

**FULL TEXT OF THE ADVERTISEMENT : MILITARY ENGINEER SERVICES****HQ CHIEF ENGINEER, EASTERN COMMAND, PIN-908542, C/o 99 APO****EMPLOYMENT NOTICE NO : 131303/II/2013-14 & 14-15****LAST DATE OF RECEIPT OF APPLICATION : 31 DEC 2015 AT 1700Hrs) FOR ALL CANDIDATES AND 07 JAN 2016 AT (1700 HRS) FOR CANDIDATES BELONGING TO ASSAM, MEGHALAYA, ARUNACHAL PRADESH, MIZORAM, MANIPUR, NAGALAND, TRIPURA, SIKKIM, LADAKH DIVISION OF J&K STATE, LAHAUL & SPITI DIST AND PANGI SUB DIV OF CHAMBA DIST OF HP, A&N ISLANDS AND LAKSHADWEEP.**

1. Applications are invited in the prescribed format as per **Annexure 'I'** for the under mentioned Group 'C' posts from Indian Citizens as declared eligible by the Govt of India, Min of Defence.
2. **Date for written examination.** Tentatively written examination will be conducted on **14 FEB 2016**. However, final date, time, venue will be intimated in the Call letter and same also will be available on MES Website at **www.mes.gov.in.**
3. **Vacancies/Reservation.** The vacancy position may vary :-

- (a) **Tentative Vacancies**  
 (i) Year 2013-14 - 287  
 (ii) Year 2014-15 - 193  
**Total - 480**

Ser No	CWE Category	CWE Dinjan	CWE Shillong	CWE (AF) Jorhat	CWE (AF) Borjar	CWE Tezpur	Total
(a)	Mate (Vehicle Mechanic)	04	-	04	01	03	12
(b)	Mate (Fitter General Mechanic)	15	82	09	22	20	148
(c)	Mate (Mason)	06	12	-	05	-	23
(d)	Mate (Electrician)	14	60	34	23	25	156
(e)	Mate (Refrigerator Mechanic & Air Conditioning)	06	-	19	05	12	42
(f)	Mate (Carpenter)	03	08	09	09	08	37
(g)	Mate (Painter)	04	-	-	-	-	04
(h)	Mate (Pipe Fitter)	05	32	09	-	12	58
	Total	57	194	84	65	80	480

**Note :-**

- (a) Vacancy reservation state : UR-251, OBC-125, SC-71 & ST-33.  
Abbreviation : - (i) UR : Unreserved, OBC : Other Backward Caste, SC : Schedule Caste, ST : Schedule Tribe
- (b) Reservation for Ex-Serviceman & PH (Physical Handicap) candidates will be as per Govt rules.
- (c) The department reserves the right to change the No. of vacancies at any time and also to shortlist the No. of candidates for the test.
- (d) No. of posts as indicated is likely to change.
- (e) The post carry All India Service Liability (AISL) i.e. the candidate on selection may be asked to serve anywhere in the country.

4. Certain vacancies are earmarked for filling through transfer/absorption from other Government Departments, Promotion etc. Therefore the number of posts mentioned above are tentative and Department reserves the right to change the number of vacancies/scrap them at any time due to any reasons, what so ever. The post for PH cat will be identified based on availability of PH candidate on preparation of merit list of each CsWE.

5. **Pay Scale.** Rs 5200-20200 with grade pay Rs 1800.

6. **Age Limit.** Age limit for general candidates will be 18 to 27 Years. The crucial date for determining the age limit shall be the closing date for receipt of application from all candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti Dist and Pangi Sub Div of Chamba Dist of HP, A&N Islands and Lakshadweep).

(a) **Note-I** Candidate should note that only the date of Birth as recorded in the matriculation Secondary Examination Certificate or an equivalent certificate available on the date of submission of application will be accepted for determining the age eligibility and no subsequent request for its change will be considered or granted.

(b) **Note-II** Candidates are advised to opt only for such posts for which they are within prescribed age limits.

7. **Age Relaxation.**

(a) Age relaxation for ex-servicemen, handicapped persons, persons domiciled in J&K, SC/ST/OBC etc will be as per Central Govt Rules. Applicants claiming age relaxation must attach requisite certificate, duly self-attested, alongwith the application.

