

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1	Name of work	Spl rep to CI Ops room at bldg No T-139, Provn of shed with PCC flooring at bldg No P-20/1, utensil washing point near bldg no T-83 (CH) and Spl rep to MCCBs, earthing and connected allied work at 27 (I) R&O flt at Leimakhong Mil Stn	
2	Estimated Cost of work	Rs. 31.50 Lakhs (Rupees Thirty One Lakh Fifty Thousand Only) As Per Market	
3	Period of completion	180 Days	
4	Cost of tender documents	Rs. 500.00 in the form of DD/Bankers cheque from any schedules/Nationalized Bank in favour of GE 869 EWS and payable at LEIMAKHONG.(Copy shall be uploaded online and original to be submitted offline before due date of opening of cover No. 01)	
5	Website/portal address	www.defproc.gov.in and www.mes.gov.in	
6	Type of contract	The tender shall be based on IAFW-1779A & IAFW-2249(GCC) with list of wks to be quoted by the contractor as in Sch 'A' electronically in BOQ as per website	
	Information and Details:-		
	(a) Publishing date & Time of tender document	22 Nov at 1600 hours	
	(b) Bid submission start date	13 Dec 2018 at 1000 hrs	
	(c) Last date of bid submission	20 Dec 2018 at 1800 hrs	
	(d) Date of bid opening	Cover 1	21 Dec 2018 at 1500 hrs
		Cover 2	This date shall be decided and intimated after opening of technical bids.
8	Eligibility Criteria		
	(a) <u>For MES enlisted contractors</u>	All contractors enlisted with MES in class 'D' and above and category a(i) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority. One class below may be apply.	
	(B) <u>For other contractors</u>	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'D' class MES contractors and category a(i) i.e., with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc. Enlistment criteria may be seen in Para 1.4 of section 1 of Part I of MES Manual of contracts – 2007 (Reprint 2012) as available in all MES formations. (b) These firms shall also submit copy of Police verification from Police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/each partner/ each Director. (c) They should not carry adverse remarks in WLR /or any other similar report of any authority.	
	(c) For all Contractors	(a) Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents. (b) Scanned copy of GST registration letter alongwith registration numbers as applicable to be upload in Cover -1 of e-bid system. In absence of GST registration letter, cover-1 shall be liable for rejection.	
9.	Tender issuing and Accepting Officer	Garrison Engineer 869 EWS	
10.	Executing agency	Garrison Engineer 869 EWS	
11.	Earnest Money	Rs. 63,000.00 in form of DD/Banker's cheque from any Scheduled/Nationalized bank in favour of GE 869 EWS. MES enlisted contractor are exempted from submission of EMD (copy to be uploaded online and original to forward offline to receive before due date)	

APPENDIX 'A' TO NOTICE INVITING e-TENDER (NIT) (Contd.....)**NOTES:**

1.	The contractor enlisted in two class below the 'Eligible class' may also apply/bid in the event of inadequate response/bids from the applicants of eligible class and one class below eligible class.
2.	Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened
3.	Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 05 days of bid submission end date
4.	In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid.
5.	In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened . Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of fiancé bid.
6.	In case of applications/bid (enlisted contractor as well as an enlisted contractor) where scanned copies of requisite Earnest money (As applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid.
7.	As per section 6 of the EPF and MP Act 1952, the contribution which shall be paid by the employer to the Fund shall be ten per cent of the basic wages, dearness allowance and retaining allowance (if any) for the time being payable to each of the employees whether employed by him directly or by or through a contractors and the employees contribution shall be equal to the contribution payable by the employer in respect of him"Therefore the onus will still lie with the Principal Employer to get compliance of contractors under the EPF and MP Act, 1952 if the total number of workers employed by him through various contractors in more than twenty. Therefore contractor s are required to propduce Provident FUND Code Number immediately after acceptance of bid but in any case before the commencement or work i.e Before releasing the works order by GE. Further work shall commence on ground only after sunmission of Provident Fund Code Number and no claims whatsoever shall be entertained due to delay in commencement of work on this account. The contractors shall ensure compliance of EPF and MP Act 1952 by the sub contractor if any engaged for said work.
8.	Contractors enlisted with MES will upload following documents for checking eligibility:- (a) Application for bid in Firm's letter head (b) Enlistment letter (c) Scanned copy of DD of cost tender (d) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover-I of e-bid system. In absence of GST registration letter, cover-1 shall be liable for rejection.
9	Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class and category of work, including affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on contracts -2007 (reprint 2012). Following documents shall be uploaded amongst others:- (a) Application for tender on tender's letter head. (b) Details of three highest valued similar nature of works executed during last five years, financial year –wise in tabular form giving name of work, Accepting Officer's details, viz, address, Telephone, Fax No., E-Mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all partners/authorized Director of Pvt/Public Ltd as applicable, It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. Incase performance report has been given by the client same shall also be submitted duly attested. (c) Solvency certificated and working Capital Certificate issued by scheduled bank. (d) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof. (e) Affidavits for possession of movable and immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Regd Valuer in support of movable and immovable properties. In case of Limited Company, the immovable property is required to be the name of the company.

