

APPENDIX "A" TO NOTICE INVITING TENDER (NIT)

Sl No	Details	Particulars
1	Name of work	COMPREHENSIVE MAINTENANCE AND REPAIR OF ELECTRICALLY OPERATED LIFTS INSTALLED AT INHS SANJIVANI, ECHS, JOC, 48LT CDR BUILDING &VIKRANT BUILDING AT NAVAL BASE KOCHI
2	Estimated Cost	Rs. 22.00 Lakhs (At Par Market)
3	Period of completion	330 days
4	Cost of Tender Documents & Garrison Engineer	Rs 500/- in the shape of DD/Bankers Cheque from any schedule bank in favour of GE (NS) Kochi and payable at Kochi
5	Website/portal address	<a href="http://www.edefproc.gov.in">www.edefproc.gov.in</a> and <a href="http://www.mes.gov.in">www.mes.gov.in</a>
6	Type of contract	Tender shall be based on drawings and specifications (IAFW-1779A) and GCC ( IAFW-2249) with Schedule 'A' (list of items of works) to be priced by tenderer.
7	Information & Details :	Refer critical dates.
	(a) Bid submission start date	
	(b) Last date of bid submission	
	(c) Date of bid opening	
8	<u>Eligibility Criteria</u>	
	(A) For MES enlisted contractors	All contractors enlisted with MES in <b>Class 'E'</b> and above and category <b>c(iii) (Lift repair only)</b> subject to the remarks wrt performance in respect of works in hand reflected in Work Load Return (WLR) circulated by competent engineer authority. Refer Note-below
	(B) For other contractors	(a) The firms not enlisted with MES shall meet the enlistment criteria of <b>Class 'E'</b> MES contractors & category c(iii) (Lift repair only) with regard to having satisfactorily completed requisite value works, Annual turnover, Solvency, working capital, immovable property/fixed assets, T&P, Engineering establishment , no recovery outstanding in any Govt Department, Police verification /passport etc. As per enlistment criteria given in Para 1.4 and 1.5 of Section 1 Part of I of MES Manual on Contacts -2007 (Reprint 2012) as available in all MES Formations.  (b)These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located/notarized copy of valid passport of proprietor/each partner/each Director.  (c) Firm should not carry adverse remarks in WLR or any other similar report of any authority.
	(C) For All Contractors	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/another firm except sons/daughters /spouseof proprietor/ partner/Director and firms own employees, Director, Project Manager. This shall be subject to certain conditions which will be prescribed in the NOTE forming part of the tender documents.
9	Tender issuing and Accepting Officer	CWE (NW) KOCHI
10	Executing agency	GE (NS) KOCHI
11	Earnest Money	Rs 44,000/- in favour of GE (NW) Kochi

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**NOTES:**

- (a) The contractor one class below (two class below in case of remote and difficult area) may also bid for this tender. Their application shall be considered subject to fulfilment of other eligibility criteria given in NIT when number of applications of eligible class qualifying for the tender are less than 7(seven)
- (b) In case number of eligible class contractors satisfying the eligibility criteria given in NIT are 7 or more than 7, applications of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of up gradation in respect of past experience and/or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of works is less than twice the tendering limit of such contractors. wrt works experience and financial soundness in cover-1 of tender (T bid).
- (c) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
- (ii) Contractors should ensure that their original DDs and earnest money (as applicable) are received within 07 days of bid submission end date.
- (iii) In case of applications/bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as wilful negligence of the bidder with ulterior motives and such bidder shall be **banned from bidding for a period of six months** commencing from the date of opening of finance bid (cover 2).
- (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, **finance bids will not be opened**. Name of such contractors alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid (cover 2).
- (v) In case of applications/bids (enlisted contractor as well as un-enlisted contractor) where scanned copies of requisite Earnest Money (as applicable) were uploaded but the same are not received in physical form within the stipulated time, such bids shall not qualify for opening of finance bid (cover 2).
- (d) Contractors may note that they shall not be loaded beyond their tendering limit as under:-
- (aa) In case contractors of eligible class are selected for issue of tender : 4 to 5 times the tendering limit.
- (bb) In case of one class below (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender : 6 to 7 times
- (cc) In case of unenlisted contractors : 2 times the upper tendering limit of class for which contractors meets the criteria for enlistment.
- (e) In case any deficiency is noticed, in the documents required to be uploaded by the tenders as per NIT, after opening of cover 1 (T bid) and during technical evaluation , a communication in the form of e-mail/whatsapp/sms/speed post etc. shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (cover-2) shall not be opened and contractor shall not have any claim on the same.

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(f) Contractors enlisted with MES will upload following documents for checking eligibility:-

- (i) Application for bid in Firm's letter head.
- (ii) Enlistment letter.
- (iii) Scanned copy of DD of cost of tender.

(g) Contractors not enlisted with MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class and category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of part I of MES Manual on Contracts 2007 (reprint 2012). Following documents shall also be uploaded amongst others :-

(i) Details of three highest valued similar nature of works executed during last Five years, financial year-wise in tubular form giving name of work. Accepting Officer's details, viz, Address, Telephone, Fax No. E-mail ID etc. date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/all Partners/authorized Director of Pvt/Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.

(ii) Solvency certificate and working Capital Certificate issued by scheduled bank.

(iii) Annual turnover certificate for last 2 years issued by Chartered Accountant alongwith relevant pages of audited balance sheets in support thereof.

(iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with valuation certificate from Regdvaluer in support of movable & immovable properties. In case of Limited Company the immovable property is required to be in the name of company.

(v) In addition, the un-enlisted contractors shall also furnish affidavit on non –Judicial stamp paper in the form of hard copy declaring their turnover for last 2(Two) years.

(vi) Scanned copy of DD of cost of tender and earnest money.

(h) In case of rejection of technical /prequalification bid, contractor may appeal to next higher Engineer authority i.e HQ Chief Engineer (NW) Kochi on email: [dircontnwch2-mes@nic.in](mailto:dircontnwch2-mes@nic.in) against rejection, whose decision shall be final and binding. However, contractor/bidder shall not be entitled to any compensation whatsoever for rejection of technical/ prequalification bid.

Signature of contractor

File No: 81073/ 02 /E8

Military Engineer Services  
Commander Works Engineers (NW)  
Kataribagh, Naval Base – P.O  
Kochi – 682 004

Sd-x-x-x-x-x  
(Subhash Babu K)  
EE (QS&C)  
DCWE (Contracts)  
for CWE (NW) Kochi

Date: 03 Dec 2018

Distribution:-

HQ CE (NW) Kochi, CWE (NB) Kochi, GE (NW) Kochi, GE (NS) Kochi, GE (P) (NW) Kochi,  
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