(b) Categories for claiming age relaxation :-

Ser No	Category	Age Relaxation permissible beyond the upper age limit
(a)	OBC	3 Years
(b)	SC/ST	5 Years
(c)	PH (OH/HH)	10 Years
(d)	PH (OH/HH) + OBC	13 Years
(e)	PH (OH/HH)+SC/ST	15 Years
(f)	Ex-serviceman	3 Years + Mil Service
(g)	Ex-serviceman (OBC)	6 Years + Mil Service
(h)	Ex-serviceman (SC/ST)	8 Years + Mil Service
(j)	Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on Closing date	Upto 35 Years Age
(k)	Central Govt. Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on Closing date	Upto 38 Years Age
(l)	Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on Closing date	Upto 40 Years Age
(m)	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (Unreserved/General)	5 Years
(n)	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (OBC)	8 Years
(o)	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (SC/ST)	10 Years
(p)	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (Unreserved/General)	5 Years + Mil Service
(q)	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (OBC)	8 Years + Mil Service
(r)	Defence Personnel disabled in operation during hostilities with	10 Years + Mil

	any foreign country or in a disturbed area and released as a consequence thereof (SC/ST))	Service
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**Note –I** The period of “Call up service” of an Ex-serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

8. **EXPLANATION-I** An Ex-Serviceman means a person has served in any rank whether a combatant or non-combatant in the Regular Army, Navy, Air Force of Indian Union and

(a) Who retired from such service after earning his/her pension. This would also include, persons who are retired/retire at their own request but after having earned their pension or

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(b) Who has been released from such service on medical grounds attributable to military service/ circumstances beyond his control and awarded medical or other disability pension or

(c) Who has been released, otherwise than on his own request from such service as a result of reduction in establishment or

(d) Who has been released from such service after completing the specific period of engagements otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity and includes personnel of the Territorial Army of the following categories namely :-

(i) Pension holders for continuous embodied service.

(ii) Pension with disability attributable to military service and

(iii) Gallantry award winners.

9. **EXPLANATION-II** The persons serving in the Armed Forces of the Union who on retirement from service, would come under the category of “Ex-serviceman” may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available for Ex-serviceman but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

**Note :** AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

10. **Minimum Essential Qualification.**

Ser No	Post	Educational and other Qualification	Post Code
(a)	Mate (Electrician)	Matriculation pass from a recognized board AND Industrial Training Institute pass certificate from a recognized institute in Electrician, Broad Based Basic Training Electric, Mechanical Auto Electrical and Electronics.	1
(b)	Mate (Refrigerator Mechanic & Air Conditioning)	Matriculation pass from a recognized board AND Industrial Training Institute pass certificate from a recognized institute in Refrigeration and Air Conditioning.	2
(c)	Mate (Fitter General Mechanic)	Matriculation pass from a recognized board AND Industrial Training Institute pass certificate from a recognized institute in Fitter General Mechanic, Fitter, Fitter General.	3
(d)	Mate (Vehicle Mechanic)	Matriculation pass from a recognized board AND Industrial Training Institute pass certificate from a recognized institute in Vehicle Mechanic, Mechanic Diesel, Mechanic Repair & maintenance of Light vehicles, Driver-cum-Mechanic Light Vehicles, Broad Based Basic Training (Auto Mobiles)	4
(e)	Mate (Pipe Fitter)	Matriculation pass from a recognized board AND Industrial Training Institute pass certificate from a recognized institute in Pipe Fitter, Plumber, Sanitary Hardware fitter.	5
(f)	Mate (Carpenter)	Matriculation pass from a recognized board AND	6

		Industrial Training Institute pass certificate from a recognized institute in Carpenter.	
(g)	Mate (Painter)	Matriculation pass from a recognized board AND Industrial Training Institute pass certificate from a recognized institute in Painter General.	7
(h)	Mate (Mason)	Matriculation pass from a recognized board AND Industrial Training Institute pass certificate from a recognized institute in Mason (BC).	8

**Note-I** As per ministry of Human Resource Development Notification No 44 dated 01.03.1995 published in Gazette of India edition dated 08.04.1995, the Degree obtained through open Universities/Distance Education Mode needs to be recognized by distance Education Council, IGNOU. Accordingly, unless such Degree have been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification.

**Note-II** Candidates who have not acquired/will not acquire the educational qualification as on the closing date of receipt of application will not be eligible and need not apply.

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**Note-III** All candidates will be required to produce the relevant self-attested photocopy of certificates such as Mark Sheet, Certificate/Provisional certificate of ITI etc as proof of having acquired the minimum educational qualification on or before the last date of receipt of application failing which the candidature of such candidates will be cancelled.

**Note-IV** Ex-serviceman who have done various courses from Armed Forces which are certified by Competent Authority as equivalent to prescribed qualification, are eligible to appear in the Examination.