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	(f) It should also indicated that immovable property is free form mortgages, hypothecation or any other disputed and encumbrances and clearly belongs to your firm and it should indicate the immovable property will not be sold, transferred, gifted or otherwise disposed off without prior intimation to this office.
	(g) Movable assets like Scooter/Car etc or NSCs/fixed deposits etc should be supported by certified photocopies of updated RC books
	(h) Immovable/movable property (minimum reserve) shall be exclusively in the name of contractor and not in the name of family members/relatives/other. In case of limited companies immovable /movable property (considered for minimum reserve) shall be exclusively in the name of company and should be reflected in Balance Sheet of the Company.
	(j) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
	(k) Scanned copy of GST registration letter along with registration number as applicable to be uploaded in cover-I of e-bid system. In absence of GST registration letter, cover-1 shall be liable for rejection.
	(l) Scanned copy of DD of cost of tender and earnest money
10.	In case of rejection of technical/prequalification bid, contractor may appeal to next higher Engineer, authority i.e., HQ 137 Works Engineer on email all small letter against rejection, whose decision shall be final and binding. However contractor/bidder shall not be enlisted to any compensation whatsoever for rejection of technical/Prequalification bid
11.	(i) For submission of e-tender bidders are requested to get themselves registered with defproc.gov.in website alongwith class –II/III Digital Signature Certificate (DSC) issued by authorized CA under IT Act 2003. (ii) For complete details refer pour website www.defproc.gov.in at CPP portal. (iii) Any change/modification in the tender enquiry will be intimated through above mentioned website only. Bidders are therefore requested to visit our website regularly to keep themselves updated. (iv) Full notice of tender IAFW-2162 & enlistment criteria are available in all offices of MES and also on MES website.
12.	All disputes arising before acceptance of subject tender shall be decided by Court of appropriate jurisdiction at MANIPUR only. After acceptance of subject tender, condition 72 (Jurisdiction of Courts) of IAFW-2249 shall be applicable.

Signature of Contractor

File No: 8195/01/E8

Garrison Engineer
869 Engineer works Sec
PIN-913869
C/o 99 APO

(Vivek Bindra)
Lt Col
Accepting Officer

Dated: Nov 2018

Distribution:

- | | |
|--|---------------------------|
| 1. HQ Chief Engineer Shillong Zone, C/O 99 APO | 2. CDA Narangi Guwahati |
| 3. HQ 137 Works Engineers, C/O 99 APO | 4. GE 872 EWS, C/O 99 APO |
| 5. GE 868 EWS, C/O 99 APO | 6. GE Silchar, Assam |
| 7. AGE (I) Kumbhigram | 8. PWD Dimapur, Nagaland |
| 9. AGE (I) Zakhama | 10. AGE (I) Agaratala |
| 11. Office Copy | |

Eligibility criteria for un-enlisted contractors**1. EXPERIENCE**

(a) Two works costing not less than Rs. 25.00 lakhs.
(or)
One work costing not less than Rs. 40.00 lakhs.

(b) Average annual turnover for last two consecutive years shall not be less than Rs. 50.00 lakhs.

2. FINANCIAL SOUNDNESS

(a) Solvent upto Rs 20.00 lakhs.
(or)
Financially sound for engagement upto Rs. 50.00 lakhs.

(b) Working capital not less than Rs. 7.50 lakhs.

3. ENGINEERING ESTABLISHMENT

One graduate Engineer from a Government recognized institution with minimum experience of 2 years.
(or)
One diploma Engineer from Government recognized institution with minimum experience of 4 years.

4. LIMIT OF MINIMUM RESERVE/ASSETS (IMMOVABLE AND MOVABLE)

12.50 lakhs - 80% of minimum reserve shall be in the form of immovable property.

5. **T & P** - The firm should give an affidavit duly notarized for the T & P held by them.

6. POLICE VERIFICATION

Copy of police verification certificate from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor/ each partner/ each director can be submitted.

7. CERTIFICATE REGARDING NO RECOVERY OUTSTANDING IN ANY GOVT. DEPARTMENT

Affidavit duly notarized to this effect to be furnished.

8. List of works alongwith performance report from the department in support of experience of similar nature of work.

9. EMPLOYEES PROVIDENT FUND(EPF)

Scanned copy of Employees Provident fund(EPF) registration letter alongwith employees provident funds(EPF) Code No to be uploaded in Cover-I of e-bid system. In the absence of this, Cover-I shall be liable for rejection.

Note: Contractor shall upload copies of all the above documents prior to closing date of bid submission.