

10. Tenderers/ bidders must be in possession of copy of MES Standard Schedule of Rates - 2009 (Parts I) & 2010 (Part II) including errata/amendments thereto.

11. Invitation for e-tender does not constitute any guarantee for validation of 'T' bid and subsequent opening of finance bid of any applicant/ bidder, even of enlisted contractors of appropriate class, merely by virtue of enclosing DD. Accepting Officer reserves the right to reject the 'T' bid and not open the finance bid of any applicant/ bidder. 'T' bid evaluation shall be decided by the Accepting Officer based on inter alia, capability of the firm as per criteria given in Appx 'A' to this NIT. The applicant contractor/ bidder will be informed regarding non-validation of his 'T' bid assigning reasons thereof through the eprocuremes website. The applicant contractor/ bidder if he so desires may appeal to the next higher Engineer authority with copy to the Accepting Officer on email before the scheduled date of opening of Finance Bid. The decision of the Next Higher Engineer Authority (NHEA) shall be final and binding. The contractor/ bidder shall not be entitled for any compensation whatsoever for rejection of his bid.

12. The Accepting Officer reserves his right to accept a tender submitted by a public undertaking, giving a price preference over other tender(s)/ bids which may be lower, as are admissible under the Government policy. No claim for any compensation or otherwise shall be admissible from such tenderer/ bidder whose tender/ bid is rejected.

13. The Accepting Officer does not bind himself to accept the lowest or any tender/ bid or to give any reason for not doing so.

14. This **Notice Inviting Tender (NIT)** including Appendix 'A' shall form part of the contract.

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Signature of Contractor  
Date:

DCWE (Contracts)  
for Accepting Officer

**MILITARY ENGINEER SERVICES**  
**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

SI No main N.O.T	Brief of para	Contents to be filled in
1	Name of Work	<b>OUTSOURCING OF HOUSEKEEPING AND CONSERVANCY SERVICES FOR MES OFFICES AT CWE (NAVY) CHENNAI (TENDER ID : 2018_MES_214075_1)</b>
2	Estimated Cost	<b>Rs 28.00 Lakhs at par market</b>
3	Period of Completion	<b>11 (Eleven) Months</b>
4	Cost of tender documents	<b>Rs 500.00 in the shape of DD/ Banker's cheque from any schedule Bank in favour of Asst Garrison Engineer (I) (Navy) Chennai and payable at Chennai.</b>
5	Website/ portal address	<b><a href="http://www.defproc.gov.in">www.defproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a></b>
6	Type of contract	The tender shall be based on Specifications IAFW-2249 (General Conditions of Contracts), IAFW-1779(A) (Revised 1955) and Schedule 'A' (List of items) rates to be quoted by the tenderer electronically (BOQ).
7	Information & Details :	
	(a) Date of uploading the tender	<b>15 Sep 2018 at 1300 Hrs</b>
	(b) Starting date and time of tender documents downloading	<b>15 Sep 2018 at 1315 Hrs</b>
	(c) Clarification start date	<b>16 Sep 2018 at 0900 Hrs</b>
	(d) Last date for submission of any clarification if any	<b>25 Sep 2018 at 0900 Hrs</b>
	(e) Starting date and time of bid submission (Cover No 1 & 2) (Technical bid- Cover-1 & Financial bid- Cover -2)	<b>29 Sep 2018 at 1800 Hrs</b>
	(f) Closing date and time of bid submission(Cover No 1 & 2) (Technical bid- Cover-1 & Financial bid- Cover -2)	<b>06 Oct 2018 upto 1800 Hrs</b>
	(g) Date and time of Technical bid opening (Cover-1)	<b>08 Oct 2018 at 1100 Hrs</b>
	(h) Date and time of Financial bid opening (Cover-2)	<b>This date shall be decided after opening of Technical bid- Cover-1</b>

**MILITARY ENGINEER SERVICES**  
**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

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8	<p><b>Eligibility Criteria:</b></p> <p>(A) For MES enlisted Contractors</p> <p>(B) For other Contractors</p>	<p>All contractors enlisted with MES in <b>Class 'D'</b> and above and "<b>No Particular Category</b>" subject to the remarks wrt performance in respect of works in hand reflected in Work Load Return (WLR) circulated by competent engineer authority.</p> <p>(a) The firms not enlisted with MES shall meet the enlistment criteria of '<b>D</b>' class MES contractors &amp; "<b>No Particular Category</b>" i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property / fixed assests, T&amp;P, Engineering establishment, no recovery outstanding in any Govt department, Police verification / Passport etc. As per Enlistment criteria given in Para 1.4 and 1.5 of Section 1 of Part I of MES Manual on Contracts- 2007 (Reprint 2012) as available in all MES formations.</p> <p>(b) These firms shall also submit copy of Police verification from Police authority of the area where the registered office of the firm is located/ notarized copy of valid passport of proprietor/ each partner/ each Director.</p> <p>(c) They should not carry adverse remarks in WLR/ or any other similar report of any authority</p>
	(C) For All Contractors	Contractors will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/ another firm except sons/ daughters of proprietor/ partner/ Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the <b>NOT</b> forming part of the tender documents.