**Note-V** The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for written test.

**Note-VI** (a) Where the number of applications received in response to an advertisement is large and it will not be convenient or possible for the Department to call for written test all the candidates, the Deptt at their discretion may restrict the number of candidates to reasonable limit, based on the marks obtained in ITI course. In case of grading system, the candidate must furnish conversion formula duly approved by the respective Board/Institute.

(b) The criteria for shortlisting for all category (Gen/SC/ST/OBC/ESM/PH etc) against the post shall be as under :-

Less than 10 vacancy	-	100 times
10 to 20 vacancy	-	75 times but min 1000
20 to 50 vacancy	-	50 times but min 1500
50 to 100 vacancy	-	40 times but min 2500
More than 100 vacancy	-	30 times but min 4000

11. **Syllabus and Pattern of Examination.** The syllabus for written examination will be of the minimum education standard prescribed for each category covering all the topics mentioned in their curriculum and also general topics.

12. **Mode of Selection and Examination Schedule.** All eligible candidates will have to appear for a written test. As per merit in the written test subject to a maximum of two times the vacancy will be called for documentation check. No electronic gadget/device like Mobile phones, calculators etc will be allowed in the written test. The selection will be made in the following stages :-

(a) Candidates will be short-listed on the basis of their performance in the Written Examination. Candidates who qualify will be recommended for appointment by the Recruiting Authority.

(b) Provided that SC, ST, OBC and PH (OH/HH) candidates, who are selected on their own merit without relaxed standards alongwith candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and PH candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBC and PH candidates which will thus comprise of SC, ST, OBC and PH candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard. A physically Handicapped category candidate who qualified on the basis of relaxed standard viz, Age limit, experience

or qualification will be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidate may also be recommended at the relaxed standards to the extent the number of vacancies reserved for them to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit.

(c) Success in the examination confers no right of appointment unless government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.

**Note -I** The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Recruiting Authority.

**Note -II** Candidates, who are appointed on the basis of this examination, shall be on probation for a period of two years and during the period of probation, the candidates would be required to undergo such training or pass such examinations as prescribed by the controlling Authority. On successful completion of the period of probation the candidates shall, if considered fit for permanent appointment be confirmed to their post by the Controlling Authority.

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13. **MARKS TO BE GIVEN IN THE RECRUITMENT TEST.** The distribution of marks for various categories shall be as under :-

Ser No	Category	Total	Basic Qualification (Marks of ITI only)*	Experience	Interview	Written Test	Practical	Remarks
<b>Group 'C'</b>								
1.	Mate (All Category)	100	10	0	0	90	0	Note as mentioned below

**Note** \* Nil upto 50% in basic qualification and 2 marks for every 10% over 50%.

Upto 50%	Nil	This implies that the marking is in steps of 2 increments each and there is no interpolation in between.
> 50% & upto 60%	2 Marks	
> 60% & upto 70%	4 Marks	
> 70% & upto 80%	6 Marks	
> 80% & upto 90%	8 Marks	
> 90 % & upto 10%	10 Marks	

14. **Written Examination.** The written examination will consist of one paper of maximum two hour duration.

15. **Resolution of the Tie Cases.** If there are candidates having the same aggregate total marks, then the tie is resolved by referring to the marks in the written examination, i.e., a candidate having more marks in the written examination gets preference over the candidates having less mark in the written exam. This procedure is followed by Date of Birth, i.e., the candidate older in age gets preference. Lastly, if the tie still persists, the tie is finally resolved by referring to the alphabetical order of names, i.e., a candidate whose name begins with the alphabet which comes first in the alphabetical order gets preference.

16. **EXAMINATION CENTRES AND POSTAL ADDRESS.** The written examination will be held at the following centres. The written examination Centers and full postal address of the Recruiting Authority to whom application is required to be forwarded along with documents as specified for the categories is given in table below :-

Ser No	Name of posts	Name of CWE for which applied	Full Postal Address in which the application to be forwarded	Place of Exam
(a)	Mate (SSK)	CWE Shillong	Commander Works Engineers, Shillong, Spread Eagle Falls, Dist-East Khasi Hills, Meghalaya,	Shillong

		Shillong-793 011 Tele No : 0364-2534615	
	CWE Dinjan	Commander Works Engineers, Dinjan, Post-Panitola, Dist-Dibrugarh, Assam-786 183 Tele No : 0374-2388583	Dinjan
	CWE (AF) Borjhar	Commander Works Engineers, (Air Force) Borjhar, PO-Airport Borjhar, Dist-Guwahati-781 015 Tele No : 03862-249225	Borjhar
	CWE (AF) Jorhat	Commander Works Engineers, (Air Force) Jorhat Jorhat, Assam-785 005 Tele No : 0376-2310061	Jorhat
	CWE Tezpur	Commander Works Engineers, Tezpur, PO : Dekargaon Distt – Sonitpur, Assam – 784501 Tele No : 03712-258690	Tezpur

