

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1.	Name of work	:	PROVN OF ARBORICULTURE IN FRONT OF NCS SECONDARY WING AND CERTAIN SANCTIONED CIVIL WORKS UNDER AGE B/R NO II (NW) AT NAVAL BASE KOCHI TENDER ID 2018 MES 199705_1
2.	Estimated cost	:	Rs 40.00 LAKHS (AtPar Market)
3.	Period of completion	:	180 Days
4.	Cost of tender documents	:	Rs. 500.00 in the shape of DD/Bankers cheque from any schedule Bank in favour of GE (NW) Kochi
5.	Website/portal address	:	www.defproc.gov.in and www.mes.gov.in
6.	Type of contract	:	The tender shall be item rate contract based on IAFW-1779A and GCC (IAFW-2249) with list of items of works (BoQ) to be quoted by the contractor.
7.	Information & Details :-	:	
	(a) Tender issue/publish date	:	20 Sep 2018
	(b) Bid submission start date	:	01 Oct 2018
	(c) Last date of bid submission	:	06 Oct2018
	(d) Date of bid opening	:	09 Oct 2018
8.	Eligibility criteria	:	
	(A) For MES enlisted contractors	:	All contractors enlisted with MES in Class 'D' and above and category a(i) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
	(B) For other contractors	:	(a) The firms not enlisted with MES shall meet the enlistment criteria of 'D' class MES contractors & Category a(i) i.e. with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment, no recovery outstanding in any Govt Department, Police verification/Passport etc Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts - 2007 (Reprint 2012) as available in all MES formations. (b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located / notarised copy of valid passport of proprietor/each partner/each Director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
	(C) For all Contractors	:	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters of proprietor/partner/Director and firm's own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOT forming part of the tender documents.

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) (CONTD...)

9.	Tender issuing and Accepting Officer	:	GE (NW) KOCHI
10.	Executing agency	:	GE (NW) KOCHI / AGE B/R II(NW) Kochil
11.	Earnest Money	:	Rs.80000/- in favour of GE (NW) KOCHI
	NOTES :-	:	
(a)	The contractor enlisted upto one* class below the eligible class may also apply/bid. Application/bids from one class below eligible class applicants may be considered in the event of inadequate response/bids from the applicants of eligible class.		
(b)	In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, applications of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of up gradation in respect of past experience and/ or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of works is less than twice the tendering limit of such contractors wrt works experience and financial soundness in cover – 1 of tender (T- bid)		
(c)	(i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.		
	(ii) Tenderers/bidders to note that they should ensure that their original DDs and earnest money (as applicable) are received within 5 days of bid submission end date.		
	(iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (Cover – 2).		
	(iv) In case of applications/bids from unenlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing form the date of opening of finance bid (Cover – 2).		
	(v) In case of applications/bids (enlisted contractor as well as unenlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid (Cover – 2)		
(d)	Contractors may note that they shall not be loaded beyond their tendering limit as under :- (aa) In case contractors of eligible class are selected for issue of tender <u>4 to 5 times the tendering limit.</u> (bb) In case of one class below contractors are selected for issue of tender : <u>6 to 7 times</u> (cc) In case of unenlisted contractors : <u>2 times</u> the upper tendering limit of class for which contractors meets the criteria for enlistment.		
(e)	In case any deficiency is noteiced, in the documents required to be uploaded by the tenderers as per NIT, after opening of cover 1 (T bid) and during technical evaluation, a communication in th from of e-mail/whatsapp/sms / speed post etc, shall be sent to the contractor to rectify the deficiency within a period of 7 ays from date of communication failing which bid (cover-2) shall not be opened and contractor shall not have any claim on the same.		

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) (CONTD...)

(f)	Contractors enlisted with MES will upload following documents for checking eligibility :- (i) Application for bid in Firm's letter head (ii) Enlistment letter (iii) Scanned copy of DD of cost of tender (iv) Scanned copy of Provident Fund Code Number allotted by Employees Provident Fund Organisation. (v) Scanned copy of GST Registration Number.
(g)	Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (Reprint 2012). Following documents shall also be uploaded amongst others :
	(i) Details of three highest valued similar nature of works executed during last five years financial year-wise in tabular form giving name of work, Accepting Officer's details, viz Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor / all partners / authorised Director of Pvt / Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
	(ii) Solvency certificate and working Capital Certificate issued by scheduled bank
	(iii) Annual turnover certificate for last 2 years issued by Chartered Accountant alongwith relevant pages of audited balance sheets in support thereof
	(vi) Scanned copy of GST Registration Number.
	(v) Affidavits for possession of movable & immovable properties by proprietor/partner owing the immovable property along with Valuation Certificate from Regd Valuer in support Of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.
	(vi) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (two) years.
	(vii) Scanned copy of DD of cost of tender and earnest money.
	(viii) Scanned copy of Provident Fund Code Number allotted by Employees Provident Fund Organisation.
	(ix) Application for bid in Firm's letter head
(h)	In case of rejection of technical/prequalification bid, contractor may appeal to Next Higher Engineer Authority i.e. CWE (NW) KOCHI on email id – dcwecontnwkoh3-mes@nic.in against rejection, whose decision shall be final and binding. However contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/prequalification bid.
12	The contractor shall have Provident Fund Code Number and shall ensure compliance of EPF & MP Act 1952. The copy of code number shall be submitted after finalization of tender but before releasing the work order.
13	In case the BoQ is revised by the department and the bidder has quoted on pre revised BoQ in lieu of revises BoQ, such bid shall be treated as willful negligence by the bidder and his quotation shall be considered as non bonafide. In such cases the lowest tender shall be determined by the lowest amount amongst the valid /bonafide bids only
14	The contractor shall upload GST registration number alongwith 'T' bid (Cover-1). Bidder who does not uploaded GST registration number shall be disqualified in 'T' bid evaluation and their financial bid (Cover-2) shall not be opened.

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) (CONTD...)

15	Tender submitted by Micro and Small Enterprises (MSE) shall be considered as per the MSME Act -2012.
----	--

Signature of contractor

File No. 8173/ 10 /E8

Garrison Engineer (Naval Works) Kochi
Military Engineer Service
Kataribagh
Naval Base Post
Kochi – 682 004

(SD/- xx xx xx)
(B Puttappa)
AE (QS&C)
AGE (Contract)
For Accepting Officer

Dated : 20 Sep 2018.

Distribution :-

HQ CE(N) Kochi, CWE (NW) Kochi, CWE (NB) Kochi, GE(NS) Kochi, GE(P) Kochi, GE Fort Kochi, AGE (I) Agrani, MES Builders Association , Kerala, Notice Board

