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IHQ of MoD (Army)  
Dte of Coord & Pers/MIS (Civ)  
E-in-C's Branch  
Kashmir House, Rajaji Marg  
New Delhi-110011

B/50013/PC-430(i)/MIS (Civ)

05 Jul 2018

HQ Chief Engineers:-

Southern Command  
Eastern Command  
Western Command  
Central Command  
Northern Command  
South Western Command

ADG (Project), Chennai

ADG (NEI), Guwahati

ADG (North), Jammu

**INTERIM CHANNELS OF REPORTING IN RESPECT OF MES CGOs**  
**BASED ON NEW MANUAL APAR FORMAT**

1. Ref the fwg:-


(a) This Sub Dte letter No B/50013/PC-430(i)/MIS (Civ) dt 20 Jun 2018 vide which manual APAR formats (IAFW-2267A for SE and above and IAFW-2267B for EE and below) have been uploaded in MES website.

(b) MoD, vide Para 2 (ii) and (iii) of their ID No B/50013/PC-430(i)/MIS (Civ)/398/2018/D(W-II) dt 14 Jun 2018, has directed that the revised APAR formats to be used for the APAR year 2018-19 and onwards. Till such time eAPAR is functional, the new manual APAR format approved by the MoD to be used. MoD has also directed that three layer endorsing structure of Reporting, Reviewing and Accepting Authority is to be followed, in which the specific endorsing authority may be decided by the E-in-C. Formation Commander may be included by the E-in-C, within the three layer structure, if the same is felt necessary, based on functional specificities.

2. The new APAR format, being submitted manually, will be effective from 01 July 2018 (after the end of 90 days period w.e.f 01 Apr 2018, which is the beginning of the current assessment year) for affected officers, for initiation of their PPARs. In view of the above, the existing channels of reporting for rendition of APAR of MES CGOs was required to be amended, since the existing four layers of structure of COR for endorsement of APARs/PPARs have been changed and brought to three levels.

3. An "Interim Compendium of Channels of Reporting of 2018", for rendition of APARs of MES CGOs is fwd herewith as **Appx 'A'** for your further necessary action, **which is also subject to amendments based on further instructions recd from MoD.**

4. You are requested that the interim channels of reporting may be brought to the notice of all endorsing officers of the respective subordinate MES units / establishments and user Fmns / Fmn Cdrs in your AOR.
5. This has approval of the E-in-C.

  
(RB Pandey)  
Lt Col  
Offg Dir MIS (Civ)  
for E-in-C

**Encl** : (As above).