**Note :** The Department reserves the right to add or delete or change the above exam centers.

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17. Attention is invited to the applicants of Mate category to note that the Area for which the applicant wishes to apply for Mates (various trades) needs to be specified in the applicable Column in the Application Form. The applicant will be considered only for that particular CWE Area which he has applied for. Applicant can apply only for one CWE Area and no second choice will be entertained. Selection of candidates will be made CWE Area wise. If selected, the applicant will serve within the same CWE Area applied for. The areas of the states covered by each CWE is as under :-

Ser No	Name of CWE	Area covered
(a)	CWE Shillong	Meghalaya
(b)	CWE Dinjan	Assam and Arunachal Pradesh
(c)	CWE Tezpur	Assam and Arunachal Pradesh
(d)	CWE (AF) Jorhat	Assam
(e)	CWE (AF) Borjhar	Assam

### **Citizenship**

18. **A candidate must be either:-**

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before 1<sup>st</sup> January 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or East African countries Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zair Ethiopia and Vietnam, with the intention of permanently settling in India. Provided that a candidate who belongs to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate for eligibility has been issued by the Govt of India.

**Note.** The application of a candidate in whose case a certificate of eligibility is necessary, may be considered in the Deptt, and if recommended for appointment, the candidate may also be provisionally appointed subject to the necessary certificate being issued in his favour by the Government of India.

### **Minimum Qualification**

19. All applicants must fulfill the essential educational requirements for the post age, health and other conditions as stipulated in advertisement. They are advised to satisfy themselves before applying that they pass at least the essential qualifications laid down for the relevant post. No enquiry for advice regarding eligibility will be entertained.

**Note-I.** The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for written test.

20. The candidate should mention all the qualifications and experience in the relevant field over and above the minimum qualifications and should attach attested copies of the certificate in support thereof.

### **PROCESS OF CERTIFICATION FOR RESERVE CATEGORY.**

21. Candidates claiming reservation/concessions against SC/ST/OBC and other reserved categories shall ensure that attested copy of the certificate as issued by the competent authority is enclosed. Candidate should ensure that the seal of the attesting officer clearly indicates rank and office to which he is attached. The competent authorities for issue of Caste Certificate are indicated below:-

(a) District Magistrate / Additional District Magistrate/Collector / Deputy Commissioner /Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate/Sub Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner.

(b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(c) Revenue Officer not below the rank of Tehsildar.

(d) Sub Divisional Officer of the area where the candidate and /or his family normally resides.

**Note-I.** Candidates are warned that they may be permanently debarred from the examination in case they fraudulently claim SC/ST/OBC/Ex-Servicemen/PH status.

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### **Disqualification**

22. Individual who has entered into or contracted a marriage with a person having a living spouse;  
or

Individual who, having a spouse living, has entered into or contracted a marriage with any person, shall not be eligible for appointment to the service.

**Note :** Central Government may exempt any person from the operation of rules at Para quoted above, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing.

23. Individual who has furnished wrong information in the application form, false certificate to avail benefits / reservation, false/wrong information in the application form regarding relatives/close relatives working in MES, or who have willfully suppressed any material information, shall be liable to cancellation of candidature at any stage of recruitment process and / or termination of service, if the candidate has been selected.

### **Service Conditions**

24. The candidates finally selected for appointment will be for Military Engineer Services, under the Ministry of Defence (Govt of India) and are likely to be posted to any units under CWE for (Mate category) generally in the states of West Bengal, Orissa, Assam, Sikkim, Arunachal Pradesh, Meghalaya, Tripura, Manipur, Nagaland, Mizoram etc but will be liable to be appointed/transferred to anywhere in India with All India Transfer Liability and also for Field Service Liability (Civilian in Defence) as applicable.

25. **Probation.** The persons selected for appointment will be on probation for a period of two years, which may further be extended at the discretion of appointing authority.