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9	Tender issuing and Accepting Officer	Commander Works Engineer, CWE(Navy) Chennai, INS Adyar Old Building, Fort St George, Rajaji Salai, Chennai-09
10	Executing Agency	<b>Asst Garrison Engineer (I) (Navy) Chennai</b>
11	Earnest Money	<b>Rs 56,000.00</b> in favour of <b>Asst Garrison Engineer (I) (Navy) Chennai</b> payable at <b>Chennai</b> .
12	Applicable SSR	<b>MES Standard Schedule of Rates 2009 Specifications (Part I) and 2010 (Rates) (Part-II) including errata/ amendments thereto. (Part I) and 2010 (Rates) (Part-II) including errata/ amendments thereto.</b>

**Notes :**

- (a) Contractor **one class** below the eligible class may also apply bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualifying for the tender are less than 7 (seven).
- (b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, application of **one class** below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of upgradation in respect of past experience and/or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors **one class** below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T bid)
- (c) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Contractors should ensure that their original DDs and earnest money (as applicable) are received within 05 days of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will be opened. However non-submission of physical copies of cost of tender has been uploaded but physical copies are not received by the stipulated date, their finance bids will b opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (cover 2).

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- (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors along with complete address shall be circulated for not opening or their bids for a period of six months commencing from the date of opening of finance bid (cover 2).
- (v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were bids shall not qualify for opening of finance bid (cover 2).
- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under:-
- (i) In case contractors of eligible class are selected for issues of tender: 4 to 5 times the tendering limit.
- (ii) In case of **one class** below eligible class contractors are selected for issue of tender: 6 to 7 times.
- (iii) In case of un-enlisted contractors: 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (e) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in the form of e-mail/whatsapp/sms/speed post etc, shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover-2) shall not be opened and contractor shall not have any claim on the same.
- (f) Contractors enlisted with MES will upload following documents for checking eligibility:-
- (i) Application for bid in Firm's letter head
- (ii) Enlistment letter.
- (iii) Scanned copy of DD of cost of tender.
- (iv) Scanned copy of Permanent or Temporary PFC Number and the contractor shall also ensure compliance of the EPF & MP Act, 1952 by the sub-contractors if any engaged by the contractor for the subject work.**
- (v) In addition to that it is mandatory that contractor shall upload the scanned copy of GST Registration Number while submitting their Technical bid. Contractor not in possession of this number will be disqualified in 'T' bid evaluation and his Finance bid will not be opened**
- (g) Contractor not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I MES Manual on contractors 2007 (re-print 2012). Following documents shall also be uploaded amongst others:

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- (i) Details of three highest valued similar nature of works executed during last five years, financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/ authorized Director of Pvt/public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
- (ii) Solvency certificate and working Capital Certificate issued by scheduled bank.
- (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
- (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate for Regd Valuer in support of movable & immovable properties. In case of Limited Company the immovable property is required to be in the name of the company.
- (v) In addition, the un-enlisted contractors shall also furnish affidavit on non-Judicial stamp paper in the form of hard copy declaring their turnover of last e (Two) years.
- (vi) Scanned copy of DD of cost of tender and earnest money.
- (h) In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer authority i.e HQ CE(Navy) Vizag Zone on email against rejection, whose decision shall be final and binding. However, contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
- (f) Court of the place from where tender has been issued shall alone have Jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender Condition-72 of Jurisdiction of Courts of IAFW-2249 shall be applicable

Signature of Contractor

Dated:

Case File No : **82310/E8**

File No : 87140/NIT/1267/E8

Dated : 15 Sep 2018

DCWE (Contracts)

for Accepting Officer

Commander Works Engineers (Navy),  
INS Adyar Old Building,  
Fort St George,  
Rajaji Salai, Chennai - 600 009.



**Distributions:**

1. HQ CE(Navy) Visakhapatnam
2. HQ CE Chennai Zone, Chennai
3. HQ CE (AF) Bangalore
4. HQ CE (Fy) Hyderabad
5. HQ CE (R&D) Secunderabad
6. CWE Chennai
7. CWE (AF) Secunderabad
8. CWE Secunderabad
9. GE (AF) Secunderabad
10. GE (AF) Hyderabad
11. GE (AF) Tambaram
12. GE (AF) Bidar
13. GE (N) Secunderabad
14. GE (S) Secunderabad
15. GE (Maint) NAS Arakkonam
16. GE (I)(CG) Chennai
17. GE Tirunelveli
18. GE Chennai
19. GE Avadi, Chennai
20. GE STM, Chennai
21. GE(AF) Tanjavur
22. AGE (R &D) Avadi
23. AGE(I) (Navy) Chennai