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Directorate General Pers/E1B
Military Engineer Services
Engineer-in-Chief's Branch
Integrated HQ of MoD (Army)
Kashmir House
New Delhi – 110 011

No. B/14001/Gen/E1B(Cadre)

13 Oct 2015

ADG (OF & DRDO), Secunderabad
ADG (D&C), Pune
CE Southern Command, Pune
CE Eastern Command, Kolkata
CE Western Command, Chandimandir
CE Central Command, Lucknow
CE Northern Command, Udhampur
CE South-Western Command, Jaipur
DGNP, Mumbai
DGNP, Vizag

**POLICY ON PROCESSING CASES OF DEPUTATION/PERMANENT
ABSORPTIONS/STUDY LEAVE/SPONSORED COURSE OF OFFICERS OF THE
RANK OF EE AND ABOVE**

1. A copy of MoD note No. 6(12)/2015/D (Works-II) dated 09 Oct 2015 is forwarded herewith (copy enclosed)
2. The copy of the policy on above subject may be disseminated to all concerned under your command.
3. Please acknowledge receipt.

(BM Verma)
EE
Dy. Dir Pers Cadre
for Engineer-in-Chief

Enclosure : As above (03 sheets)

Internal

E Coord-II

- It is requested to circulate this letter to all Directorate/Sections of the E-in-C's Branch.

Automation Cell

- Alongwith a copy of enclosed letter, same may please be uploaded on MES web site to give wide publicity please.

MINISTRY OF DEFENCE


Works Division

**POLICY ON PROCESSING CASES OF DEPUTATION/PERMANENT
ABSORPTIONS/STUDY LEAVE/SPONSORED COURSE OF OFFICERS OF THE
RANK OF EE AND ABOVE**

1. Reference policy on deputation issued by E-in-C's Branch vide its letter No.B/14001/Policy/EIB(Cadre) date 07 April 2014.
2. The modified policy will be as per the succeeding paragraphs :
 - (a) Officers in the rank of SE and above can apply for deputation subject to ceiling of deputation reserve and availability of officers at that level keeping in view both present requirement and future expansion of works in MES. Requests for depositions shall not be denied if the deputation quota reserve has not been exhausted. The officers of the level of EE (NFSG) will be considered for sending on deputation only for posts under Central Staffing Scheme and posts related to works and infrastructure development. This will address the shortage in the cadre while catering to the aspirations of officers to work in other Dept of the Government. It will also allow availability of trained officers for infrastructure and works organisations of other departments. All deputation cases will be forwarded, irrespective of whether it is recommended or not to MOD with the approval of DG(Pers) only.
 - (b) Deputation requests received after finalisation of posting proposals, in case of SEs/equivalent officers and issue of postings of EE/equivalent will not be entertained.
 - (c) Officers on tenure posting may apply for deputation only on completion of tenure liability. Officers on non-executive/staff appointments may apply for deputation after completing of at least one year of posting. This restriction shall not apply for Central Staffing Scheme deputation. This will ensure that officers have adequate opportunity for going on deputation.
 - (d) Officers detailed officially for the courses such as NDC, DSSC, MBA & M Tech and other sponsored courses, etc., by the Department shall be treated on department strength and not to be counted against the posts reserved in respective cadres.
 - (e) An officer shall be eligible for deputation/study leave only after completion of 09 years of service and is clear from vigilance angle and not dealt with borrowing organisation during the last five years. Other parameters shall be as per DOP&T policy in vogue. After study leave/sponsorship course, the officer has to serve the organisation for at least three years.

Kad. R.

- (o) For an officer applying for permanent absorption while on deputation, his application will be processed as per policy in vogue with respect to permanent absorption under CSS.
- (p) If during the period of deputation/foreign service, on account of proforma promotion in the parent cadre under Next Below Rule or upgradation, the official concerned becomes entitled to a higher pay scale/pay band and grade pay in the parent cadre vis-a-vis of the ex-cadre post, he will have the option either to continue in the deputation post (without availing of upgradation) for the rest of the term or revert to his/her parent cadre within a period of six months. In case the official wishes to continue on the deputation post, there shall be no pay fixation based on the upgradation and he/she will continue to draw the pay being drawn by him/her.
- (q) No deputation applications shall be with-held in the E-in-C's Branch and will be processed, whether recommended or not and will be forwarded to MOD for cadre clearance in respect of all Group "A" officers.
- (q) The policy is prospective in nature and will become operative with immediate effect.
- (r) This policy will be review after two to three years.
3. This issues with the approval of Hon'ble Raksha Mantri.


(Kamal Kishore)
Deputy Secretary (Works)

DG(Pers) / E-in-C's Branch, Kashmir House
MOD ID No. 6(12/2015/D(Works-II) dated 09 October 2015