26. **Health.** A candidate must be in a sound mental and bodily health and free from any physical illness which is likely to interfere with the efficient discharge of his/her duties. A candidate, who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined. **The candidate has to be declared medically fit for field service by the competent medical authority.**

### **HOW TO APPLY**

27. Candidates must apply in the application format published alongwith this advertisement and fill up all the columns in their own hand in block letters. Candidate may also apply on plain paper but the format should exactly be the same as published in the advertisement.
28. Applications on formats other than the one indicated will be summarily rejected.
29. If any wrong entries are made by the candidates in the application form, their applications shall be rejected and the Department will not be responsible for such rejection. No representation against such rejection will be entertained.
30. Application filled in on the format used for previous recruitment or some other advertisement will not be considered. The candidates should further note that Application Form will NOT be supplied by the Department.
31. Applications on the prescribed format should be submitted alongwith the documents/certificates given below:-
- (a) One self addressed envelopes of size 28 cm x 12 cm with postage stamp of total value Rs 50/- affixed on each envelope.
  - (b) **Admit Card for Written Test.** The admit card for written test shall be submitted in duplicate as per format duly affixed with self-attested pass port size photograph in the space provided for and by duly filling Ser No 1 to 3, alongwith the application form. Mere submission of admit card does not imply or convey any assurance that the candidate will be called for the written test.
  - (c) Self attested photocopies of educational qualification certificates, caste certificate and certificates in support of any claim / relaxation (wherever applicable) are to be enclosed with the application.
32. **Advisory.** Written examination shall be conducted on the same date in all CsWE, hence it is advised that candidates apply only for their preferred place/location to the designated recruiting authority.

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33. **Certificates to be Attached.** Candidates should ensure that they should attach with their application self-attested copies of the following documents:-
- (a) Matriculation certificate in support of their declaration of qualification & age.
  - (b) Marks sheet of Matriculation.
  - (c) Industrial training institute pass certificate from recognized institute showing aggregate works/percentage obtained.
  - (d) If the qualification possessed by the candidate is equivalent, then the authority (whichever is applicable) under which it has been so treated must be indicated.
  - (e) An attested copy of a certificate in support of any claim / relaxation (wherever applicable) in the prescribed form issued by the competent authority (original to be produced at the time of Practical Test).
  - (f) Certificate (s) from the Head(s) or Organisation(s) / Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed / experience obtained in the posts(s) with durations(s).
  - (g) Category certificate from the competent auth to which applicant belongs viz SC, ST, OBC, ESM & PH.
34. **Name of the post Mate (SSK) alongwith category (UR/SC/ST/OBC/PH)** must be clearly written in **BLOCK CAPITAL** letters on the top of envelope.
35. The full postal address of the Recruiting Authority to whom application alongwith documents as specified above for the various categories are to be forwarded is given as at Para 9 above.
36. Candidates whose applications are found to be complete in all respect along with all necessary documents and found eligible only will be called for written test.



37. Candidates will not be entitled to any TA/DA for attending the written test.

38. Applications received after last date due to postal delay or any other reason will be summarily rejected. The Recruiting Agency will not be responsible for any postal delay in respect of any communication.

**Note – I.** Candidates should note that the date of birth as recorded in the matriculation, Higher secondary examination certificate will only be accepted.

**Note – II.** Application not accompanied by attested photograph, attested copies of civil education certificates or incomplete application form and/or not conforming to the above requirements will be summarily rejected and applicants will have no claim whatsoever.

**Note – III.** Original certificates should not be sent with the application.

#### **Action against Candidates Found Guilty of Misconduct**

39. Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up the application form. Candidates are also warned that they should in no case tamper with entry in a documents or its attested /certified copy submitted by them nor should they submit a tampered/fabricated documents. If there is any inaccuracy or any discrepancy between two or more such documents or their attested /certified copies, an explanation regarding the discrepancy should be submitted.

40. A candidate who is or has been declared by the Department to be guilty of the acts/omissions specified above including attempt to commit, or abetting, as the case may be, of all or any of the acts specified in the under mentioned clauses may, in addition to rendering himself / herself liable to criminal prosecution, will also be liable:-

- (a) To be disqualified by the Department from selection for which he/she is a candidate, and /or
- (b) To be debarred either permanently or for a specified period:-
  - (i) By the Department from any examination or selection held by them.
  - (ii) By the Central Government from any employment under them, and
  - (iii) If he/she is already in service under Government to disciplinary action under the appropriate rules.

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41. The acts/omissions which will invite the prosecution mentioned in Para above are:-

- (a) Obtaining support of his/her candidature by any means, or
- (b) Impersonating, or
- (c) Procuring impersonation by any person, or
- (d) Submitting fabricated documents or documents which have been tampered with, or
- (e) Making statements which are incorrect or false or suppressing material information, or
- (f) Resorting to any other irregular or improper means in connection with his/her candidature for the selection
- (g) Using unfair means during the test, or
- (h) Writing irrelevant matter including obscene language or pornographic matter, in the scripts(s), or
- (j) Misbehaving in any other manner in the examination hall, or
- (k) Harassing or doing bodily harm to the staff employed by the Department for the conduct of their test, or
- (l) Bringing mobile phone/communication device in the examination hall.
- (m) Canvassing in any form.

#### **Additional Information and General Instructions for All Candidates.**

42. Candidates must read the instructions mentioned in the preceding para's before filling the application form. He/she must fill the form strictly according to the instructions.
43. Merely fulfilling the basic selection criteria one does not automatically entitle to be called for test.
44. Candidates must ensure that no column is left blank or wrongly filled as the information furnished there would be used for deciding the eligibility and suitability of the candidate for being called for the written test. Applications not filled correctly and as per the instructions are liable to be rejected and the onus of such rejection would be on the candidate himself. The Department will not entertain any claim after such rejection.
45. Copies of certificate should be attached in support of information given in the form where necessary. Any information contained in the attached certificates shall not be considered unless it is claimed in the application form.
46. Candidates must attend at such place, to be fixed by the office for a written test. The office does not reimburse the traveling or other expenses of candidates summoned for test.
47. The use of mobiles phones, calculators and any other electronic computing and memory devices is banned in Examination hall.
48. The call for test conveys no assurance whatsoever that the candidate will be selected / appointed.
49. Candidates will be informed of the result of their applications in due course and any interim enquiries about the result are therefore, unnecessary and will not be attended to. The Department will not enter into correspondence with the candidates about reasons for their non-selection for appointment. The results will be available on MES website **www.mes.gov.in**.
50. Incomplete or illegible applications or unsigned or undated applications without standard passport size photographs and applications of underage/overage aspirants will be rejected.
51. Format for Disability Certificate, Undertaking to be given by the Ex-Servicemen, SC/ST Certificate and OBC Certificate to be attached.
52. **Recruiting Authority's Decision Final.** The decision of the recruiting Authority in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information made of selection conduct of examination(s), allotment of examination centers, selection and allotment of posts to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
53. **Court Jurisdiction.** Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction over the concerned CsWE of the MES where the candidate has submitted the application.

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54. **Departmental Candidates.**

- (a) Eligible candidates serving in MES can apply directly; however, application shall be countersigned by head of the office.
- (b) The Departmental candidate shall be treated at par with the outsiders in all respects except age relaxation as per orders/instructions issued by the Govt of India from time to time.
- (c) The Departmental candidates to be considered for selection shall be only those who have rendered not less than three years of continuous service in the organization in the same line or allied cadres and where a relationship could be established that service rendered in the Dept will be useful for efficient discharge of duties in their new post.

**Instructions for Departmental Candidates / Govt Employees**

55. Persons already in Government service, whether in permanent or temporary capacity or as work charge employees other than casual or daily rated employees are required to submit the application through proper channel. However, their candidature will be subject to receipt of application by due date.
56. Persons already in Military Engineer Service, whether in permanent or temporary capacity other than casual or daily rated employees are not required to submit the application through proper channel. The date for determining the eligibility of all candidates in every respect shall be the normal closing date prescribed for receipt of application.







12. Whether you were ever debarred or disqualified by any Public service commission/recruitment board from any of their examination/selection :  Y  N
13. Whether you have ever been convicted by any court for any offence :  Y  N
14. Do you have any relative working in MES :  Y  N
15. If Yes, give name, post, relation & official address of the Relative :

**Note:** Admit Card for written test and Interview and declaration as attached to be filled and sent with the application form.

Place :

Date :

(Signature of the Candidate)

(Name of the candidate in Capital letters)

## **DECLARATION**

1. I have not submitted other application for this examination. I am aware that if I contravene this rule, my application will be rejected summarily by the Department.

2. I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them.

3. I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications, etc prescribed for admission to the examination. I have enclosed attested photocopies of following certificates in support my claim for educational qualifications, age, category (SC/ST/Ex-Servicemen/OBC/Orally handicapped/Hearing handicapped/ Visually handicapped) and age relaxation :-

- (a)
- (b)
- (c)
- (d)

4. I hereby further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after examination, my candidature/appointment is liable to be cancelled.

Place :

Date :

(Signature of the Candidate)

(Name of the candidate in Capital letters)

### **Notes :-**

1. Name of the post applied, and category (Gen/OBC/SC/ST) should be mentioned at the top of the envelope.

2. Attested photocopies of Matriculation or equivalent certificate indicating date of birth, Matriculation marks sheet, essential certificates for category, such as SC/ST/OBC/Widows/Sportsmen/Ex-servicemen etc should be enclosed with the application or else application shall be rejected)

3. One self addressed envelope of size 28 x 12 cm should also be enclosed with postal stamp of total value Rs 50/- each with the application.

4. Registration with employment exchange is not mandatory.

5. ORIGINAL CERTIFICATE WILL NOT BE ATTACHED WITH THE APPLICATION. ONLY SELF ATTESTED PHOTOCOPIES TO BE ENCLOSED. DEPARTMENT WILL NOT BE RESPONSIBLE FOR LOSS OF ORIGINAL CERTIFICATES IF FORWARDED BY THE APPLICANT

# **ADMIT CARD FOR WRITTEN TEST**

**TO BE SUBMITTED IN DUPLICATE ON SEPARATE SHEETS IN DOUBLE SPACE**

**(Ser No 1, 2,3 only to be filled by the Candidate) (Without Admit card Candidates are not allowed to attend the written test)**

**Admit Card/Roll No :  
(To be filled by issuing Authority)**

**Candidate Copy/Office Copy**

Paste (don't  
staple) your  
recent passport  
size photograph  
duly self attested

**1. Name :**

**2. Full Address for Communication :  
(with PIN Code)**

**3. Post applied for :**

## **FOR OFFICIAL USE ONLY**

**4. Date of written test :**

**5. Time of written test :**

**6. Venue of written test :**

**Date & Signature of the Applicant**

**(Signature of Issuing Officer with Stamp)**

**Note** :- This Admit card after issuance by the Deptt will be produced by the candidate for written examination, documentation check (If called for) and at the time of joining (if called for). Hence candidate should preserve this Admit Card.



**NAME AND ADDRESS OF THE INSTITUTE/HOSPITAL**

Certificate No :

Date :

Recent photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

**DISABILITY CERTIFICATE**

1. This is certified that Shri/Smt/Kum \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ age \_\_\_\_\_ sex \_\_\_\_\_ identification marks \_\_\_\_\_ is suffering from permanent disability of following category :-

A. Locomotors or cerebral palsy :-

- (i) BL- Both legs affected but not arms
- (ii) BA- Both arms affected (a) Impaired reach (b) weakness of grip
- (iii) BLA-Both legs and both arms affected.
- (iv) OL- One leg affected (right or left) :- (a) Impaired reach (b) Weakness of grip (c)

Ataxic

- (v) BH – One arm affected :- (a) Impaired reach (b) Weakness of grip (c) Ataxic
- (vi) BH – Stiff back and hips (cannot sit or stoop)
- (vii) MW- Muscular weakness and limited physical endurance.

B. Blindness or Low Vision :-

B – Blind, PB – Partially Blind

C. Hearing impairment :-

D- Deaf, PD- Partially Deaf.

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of \_\_\_\_ years \_\_\_\_ months.

3. Percentage of disability in his/her case is ..... Percent.

Sh./Smt/Kum \_\_\_\_\_ meets the following physical requirement for discharge of his/her duties :-

- |   |         |
|---|---------|
| (i) F – can perform work by manipulating with fingers | -Yes/No |
| (ii) PP- can perform work by pulling and pushing      | -Yes/No |
| (iii) L – can perform work by lifting                 | -Yes/No |
| (iv) KC – can perform work by kneeling and crouching  | -Yes/No |
| (v) B- can perform work by bending                    | -Yes/No |
| (vi) S- can perform work by sitting                   | -Yes/No |
| (vii) ST-can perform work by standing                 | -Yes/No |
| (viii) W- can perform work by walking                 | -Yes/No |
| (ix) SE-can perform work seeing                       | -Yes/No |
| (x) H-can perform work by hearing/speaking            | -Yes/No |
| (xi) RW-can perform work by reading and writing       | -Yes/No |

(Dr \_\_\_\_\_)  
Member  
Medical Board

(Dr \_\_\_\_\_)  
Member  
Medical Board

(Dr \_\_\_\_\_)  
Chairperson  
Medical Board

Countersigned by the  
Medical Superintendent/CMO/  
Head of Hospital(with

seal)

\*Strike out which is not applicable

## **UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN**

I understand that if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointment, that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-servicemen in terms of the Ex-Servicemen (re-employment in Central Civil services and posts rules 1979 as amended from time to time)

I also understand that I shall not be eligible to be appointed to a vacancy reserved for ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies, Nationalised Banks etc) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

I further submit the following informations :-

- (a) Date of appointment in Armed Forces : \_\_\_\_\_
- (b) Date of Discharge : \_\_\_\_\_
- (c) Length of Service in Armed Forces : \_\_\_\_\_
- (d) My last unit/Corps : \_\_\_\_\_

(Signature of candidate)

## FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribe should submit in support of his claim an attested/clarified copy of a certificate in the form given below, from the District Officer or the sub-divisional officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attest photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

1. This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ of village/town/\* in District/Division\* \_\_\_\_\_ of the state/union territory\* \_\_\_\_\_ belongs to the Caste/tribes\* under \_\_\_\_\_ which is recognized as a scheduled Caste/Scheduled Tribes\* under :-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Castes) Union Territories order, 1951\* \_\_\_\_\_

The Constitution (Scheduled Tribes) Union Territories order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order 1958, the Bombay Reorganization Act 1960 & the Punjab Reorganization Act 1966, the state of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order 1958 \_\_\_\_\_

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order 1959 as amended by the Scheduled Castes and Schedules Tribes Order (Amendment Act) 1976\*

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@

The Constitution (Pondichery) Scheduled Caste Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order 1964@

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968@

The Constitution (Nagaland) Scheduled Tribes Order 1970@

The Constitution (Sikkim) Scheduled Caste Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) Orders (Amendment) 1990@

The Constitution (ST) Orders (Amendment) Ordinance 1991@

The Constitution (ST) Orders (Second Amendment) Ordinance 1991@

The Constitution (ST) Orders (Amendment) Ordinance 1996@

&

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ of \_\_\_\_\_ Father/mother \_\_\_\_\_ of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

&

3. Shri/Shrimati/Kumari and/or\* his/her family ordinarily reside(s) in Village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_.

Signature \_\_\_\_\_

Designation \_\_\_\_\_

office)  
State/Union Territory  
Place \_\_\_\_\_  
Date \_\_\_\_\_

-2-

\*Please delete the words which are not applicable  
@Please quote specific presidential order.  
&Delete the paragraph which is not applicable

**Note** : The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act 1950.

List of authorities empowered to issue Caste/Tribe Certificate ;

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

**NOTE:** ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

**Govt of India, Dept of Pers & Trg. O.M No 36033/28/04-Estt(Res) dt 02 Jul 1997**

This is to certify that \_\_\_\_\_ son of \_\_\_\_\_ of \_\_\_\_\_ Village \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognized as a Backward Class under :-

\* (i) Government of India, Ministry of Welfare Resolution No 12011/68/93-BCCI dated 10<sup>th</sup> September 1993, published in the Gazette of India, Extraordinary Part-I Section I, No 186, dated the 13<sup>th</sup> September 1993.

\* (ii) Government of India, Ministry of Welfare Resolution No 12011/68/94-BCC dated 19<sup>th</sup> October 1994, published in the Gazette of India, Extraordinary Part-I Section I, No 163, dated the 20<sup>th</sup> October 1994.

\* (iii) Government of India, Ministry of Welfare Resolution No 12011/7/93/95-BCC dated 24<sup>th</sup> May 1995, published in the Gazette of India, Extraordinary Part-I Section I, No 88, dated the 25<sup>th</sup> May 1995.

\* (iv) Government of India, Ministry of Welfare Resolution No 12011/44/96-BCC dated 6<sup>th</sup> December 1993, published in the Gazette of India, Extraordinary Part-I Section I, No 210, dated the 11<sup>th</sup> December 1996.

Shri \_\_\_\_\_ and or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M No 36012/22/93-Estt (SCT) dated 08 Sep 1993.

Dated :

(District Magistrate)  
Deputy Commissioner etc)

SEAL

\* Strike out whichever is not applicable

N.B (a) The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People's Act 1950

(b) The authorities competent to issue caste certificate are indicated below :-

(i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioners/(not below the rank of First Class Stipendiary Magistrate)

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate

(iii) Revenue Officer not below the rank of Teshildar, and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

**CONDENSED VERSION OF THE ADVERTISEMENT**  
**MILITARY ENGINEER SERVICES**

Headquarters Eastern Command  
Engineers Branch  
PIN-908542, C/o 99 APO

**EMPLOYMENT NOTICE NO :131303/II/2013-14 & 14 -15**  
**LAST DATE OF RECEIPT OF APPLICATION : 31 DEC 2015 AT 1700hrs)**

1. Applications are invited in the prescribed format for appointment to Mates (SSK) in Military Engineer Services(MES) from Indian Citizens as declared eligible by the Government of India, Ministry of Defence. Last date of receipt of application is **31 DEC 2015 at 1700hrs**. For candidates belonging to Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti Dist and Pangri Sub Div of Chamba Dist of HP, A&N Islands and Lakshadweep, the last date of receipt of application is **07 Jan 2016 at 1700hrs**.

2. For details, refer Advertisement No. \_\_\_\_\_ of 'Employment News', News Paper dated \_\_\_\_\_ and MES Website **www.mes.gov.in**.